POSITION: Child Development Center Preschool - Internship

Ten to Twelve (10-12) temporary hourly-intermittent internship positions available on or after August 04, 2015 and ending on or before May 30, 2016 in the Child Development Center. Possibility of rehire based on performance, department needs, and budget.

DUTIES: This position will perform duties to include, but not limited to:
- Support as needed a developmental program for children ages 3-5 years with supervision by University faculty and staff.
- Duties include: Development and implementation of lesson plans; child, self, and program assessments; assist to supervise laboratory students, and coordinate family events.
- Daily responsibilities include: application of ethical guidelines for behavior as outlined in professional resources.
- Record keeping, preparing and maintaining the classroom environment, implementing individual, small-group, and large-group activities.
- Facilitate meals, napping, and toileting routines; communication with families.
- Perform other duties or projects as assigned.

QUALIFICATIONS:
- Undergraduate students must be registered/enrolled in a minimum of six (6) Fall/Spring units.
- Post-baccalaureate students must be registered in a minimum of four (4) Fall/Spring units in a graduate program.
- Must meet all other eligibility requirements per the Student Employment Policies (see http://www.csustan.edu/hr/EmployeeResources/HiringStudentAssistants.html).
- Completion of at least 6-12 units of Child Development or Early Childhood Education coursework, required.
- Preschool or Infant/Toddler teaching experience (strongly preferred).
- Successful interview & supportive references. Attend Orientation Training. One Academic Year commitment (strongly preferred).
- Health clearance and TB screening, Pediatric First Aid and CPR Certification.
- Enrollment in CDEV 4945 OR 4946
- The successful candidates must be fingerprinted and successfully pass a background check prior to working with minor children, which may include checks of employment records, criminal records, civil records, and motor vehicle records.

SALARY: $9.00 per hour.

APPLICATION DEADLINE: OPEN UNTIL FILLED

APPLICATION PROCEDURE: Qualified candidates must submit: 1) a completed Student Assistant Employment Application (download at http://www.csustan.edu/hr/EmployeeResources/HiringStudentAssistants.html), 2) CDC Supplemental Application (below), 3) résumé, 4) cover letter, and 5) available work schedule via email, mail or in person to:
- Libby Soria, Interim Director
  Child Development Center
  One University Circle - Turlock, CA 95382
  (209) 667-3036
  LSoria@csustan.edu

All sensitive positions will require that a background check (which may include: checks of employment records, criminal records, civil records, motor vehicle records, and sex offender registries, as position requires) be completed satisfactorily before any candidate can be offered a position with the CSU. Failure to satisfactorily complete the background check may affect the application status of applicants or continued employment of current CSU employees who apply for the position.

Applicants requiring necessary accommodations to the application process may contact the Human Resources Department at (209) 667-3351. California Relay Service is available at (800) 735-2922 voice and (800) 735-2929 TDD. As a federal contractor, we are committed to attracting a diverse applicant pool. Please consider completing the Voluntary Self-Identification of Disability form (your response will not be shared with the search committee) at: http://www.dol.gov/ofccp/regs/compliance/sec503/Voluntary Self-Identification of Disability_CC-305_SD_Edit12.24.14.pdf

THE UNIVERSITY IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE AGAINST PERSONS ON THE BASIS OF RACE, RELIGION, COLOR, ANCESTRY, AGE, DISABILITY, GENETIC INFORMATION, GENDER, GENDER IDENTITY, GENDER EXPRESSION, MARITAL STATUS, MEDICAL CONDITION, NATIONAL ORIGIN, SEX, SEXUAL ORIENTATION, COVERED VETERAN STATUS, OR ANY OTHER PROTECTED STATUS. ALL QUALIFIED INDIVIDUALS ARE ENCOURAGED TO APPLY. CSU STANISLAUS HIRES ONLY INDIVIDUALS LAWFULLY AUTHORIZED TO WORK IN THE UNITED STATES. THE PERSON HOLDING THIS POSITION IS CONSIDERED A ‘MANDATED REPORTER’ UNDER THE CALIFORNIA CHILD ABUSE AND NEGLECT REPORTING ACT AND IS REQUIRED TO COMPLY WITH THE REQUIREMENTS SET FORTH IN CSU EXECUTIVE ORDER 1083 AS A CONDITION OF EMPLOYMENT. CLERY ACT: IN COMPLIANCE WITH THE JEANNE CLERY DISCLOSURE OF CAMPUS SECURITY POLICY AND CRIME STATISTICS ACT, CRIME REPORT STATISTICS ARE AVAILABLE AT: WWW.CSUSTAN.EDU/UPD/PAGES/CAMPUSCRIMESTATISTICS/INDEX.HTML

INFORMATION CONTAINED IN THIS ANNOUNCEMENT MAY BE SUBJECT TO CHANGE WITHOUT NOTICE
# CSU Stanislaus Child Development Center
Supplement to Employment Application

**Name** __________________________________________      **Date** ________________

**Emergency Contact** ______________________________     **Phone** ________________

- **Are you a student at CSU Stanislaus?** ☐ yes ☐ no
- **Are you 18 years of age or older?** ☐ yes ☐ no

**Year in School:**
- ☐ freshman
- ☐ sophomore
- ☐ junior
- ☐ senior

**Major:**

**Anticipated Graduation Date:**

## Coursework Related to Child Development

<table>
<thead>
<tr>
<th>Course #</th>
<th>Course Name</th>
<th>College Where Taken</th>
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**Have you taken coursework regarding:**

- **Families**
  - ☐ yes ☐ no

- **Infant Development**
  - ☐ yes ☐ no

- **ECE Curriculum**
  - ☐ yes ☐ no

- **Administration of ECE Programs**
  - ☐ yes ☐ no

**Do you have a California CDEV permit?**
- ☐ yes ☐ no

**If yes, which one and when does it expire?**

**Indicate your session preference (1st, 2nd, 3rd):**

- MWF AM_____
- MWF PM_____
- TTH AM_____
- TTH PM_____  Lunch Bunch_____

**Briefly outline your career goals**
<table>
<thead>
<tr>
<th>Employer &amp; Address</th>
<th>Supervisor</th>
<th>Dates Worked</th>
<th>Duties</th>
<th>Salary</th>
<th>Reason for Leaving</th>
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**Have you had a tuberculin skin test within one year?**  
Yes ☐  No ☐