



CALIFORNIA STATE UNIVERSITY, STANISLAUS

One University Circle • Turlock California 95382

California State University, Stanislaus is pleased to announce the following position and invites nominations or applications.

Director, Disability Resource Services

The Director of Disability Resource Services is a full-time, 12 month, MPP (Management Personnel Plan) position and reports directly to the Associate Vice President for Student Affairs.

The Director of Disability Resource Services works closely with the AVPSA to perform a variety of scholarly, research-oriented tasks encompassing a broad array of very complex issues. Under general direction, the Director plans, organizes, and implements special studies or reports; drafts compelling written documentation in support of various strategic initiatives; and prepares case studies/statements, articles, and letters that clearly and concisely document the facts and propose options for implementation or resolution.

The Director of Disability Resource Services develops proposed position statements/papers that are engaging, constructive, timely and accurate for the President's review and discussion with campus constituent groups (and other groups, as appropriate) in a variety of areas. Examples include, but are not limited to: technology infrastructure, university organizational structures and alternatives, college and/or programmatic accreditations, retention and graduation initiatives, the Education Doctorate, etc.

The Director of Disability Resource Services also reviews proposals or reports from other sources (internal and external) and prepares an analysis for the AVPSA's review and use with University divisions, boards, campus constituent groups, the California State University system, and external constituencies, as appropriate.

At the direction of the AVPSA, the Director of Disability Resource Services may also engage in special studies or research projects that include an assessment of the impact on both University and CSU system-wide policies or programs, with proposed options or recommendations that are based on a thorough analyses and presentation of the facts.

To effectively carry out these tasks, the Director of Disability Resource Services will interface with various individuals/departments on campus, as well as individuals at the Office of the Chancellor of the CSU, other campuses within the CSU, and external entities, agencies, and individuals, as appropriate.

Qualifications and Knowledge, Skills and Abilities:

The ideal candidate will have a Master's degree, excellent research, analytical and writing skills; expertise in developing interactive and dynamic presentations; the ability to synthesize complex issues for both expert and non-expert audiences; and strong organizational and interpersonal skills.

The successful candidate must have a minimum of five (5) years of progressively responsible experience administering programs providing student disability services, and responsibility for fiscal management, including budget and human resources oversight. Three (3) of the five (5) years of experience must be in an educational/institutional setting. Candidate must be able to maintain confidentiality; manage complex issues simultaneously; develop appropriate recommendations based on the evaluation of research results; gather, organize and analyze complex data for reporting purposes; prepare clear and understandable reports and/or presentations; communicate clearly and concisely (orally and in writing); establish and maintain cooperative working relationships with individuals/groups contacted in the course of work, including all individuals/groups within a diverse, multicultural community.)

Salary Range: Salary will be commensurate with education and experience. This is a 12-month, full-time, CSU Management Personnel Plan (MPP) position with an excellent benefits package. For detailed information on management benefits please refer to the following benefit web page:

http://www.calstate.edu/Benefits/Summaries/2007_MPP.pdf

Anticipated Starting Date and Application Procedure: The position will remain open until filled. Initial screening of candidates will begin the week of September 8, 2015. The successful candidate will be eligible to start in the position as soon as possible.

In addition to submitting a standard CSU Stanislaus employment application (download electronic application at http://www.csustan.edu/hr/Employment_Opportunities/Management/index.html), applicants should submit a resume with a cover letter addressing qualifications, as well as names and contact information for five professional references using one of the following methods:

Email: VTaylor@csustan.edu	Mail: California State University, Stanislaus Attention: Veronica Taylor One University Circle, MSR 320 Turlock, CA 95382	Fax: (209) 664-7011
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For questions, please call (209) 667-3177 or email VTaylor@csustan.edu.

THE UNIVERSITY: California State University, Stanislaus serves the San Joaquin Valley and is a critical educational resource for a six county region of approximately 1.5 million people. Widely recognized for its quality academic programs, the University has 10 nationally accredited programs and approximately 400 full-time faculty. Over eighty percent of full time faculty holds doctorates or terminal degrees in their fields. The University offers 41 undergraduate majors, 24 master's programs, 7 post-graduate credentials, and a doctorate in education serving 8,900 students. New instructional facilities have been built for the unique pedagogy of professional programs, laboratory sciences, and performing arts.

CSU Stanislaus continues to receive national recognition with its ranking as one of the best 373 colleges in the nation by The Princeton Review. The University was one of 12 public universities in the nation to be recognized by the American Association of State Colleges and Universities for demonstrating exceptional performance in retention and graduation rates. In addition, *U.S. News and World Report* ranks CSU Stanislaus as one of "The Top Public Universities-Master's" institutions in the West in its *America's Best Colleges* ratings. CSU Stanislaus also is recognized as a Hispanic-Serving Institution (HSI) by the U.S. Department of Education. Additional information is available at the University's Web site: www.csustan.edu.

Information contained in this announcement is subject to change with or without notice.

CSU Stanislaus is an Equal Opportunity/Affirmative Action Title IX/Section 503/504 employer. Qualified women, minorities, and persons with disabilities are encouraged to apply. CSU Stanislaus does not discriminate against persons on the basis of race, religion, color, ancestry, age, disability, genetic information, gender, gender identity, gender expression, marital status, medical condition, national origin, sex, sexual orientation, covered veteran status, or any other protected status. You can learn more about federal equal employment opportunity protections by accessing the Department of Labor's notices:

<http://www.dol.gov/ofccp/regs/compliance/posters/pdf/eeopost.pdf>
and http://www.dol.gov/ofccp/regs/compliance/posters/pdf/Supplement_English.pdf

CSU Stanislaus hires only individuals lawfully authorized to work in the United States. The person holding this position is considered a 'mandated reporter' under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment. Clery Act: in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act, crime report statistics are available at <http://www.csustan.edu/UPD/pages/CampusCrimeStatistics/index.html>

The successful candidate must be fingerprinted and successfully pass a background check, which includes checks of employment records, criminal records, civil records, motor vehicle records, verification of education and may include credit history records. In addition, this position may be designated under the California State University's Conflict of Interest Code and, if so, will be subject to filing the Fair Political Practices Commission Form 700.

August 19, 2015