California State University, Stanislaus is pleased to announce the following position and invites nominations or applications.

**Director of Research and Sponsored Programs**

The Director of Research and Sponsored Programs is a full-time, 12 month, MPP (Management Personnel Plan) position and reports directly to the Provost and Vice President for Academic Affairs.

The Director of Research and Sponsored Programs works closely with the Provost and Vice President for Academic Affairs, the Associate Vice President for Academic Affairs, other university administrators and appropriate stakeholders to develop and foster a campus culture of research scholarship, and creative activity for both faculty and students and continue the ongoing development and implementation of the unit’s strategic plan for securing extramural grants and contracts in support of evolving campus priorities. The Director will provide supervision of the Office of Research and Sponsored Programs (ORSP) team of grant and contract specialists in pre-award facilitation of grant and contract proposal submission and acceptance. The Director will work closely with Human Resources, Faculty Affairs, Safety and Risk Management, and the Post Award division within Financial Services to help ensure successful transition for principal investigators/project directors from grant proposal development, submission, award, implementation, to closure. The Director will foster a strong relationship with University Advancement and collaborate as appropriate when pursuing grants and contracts sponsored by foundations and corporations.

As the University’s Chief Research Officer, through oversight of the University Institutional Review Board, the Institutional Animal Care and Use Committee, the Unmanned Aircraft Systems Committee, and other committees as appropriate, as well as through collaboration with the Campus Compliance Officer and the office of Safety and Risk Management, the Director will provide leadership in ensuring compliance with regulations and ethics governing the conduct of research and facilitate university processes related to intellectual property matters, ensuring compliance with applicable law and policies.

In collaboration with the Director of the Center for Excellence in Graduate Education (CEGE), the Director will facilitate the Student Engagement in Research, Scholarship, and Creative Activity Program, joint programming between ORSP and CEGE.

Finally, the Director will recruit, train, supervise, and evaluate personnel in accordance with collective bargaining agreements and campus practices, manage the ORSP budget, serve as the administrative liaison for the University’s Research, Scholarship, and Creative Activity Policy Committee as the Provost’s liaison in the University’s Research, Scholarship, and Creative Activity Grant process, and facilitate submission of corresponding required reports to the Chancellor’s Office and serve as a member on University committees and councils, as assigned, including the Academic Affairs Council. The Director will represent the institution and participate in statewide California State University Council of Chief Research Officers meetings and initiatives, as well as national meetings and initiatives as appropriate.

**Qualifications and Knowledge, Skills and Abilities:**

The ideal candidate will have a bachelor’s degree (master’s degree preferred), be a Certified Research Administrator, and have at least 3 years of progressively responsible and relevant administrative experience in higher education. The successful candidate will be able to demonstrate a working knowledge of federal policies that govern research, compliance and accountability, of federal regulations governing the expenditure of grant funds, and of intellectual property matters. Candidates should have a track record of developing collaborative relationships across a wide range of stakeholders and constituent groups.

**Salary Range:** Salary will be commensurate with education and experience. This is a 12-month, full-time, CSU Management Personnel Plan (MPP) position with an excellent benefits package. For detailed information on management benefits please refer to the following benefit web page: [http://www.calstate.edu/hrs/benefits/documents/management-personnel-plan-mpp-benefits-summary.pdf](http://www.calstate.edu/hrs/benefits/documents/management-personnel-plan-mpp-benefits-summary.pdf)
**Anticipated Starting Date and Application Procedure:** The position will remain open until filled. Initial screening of candidates will begin the week of July 24th. The successful candidate will be eligible to start in the position as soon as possible.

In addition to submitting a standard CSU Stanislaus employment application (download electronic application at http://www.csustan.edu/hr/Employment_Opportunities/Management/index.html), applicants should submit a resume with a cover letter addressing qualifications, as well as names and contact information for five professional references using one of the following methods:

| Email: vttaylor@csustan.edu | Mail: California State University, Stanislaus Attention: Human Resources One University Circle, MSR 320 Turlock, CA 95382 | Fax: (209) 664-7011 |

For questions, please call Dr. Shawna Young at (209) 664-6645 or email vttaylor@csustan.edu.

**THE UNIVERSITY:** California State University, Stanislaus serves the San Joaquin Valley and is a critical educational resource for a six county region of approximately 1.5 million people. Widely recognized for its quality academic programs, the University has 10 nationally accredited programs and approximately 400 full-time faculty. Over eighty percent of full time faculty holds doctorates or terminal degrees in their fields. The University offers 41 undergraduate majors, 24 master's programs, 7 post-graduate credentials, and a doctorate in education serving 8,900 students. New instructional facilities have been built for the unique pedagogy of professional programs, laboratory sciences, and performing arts.

CSU Stanislaus continues to receive national recognition with its ranking as one of the best 373 colleges in the nation by The Princeton Review. The University was one of 12 public universities in the nation to be recognized by the American Association of State Colleges and Universities for demonstrating exceptional performance in retention and graduation rates. In addition, U.S. News and World Report ranks CSU Stanislaus as one of "The Top Public Universities-Master's" institutions in the West in its America's Best Colleges ratings. CSU Stanislaus also is recognized as a Hispanic-Serving Institution (HSI) by the U.S. Department of Education. Additional information is available at the University's Web site: www.csustan.edu.

Information contained in this announcement is subject to change with or without notice.

Applicants requiring necessary accommodations to the application process may contact the Human Resources Department at (209) 667-3351. California Relay Service is available at (800) 735-2922 voice and (800) 735-2929 TDD. As a federal contractor, we are committed to attracting a diverse applicant pool. Please consider completing the Voluntary Self-Identification of Disability form (your response will not be shared with the search committee) at: http://www.dol.gov/ofccp/regs/compliance/sec503/Voluntary_Self-Identification_of_Disability_CC-305_SD_Edit1.24.14.pdf.

Pursuant to the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, the Annual Security Report (ASR), is now available for viewing at https://www.csustan.edu/annual-campus-security-report. The ASR contains the current security and safety-related policy statements, emergency preparedness and evacuation information, crime prevention and sexual assault prevention information, and drug and alcohol prevention programming. The ASR also contains statistics of Clery Act crimes for Stanislaus State for the previous three years. A paper copy of the ASR is available upon request by contacting the Office of the Clery Director located at One University Circle, Turlock, CA 95382, or by calling 209-667-3572.

The university is an Equal Opportunity Employer and does not discriminate against persons on the basis of race, religion, color, ancestry, age, disability, genetic information, gender, gender identity, gender expression, marital status, medical condition, national origin, sex, sexual orientation, covered veteran status, or any other protected status. All qualified individuals are encouraged to apply. CSU Stanislaus hires only individuals lawfully authorized to work in the United States. The person holding this position is considered a 'mandated reporter' under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1093 as a condition of employment.

A background check (which includes checks of employment records, education records, criminal records, civil records; and may include motor vehicle records, professional licenses, and sex offender registries, as position requires) must be completed satisfactorily before any candidate can be offered a position with the CSU. Failure to satisfactorily complete the background check may affect the application status of applicants or continued employment of current CSU employees who apply for the position. In addition, this position may be designated under the California State University’s Conflict of Interest Code and, if so, will be subject to filing the Fair Political Practices Commission Form 700.

**June 27, 2017**