California State University, Stanislaus is pleased to announce the following position and invites nominations or applications.

**Clery and Compliance Director**

The Clery and Compliance Director is a full-time, 12 month, MPP (Management Personnel Plan) position and reports directly to the Associate Vice President of Human Resources, Equal Opportunity and Compliance.

The Clery and Compliance Director is responsible for the implementation of applicable federal, state, CSU system, and campus policies and regulations. This position serves as the campus administrative office for overseeing Clery Act compliance programs, policies and procedures as required by federal regulations and CSU policies. The incumbent also serves as the Compliance Programs Director responsible for establishing, coordinating and implementing research compliance and risk management including human subjects research, animal welfare research, bio-safety, emergency operations management in the context of human resources and compliance with applicable records retention policies.

**Qualifications and Knowledge, Skills and Abilities:**
The successful candidate must have a Bachelor's degree from an accredited institution and/or a minimum of five years of Clery Act and similar federal and state legal and regulatory analysis experience, administrative and analytical work experience involving study, analysis, and/or evaluation leading to the development or improvement of administrative policies, procedures, practices or programs.

- Demonstrated experience with the Clery Act, VAWA, Title IX, Handbook for Campus Crime Reporting, Drug Free Schools and Communities Act, SB 1433, Emergency Operations Management and working in a university setting.
- Demonstrated sensitivity to and embracement of individuals that represent cultural, religious, ethnic and lifestyle diversity.
- Thorough knowledge of all applicable federal and state definitions of crimes covered by the Clery Act and SB 1433.
- Working knowledge of, and the ability to apply standard theories, principles, practices, and techniques applicable to the program and/or administrative specialty to develop conclusions and make recommendations.
- Thorough knowledge of policies, procedures and outside regulations pertaining to the applicable program and/or administrative specialty.
- Working knowledge of operational and fiscal analysis and techniques.
- Ability to take initiative and plan, organize, coordinate and perform work in various situations where numerous and diverse demands are involved.
- Skill in research, development and evaluation of policies and programs, including skill in the collection, evaluation and interpretation of data to develop sound conclusions and make appropriate recommendations.
- Expertise in investigating and analyzing problems with a broad administrative impact and implications.
- Ability to anticipate problems and address them proactively.
- Demonstrated ability to effectively interpret, organize, and present information and ideas in written or presentation form.
- Must be detail oriented and able to multi-task.
- Ability to train others on new skills and procedures and provide direction to others.

The ideal candidate will possess:

- Animal welfare compliance.
- Compiling and publishing a Fire Safety Report in compliance with federal and state law.
- Risk management.
- Protection of minors training and compliance programs.
- Experience adjudicating parking citations as a Parking Hearing Officer.

**Salary Range:** Salary will be commensurate with education and experience. This is a 12-month, full-time, CSU Management Personnel Plan (MPP) position with an excellent benefits package. For detailed information on management benefits please refer to the following benefit web page: [http://www.calstate.edu/hrs/benefits/documents/management-personnel-plan-mpp-benefits-summary.pdf](http://www.calstate.edu/hrs/benefits/documents/management-personnel-plan-mpp-benefits-summary.pdf).
Anticipated Starting Date and Application Procedure: Apply by February 15, 2017. Initial screening of candidates will begin on February 16, 2017. The successful candidate will be eligible to start in the position as soon as possible. In addition to submitting a standard CSU Stanislaus employment application (download electronic application at http://www.csustan.edu/hr/Employment_Opportunities/Management/index.html), applicants should submit a cover letter addressing qualifications, as well as names and contact information for five professional references using one of the following methods:

| Email: vttaylor@csustan.edu | Mail: California State University, Stanislaus Attention: Human Resources One University Circle, MSR 320 Turlock, CA 95382 | Fax: (209) 664-7011 |

For questions, please call (209) 667-3006 or email vttaylor@csustan.edu.

THE UNIVERSITY: California State University, Stanislaus serves the San Joaquin Valley and is a critical educational resource for a six county region of approximately 1.5 million people. Widely recognized for its quality academic programs, the University has 10 nationally accredited programs and approximately 400 full-time faculty. Over eighty percent of full time faculty holds doctorates or terminal degrees in their fields. The University offers 41 undergraduate majors, 24 master's programs, 7 post-graduate credentials, and a doctorate in education serving 8,900 students. New instructional facilities have been built for the unique pedagogy of professional programs, laboratory sciences, and performing arts.

CSU Stanislaus continues to receive national recognition with its ranking as one of the best 373 colleges in the nation by The Princeton Review. The University was one of 12 public universities in the nation to be recognized by the American Association of State Colleges and Universities for demonstrating exceptional performance in retention and graduation rates. In addition, U.S. News and World Report ranks CSU Stanislaus as one of "The Top Public Universities-Master's" institutions in the West in its America's Best Colleges ratings. CSU Stanislaus also is recognized as a Hispanic-Serving Institution (HSI) by the U.S. Department of Education. Additional information is available at the University's Web site: www.csustan.edu. Information contained in this announcement is subject to change with or without notice.

Applicants requiring necessary accommodations to the application process may contact the Human Resources Department at (209) 667-3351. California Relay Service is available at (800) 735-2922 voice and (800) 735-2929 TDD. As a federal contractor, we are committed to attracting a diverse applicant pool. Please consider completing the Voluntary Self-Identification of Disability form (your response will not be shared with the search committee) at: http://www.dol.gov/ofccp/regs/compliance/sec503/Voluntary_Self-Identification_of_Disability_CC-305_SD_Edit1.24.14.pdf.

The annual Campus Security and Fire Report includes statistics for the previous three years concerning reported crimes that occurred on campus; in certain off-campus buildings or property owned or controlled by Stanislaus State; and on public property within, or immediately adjacent to and accessible from the campus. The report also includes institutional policies concerning campus security, such as alcohol and drug use, crime prevention, the reporting of crimes, sexual assault and, campus fire statistics. You can obtain a copy of this report at: https://www.csustan.edu/upd/crime-statistics. To request a printed copy call: (209) 667-3572; fax: (209) 667-3104; or email: public_safety@csustan.edu. Information regarding campus security reports at other locations can be found at: http://ope.ed.gov/security/. Clery Act: In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act, crime report statistics are available at: www.csustan.edu/upd/pages/campuscrimestatistics/index.html.

The university is an Equal Opportunity Employer and does not discriminate against persons on the basis of race, religion, color, ancestry, age, disability, genetic information, gender, gender identity, gender expression, marital status, medical condition, national origin, sex, sexual orientation, covered veteran status, or any other protected status. All qualified individuals are encouraged to apply. CSU Stanislaus hires only individuals lawfully authorized to work in the United States. The person holding this position is considered a ‘mandated reporter’ under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.

A background check (which includes checks of employment records, education records, criminal records, civil records; and may include motor vehicle records, professional licenses, and sex offender registries, as position requires) must be completed satisfactorily before any candidate can be offered a position with the CSU. Failure to satisfactorily complete the background check may affect the application status of applicants or continued employment of current CSU employees who apply for the position. In addition, this position may be designated under the California State University’s Conflict of Interest Code and, if so, will be subject to filing the Fair Political Practices Commission Form 700.

February 2, 2017