

CATASTROPHIC LEAVE DONATION PROGRAM MEDICAL CERTIFICATION

Instructions: Employee to complete the employee's section below; forward to physician to complete then return to Faculty Affairs and Human Resources, MSR320.

Employee's Section

Employee's Name: _____ Date of Birth: _____

I am requesting participation in the CSU's Catastrophic Leave Program for:

- My own catastrophic illness or injury
 A family member who requires my care: Name: _____ Relationship: _____ (refer to CBA)

I hereby authorize my physician to provide the necessary information to the employer for the purpose of verifying my disability and its expected duration to participate in the Catastrophic Leave Program.

Patient's signature (either employee or incapacitated family member) Date

Physician's Section

According to the Catastrophic Leave Program guidelines, a qualifying illness or injury is one that is

- catastrophic in nature;
- has totally incapacitated the employee from performing his or her normal work duties; and
- has a duration of at least one week.

An employee may also qualify if he or she is required to take time off from work for an extended period of time to care for an immediate family member who suffers from a catastrophic illness or injury. Chronic conditions such as cancer, AIDS, and residual effects of a stroke, may be considered catastrophic, even if the condition results in only intermittent absences.

Does your patient's condition fit one of these descriptions? Yes No

First date of total incapacity (or first day employee missed work to care for incapacitated family member) was/will be: _____

Estimated date of return-to-full duty: _____

The University is committed to providing temporary, transitional employment whenever possible. If a reduced work schedule or modified work duties would allow the employee to return to work sooner, please elaborate:

If these modifications could be met, when could the employee return to work? _____

Physician's Name (please print or type): _____ State License # _____

Physician's Signature: _____

Address: _____ City _____ State _____ Zip _____

Phone # _____

Revised: 10/27/15