

CALIFORNIA STATE UNIVERSITY, STANISLAUS GREAT WORKGROUPS

The following workgroup structure reflects the GREAT Steering Committee's recommendation to redesign workgroups based on function, and to leverage already-existing committees that do not have a clear reporting structure. This reorganization is intended to eliminate the silo effect, improving the ability to share critical information, increasing accountability, and increasing the capacity to implement recommendations of each group. Co-chairs of the workgroups will be members of the Steering Committee. The GREAT Steering Committee will regularly monitor progress of each workgroup, assess annually the need and viability of each workgroup, update charges as appropriate, and release workgroups from duty if/when their charge has been fulfilled.

1 STUDENT COMMUNICATION

CO-CHAIRS: Senior AVP for Communications, Marketing, and Media Relations; Student Government Coordinator

CHARGE: Inventory current methods of communication utilized for informing students about important matters. Research and identify the most effective methods of communicating with students. Develop and implement a strategic current-student communication plan. Develop a work plan with a corresponding timeline. Liaise with faculty governance as appropriate. Report progress regularly to the GREAT Steering Committee.

NOTES: *This workgroup emerged from a discussion regarding mobile apps and texting as potentially improved methods for communicating important information to students.*

2 STUDENT TRANSITION PROGRAMS

CO-CHAIRS: AVP for Student Affairs/Dean of Students; Faculty Fellow for Advising

CHARGE: As a collaborative, coordinated, and consultative cross-divisional effort, provide feedback and input toward optimizing all transition programs and related processes that support student success. Consultation and collaboration on programs and related processes will include but not be limited to New Student Orientation (NSO), Freshmen Convocation, Transfer Programs, and Parent and Family Programs. This consultative process will include identification of program elements and processes that are working well, and elements that could be improved toward the goal of student success. Bring recommendations to GREAT Steering Committee for further discussion and consideration, and implement programming as deemed appropriate through the consultative process.

NOTES: *This workgroup would be comprised of representatives from key stakeholder groups already directly involved in coordinating the NSO, Freshmen Convocation, and Transfer Welcome Programs, as well as other key stakeholders from Enrollment Services, Admissions and Outreach Services, Financial Aid, Academic Success Center, and other key units from within the divisions of Academic Affairs, Student Affairs, and Strategic Planning, Enrollment Management, and Innovation (SPEMI).*

3 ADVISING PRACTICES

CO-CHAIRS: Faculty Director for Advising and Learning Cohorts; Director of Academic Success Center

CHARGE: Inventory advising practices across the University. Review the 2015 Advising Task Force Recommendations, the PACE Workgroup Recommendations, and other key reports, and make recommendations to the GREAT Steering Committee for prioritization of the recommendations. Facilitate implementation of priorities based on GREAT Steering Committee direction. Liaise with faculty governance as appropriate. Report progress regularly to the GREAT Steering Committee.

NOTES: *The co-chairing by the FDALC and the ASC Director reflects a recommendation of the Task Force to address the lack of integration and coordination of advising across the University.*

4 ACADEMIC PREPARATION AND ACHIEVEMENT

CO-CHAIRS: Dean of the College of Science; Faculty Representative for English

CHARGE: Coordinate campus responses to CSU system policy regarding effective curricular design and implementation for developmental education. Ensure campus compliance through liaising with academic colleges and departments. Oversee implementation of the Early Start program. Liaise with faculty governance as appropriate. Report progress regularly to the GREAT Steering Committee.

NOTES: *This workgroup would be the convergence of the current Early Start Committee with additional members from the English and Mathematics Departments and their corresponding Deans when appropriate.*

5 STUDENT FINANCIAL STABILITY

CO-CHAIRS: VP for Business and Finance/CFO; Dean of the College of Business Administration

CHARGE: Identify strategies, beyond traditional financial aid, to address student financial need, increase financial stability, and help ensure uninterrupted progress toward successful degree completion, with special emphasis on examining and revising business practices that may disproportionately present barriers to low-income students. Report progress regularly to the GREAT Steering Committee. Develop a comprehensive action plan that includes recommendations for programs/services to be delivered, sources of funding to support those programs/services, criteria or guidelines for administering the programs/services, and an implementation timeline. Bring recommendations to GREAT Steering Committee for further discussion and consideration, and implement programming as deemed appropriate through the consultative process.

6 HIGH IMPACT PRACTICES (HIPS)

CO-CHAIRS: Faculty Coordinator; AVP for Academic Affairs

CHARGE: Define and identify characteristics of HIPS. Conduct an exhaustive inventory of HIPS at Stanislaus State. Encourage and increase engagement in HIPS. Ensure Stanislaus State is connected with CSU system initiatives related to HIPS. Develop and implement a meaningful and sustainable assessment plan for HIPS, and report assessment outcomes to the GREAT Steering Committee. Liaise with faculty governance as appropriate. Report progress regularly to the GREAT Steering Committee.

NOTES: *This workgroup would be the convergence of the HIPS Task Force (co-chaired by the Faculty Coordinator of HIPS and the AVPAA), and representation from the HIPS Faculty Learning Community, which is experimenting with HIPS implementation.*

7 REVIEWING STUDENT SUCCESS PROGRAMS

CO-CHAIRS: Two Co-chairs (selected from among and by Student Success Committee members)

CHARGE: Conduct an exhaustive inventory of student success programs at Stanislaus State. Identify for each program the following: program description (with specific interventions identified within each program, such as type, frequency, delivery mode, location, personnel/positions delivering implementation); target student population served; student demographic data, such as gender, ethnicity, Pell, major; number of students served annually; annual budget (translated to cost per student); and outcomes data (retention, GPA, mean unit load, graduation, other indicators of success such as enrollment in graduate school, employment, etc.). Analyses should be conducted that enable measurement of impact of interventions, individually as well as in combination. Report progress regularly to the GREAT Steering Committee. Also discuss issues of practice, and bring issues of interest and/or importance to the GREAT Steering Committee for further discussion and consideration.

NOTES: *This workgroup would be the convergence of the Student Success Committee with GREAT members interested in joining. The Student Success Committee would be recommissioned into this workgroup.*

8 ON-THE-CUSP INTERVENTIONS

CO-CHAIRS: Director of Enrollment Services and Registrar; AVP for Academic Affairs

CHARGE: Coordinate and facilitate the key interventions for on-the-cusp cohorts, including: identification of on-the-cusp cohorts; review of degree audit reports; intensive advising; delivering responsive course schedules; encouraging early graduation evaluations; and offering the winter and summer tuition/fees waiver program. Report progress regularly to the GREAT Steering Committee. Also explore directions to which the focus of intense interventions should shift as on-the-cusp interventions become integrated into regular practice, and the number of on-the-cusp students diminish. Bring recommendations to GREAT Steering Committee for further discussion and consideration.

NOTES: *This workgroup would be comprised of representatives from key stakeholder groups already directly involved in this process, including personnel from Institutional Research, Enrollment Services, Financial Services, UEE, Financial Aid, Colleges/Academic Departments, and the Provost's Office.*

9 INQUIRY AND ANALYSIS

CO-CHAIRS: Director of Institutional Research; Faculty Fellow for Assessment

CHARGE: In response to GREAT Steering Committee requests, collect, analyze, and interpret data, and provide summary reports to the Steering Committee. Report progress regularly to the GREAT Steering Committee.

NOTES: *This workgroup would serve the data needs of all the workgroups, funneled through the Steering Committee. This would provide Steering Committee oversight and would enable coordination of all the inquiry/analyses being conducted – helps ensure efficiency.*

10 BUDGET AND TACTICAL

CO-CHAIRS: AVP for Academic Affairs; Director for Presidential Initiatives

CHARGE: In response to GREAT Steering Committee requests, make Graduation Initiative 2025 budget recommendations to the Steering Committee.

NOTES: *This workgroup currently exists, and has been functioning effectively.*