

Bridges between Merced Community College and Stanislaus State

Outreach and Advising

- A Stanislaus State Admissions & Outreach counselor is on the Merced College main campus every other week, as well as the Los Banos extension campus once a month, to provide advising to Merced College students interested in transferring to Stanislaus State, and is available to meet with Merced College counselors to share new information and respond to questions.
- Stanislaus State Admissions & Outreach counselors regularly deliver class presentations on admissions and transfer information in Merced College guidance classes.
- Stanislaus State Admissions & Outreach counselors participate in several Merced College transfer activities and events, such as Merced College's Transfer Day, College Night, end-of-year Transfer Recognition Event, and application workshops.
- The College of Education, Kinesiology, and Social Work Teacher Recruitment and Retention Program (TRRP) has established a new relationship this year with Merced College in support of future teachers and counselors. Through this new collaboration, TRRP now delivers at Merced College fall informational meetings with counselors on teacher education requirements and support services for future teachers, informational workshops twice a semester for future teachers, and advising and information sessions with prospective teacher education students.
- Stanislaus State, in partnership with Fresno State, administers the Multicultural Scholars Program (MSP), a United States Department of Agriculture – National Institute of Food and Agriculture funded program (Dr. Oluwarotimi Odeh, Principal Investigator). Through outreach to local community colleges, including Merced College, MSP is designed to meet the national need for scientists trained in the food and agricultural sciences by recruiting, training, and pipelining 10 underrepresented outstanding students into productive careers in the food and agricultural industry. The program provides scholarship support for students from community colleges, with academic support at a maximum funding level of \$6,500 per scholar per year for two years, plus a one-time Summer Internship placement with a \$4,000 stipend. The program includes an academic mentor for each scholar, and professional development opportunities during the college experience. Currently, one Merced College transfer is an MSP award recipient and program participant at Stanislaus State.
- Stanislaus State's Accounting and Finance Department, in partnership with Merced College, other community colleges in the region, and UC Merced, sponsor the annual Management Accountants Student Night. This outreach and networking event serves as a venue for Stanislaus State faculty to connect with Merced College and other community college students to share information about the profession and the major.

Professional Collaboration

- The Stanislaus State Articulation Officer (AO) works closely with the Merced College AO on all transfer matters, and ensures the two-way information flow is continuously up to date.
 - The Stanislaus State AO helps ensure Stanislaus State Admissions & Outreach counselors are current on all changes in articulation between Merced College and Stanislaus State.
 - The Merced College AO helps ensure appropriate personnel at Merced College are current.
- Stanislaus State Admissions & Outreach hosts an annual Transfer Partner Breakfast with regional CCCs, including Merced College, to provide updates on transfer-related topics and to share best practices with each other.
- A Stanislaus State Admissions & Outreach counselor sits on the Merced College Transfer Advisory Committee to help ensure and maintain a current two-way communication channel.
- Stanislaus State Admissions & Outreach counselors regularly collaborate with Merced College counselors to provide updates on transfer-related topics, share best practices with each other, and help ensure and maintain a current two-way communication channel.
- The Department of Liberal Studies at Stanislaus State hosts an annual Liberal Studies Advisory Meeting for regional CCCs, including Merced College, where AOs, counselors, and evaluators from Stanislaus State and the CCCs discuss articulation and transfer matters and ensure personnel at both ends are current. Stanislaus State also provides at this meeting updates on California teacher credentialing requirements, as most Liberal Studies students plan to move on to the Multiple Subject or the Education Specialist Credential Program.
- Stanislaus State's Accounting and Finance Department collaborates with regional community colleges, including Merced College, on curriculum development and articulation issues.

Agreements

- Stanislaus State has a partnership with Merced College for STEM majors as a result of the Department of Education HSI STEM Articulation grant received in 2011. That project established the Warriors on the Way 2 STEM (WOW 2 STEM, now called STEM Success) program, designed to expand and strengthen transfer articulation practices across top regional feeder campuses, with Merced College being one of the partner campuses in the grant project (see Appendix A for the subrecipient agreement). The grant period ended September 2016, and an MOU is currently in-progress outlining the ongoing partnership.
- Stanislaus State has a partnership with Merced College through the National Science Foundation subaward to Stanislaus State from the University of Texas at El Paso, titled "Using Evidence-Based Educational Practices to Prepare and Support Highly Qualified Students with Financial Need for Careers in Computing and Cyber-Security." The agreement with Merced College totals \$60,000 and spans three years, from September 15, 2016 through August 31, 2019 (see Appendix B for the MOU). The project provides scholarships to four computer science students at Merced College during their final year before transferring to Stanislaus State. The student

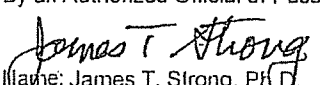
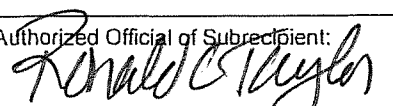
participants continue to receive scholarship support after transferring to Stanislaus State, through graduation.

- Three agreements were established in 1999 (though no longer in effect) that facilitated Stanislaus State's use of space and instructional television equipment at the Tri-College Center in Merced, CA as part of a collaborative between Merced Community College District, UC Merced, and Stanislaus State for coordinated and cooperative teaching, student outreach, professional development and training, and video conferencing (see Appendices C, D, and E).

Articulation

- There are two centralized databases that all CCC students, including Merced College students, can use to identify clear pathways to all CSUs, including Stanislaus State.
 - **ASSIST (<http://www.assist.org/web-assist/welcome.html>):**
ASSIST is the official articulation database system managed by the CCC, CSU, and UC systems. ASSIST is utilized by advisors, counselors, and evaluators at both Merced College and Stanislaus State for accurate and effective advising sessions and successful transfer of Merced College students. Any CCC student can use the system to identify, by major, courses that can be completed at their respective CC, guaranteed to transfer and count toward the major at the destination campus. A Merced College student can enter his/her campus, enter Stanislaus State as the destination CSU, and enter the major, and see all the LD courses that can be taken at Merced College that count toward the major requirements at Stanislaus State.
 - **Associate Degrees for Transfer (<http://www.calstate.edu/transfer/adt-search/search.shtml>):**
The ADT database is managed by the CSU. Any CCC student can use the system to identify which ADTs/similar programs exist between his/her CCC and the destination CSU campus. So a Merced College student can enter his/her campus, enter Stanislaus State as the destination CSU, and enter his/her major of interest to see what similar ADT majors exist at Stanislaus State. The Merced College student can also not limit the search to a specific major of interest, and see all the ADT/similar programs (including all majors and concentrations) that exist between Merced College and Stanislaus State. Currently, there are 101 ADT/similar programs that exist between Merced College and Stanislaus State (see Appendix F for a complete listing). Enclosed is a sample outreach one-sheet used to inform prospective students about our ADTs (see Appendix G).
- Predating ADTs, Stanislaus State, in collaboration with Merced College, Modesto Junior College, and San Joaquin Delta College, established in 2002 its agriculture program. Stanislaus State's Bachelor of Science in Agriculture program fosters relationships with area community colleges through the implementation of a "2+2" program design. This 2+2 program is designed such that individuals who have an A.S. degree or equivalent in lower-division coursework in Agriculture, Agricultural Science, Agricultural Economics, and closely related fields from community colleges can experience seamless transfer toward obtaining their bachelor degree. Targeted outreach to Merced College and other regional community colleges is delivered to help ensure seamless transfer of geographically bound students to Stanislaus State.

MC2252B

Cost Reimbursement Research Subaward Agreement			
Pass-through Entity (PTE): California State University, Stanislaus		Subrecipient: Merced College	
PTE Principal Investigator (PI): Juanita Cruthird-Billups		Subrecipient Principal Investigator (PI): Douglas Kain	
PTE Federal Award No: P031C110082-15	FAIN: P031C110082-15	Federal Awarding Agency: US Department of Education	
Federal Award Issue Date: Oct 1, 2015	Total Amount of Federal Award to PTE: \$ 1,029,424.00	CFDA No: 84.031C	CFDA Title: <small>Historic Serving Institutions - Science, Technology, Engineering, or Mathematics and Education Programs</small>
Project Title: Central Valley HSI Cooperative STEM Articulation and Transfer Project			
Subaward Period of Performance: Start: Oct 1, 2015 End: Sep 30, 2016		Amount Funded This Action: \$ 164,922.00	Subaward No.
Estimated Project Period (if incrementally funded): Start: End:		Incrementally Estimated Total: \$	Is this Award R & D <input type="checkbox"/> Yes or <input checked="" type="checkbox"/> No
Check all that apply <input checked="" type="checkbox"/> Reporting Requirements (Attachment 4) <input checked="" type="checkbox"/> Subject to FFATA (Attachment 3B) <input type="checkbox"/> Cost Sharing (Attachment 5)			
Terms and Conditions			
<p>1) PTE hereby awards a cost reimbursable subaward, as described above, to Subrecipient. The statement of work and budget for this subaward are (check one) <input type="checkbox"/> as specified in Subrecipient's proposal dated or <input checked="" type="checkbox"/> as shown in Attachment 5. In its performance of subaward work, Subrecipient shall be an independent entity and not an employee or agent of PTE.</p> <p>2) PTE shall reimburse Subrecipient not more often than monthly for allowable costs. All invoices shall be submitted using Subrecipient's standard invoice, but at a minimum shall include current and cumulative costs (including cost sharing), subaward number, and certification, as required in 2 CFR 200.415 (a). <u>Invoices that do not reference PTE Subaward number shall be returned to Subrecipient.</u> Invoices and questions concerning invoice receipt or payments should be directed to the appropriate party's Financial Contact, as shown in Attachments 3A.</p> <p>3) A final statement of cumulative costs incurred, including cost sharing, marked "FINAL" must be submitted to PTE's Financial Contact, as shown in Attachments 3A, NOT LATER THAN 60 days after subaward end date. The final statement of costs shall constitute Subrecipient's final financial report.</p> <p>4) All payments shall be considered provisional and subject to adjustment within the total estimated cost in the event such adjustment is necessary as a result of an adverse audit finding against the Subrecipient. PTE reserves the right to reject an invoice, in accordance with 2 CFR 200.305.</p> <p>5) Matters concerning the technical performance of this subaward should be directed to the appropriate party's Principal Investigator as shown in Attachments 3A and 3B. Technical reports are required as shown above, "Reporting Requirements."</p> <p>6) Matters concerning the request or negotiation of any changes in the terms, conditions, or amounts cited in this subaward agreement, and any changes requiring prior approval, should be directed to the appropriate party's Administrative Contact, as shown in Attachments 3A and 3B. Any such changes made to this subaward agreement require the written approval of each party's Authorized Official, as shown in Attachments 3A and 3B.</p> <p>7) Substantive changes made to this subaward agreement require the written approval of each party's Authorized Official as shown in Attachments 3A and 3B. The PTE may issue non-substantive changes to the Period of Performance (check one) <input checked="" type="checkbox"/> Bilaterally, or <input type="checkbox"/> Unilaterally. Unilateral modifications shall be considered valid 14 days after receipt unless otherwise indicated by Subrecipient</p> <p>8) Each party shall be responsible for its negligent acts or omissions and the negligent acts or omissions of its employees, officers, or directors, to the extent allowed by law.</p> <p>9) Either party may terminate this subaward with thirty days written notice to the appropriate party's Administrative Contact, as shown in Attachments 3A and 3B. PTE shall pay Subrecipient for termination costs as allowable under <u>Uniform Guidance, 2 CFR 200</u>, or 45 CFR Part 74 Appendix E, "Principles for Determining Costs Applicable to Research & Development under Grants and Contracts with Hospitals, as applicable.</p> <p>10) No-cost extensions require the approval of the PTE. Any requests for a no-cost extension should be addressed to and received by the Principal Investigator Contact, as shown in Attachments 3A, not less than 30 days prior to the desired effective date of the requested change.</p> <p>11) The Subaward is subject to the terms and conditions of the PTE Award and other special terms and conditions, as identified in Attachment 2.</p> <p>12) By signing this Research Subaward Agreement Subrecipient makes the certifications and assurances shown in Attachments 1 and 2.</p> <p>13) Research Terms & Conditions – RESERVED</p>			
By an Authorized Official of Pass-through Entity:  11.24.15 Name: James T. Strong, Ph.D. Date Title: Provost and Vice President for Academic Affairs		By an Authorized Official of Subrecipient:  Name: Ronald C. Taylor, Ph.D. Date 1/8/16 Title: Superintendent/President	

Attachment 2
Research Subaward Agreement
Copy of Prime Award Terms and Conditions

Copy of Award Notice (attached 4 pages)

Special terms and conditions:

1. *Copyrights*
Subrecipient grants / shall grant (check one) to Prime Recipient an irrevocable, royalty-free, non-transferable, non-exclusive right and license to use, reproduce, make derivative works, display, and perform publicly any copyrights or copyrighted material (including any computer software and its documentation and/or databases) first developed and delivered under this Subaward Agreement solely for the purpose of and only to the extent required to meet Prime Recipient's obligations to the Federal Government under its Prime Award.
2. *Data Rights*
Subrecipient grants to Prime Recipient the right to use data created in the performance of this Subaward Agreement solely for the purpose of and only to the extent required to meet Prime Recipient's obligations to the Federal Government under its Prime Award.
3. *Automatic Carry Forward:* / / Yes / / No
(If No, Carry Forward requests must be sent to Prime Recipient's Authorized Official contact, as shown in Attachment 3).

Additional Special Terms:

Copy of California State University, Stanislaus Subrecipient Monitoring Policy



**US Department of Education
Washington, D.C. 20202**

P031C110082 - 15

GRANT AWARD NOTIFICATION

1	RECIPIENT NAME CALIFORNIA STATE UNIVERSITY, STANISLAUS 1 UNIVERSITY CIRCLE TURLOCK, CA 95382 - 3600		2	AWARD INFORMATION PR/AWARD NUMBER P031C110082 - 15 ACTION NUMBER 8 ACTION TYPE Continuation AWARD TYPE Discretionary																					
3	PROJECT STAFF RECIPIENT PROJECT DIRECTOR Juanita Cruthird-Billups (209) 664-6770 jcruthird@csustan.edu EDUCATION PROGRAM CONTACT Sarah T Beaton (202) 502-7621 sarah.beaton@ed.gov EDUCATION PAYMENT HOTLINE G5 PAYEE 888-336-8930 HELPDESK edcaps.user@ed.gov		4	PROJECT TITLE 84.031C CENTRAL VALLEY HSI COOPERATIVE STEM ARTICULATION AND TRANSFER PROJECT																					
5	KEY PERSONNEL <table border="0" style="width: 100%;"> <thead> <tr> <th style="text-align: left;"><u>NAME</u></th> <th style="text-align: left;"><u>TITLE</u></th> <th style="text-align: left;"><u>LEVEL OF EFFORT</u></th> </tr> </thead> <tbody> <tr> <td>Juanita Cruthird-Billups</td> <td>Project Director</td> <td>100 %</td> </tr> </tbody> </table>					<u>NAME</u>	<u>TITLE</u>	<u>LEVEL OF EFFORT</u>	Juanita Cruthird-Billups	Project Director	100 %														
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7	AUTHORIZED FUNDING <table border="0" style="width: 100%;"> <tr> <td style="padding-right: 40px;">THIS ACTION</td> <td>\$1,029,424.00</td> </tr> <tr> <td>BUDGET PERIOD</td> <td>\$1,029,424.00</td> </tr> <tr> <td>PERFORMANCE PERIOD</td> <td>\$5,434,566.00</td> </tr> </table>					THIS ACTION	\$1,029,424.00	BUDGET PERIOD	\$1,029,424.00	PERFORMANCE PERIOD	\$5,434,566.00														
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	2 CFR AS APPLICABLE																								
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9	LEGISLATIVE AND FISCAL DATA AUTHORITY: PL 110-315 IV THE HIGHER EDUCATION OPPORTUNITY ACT PROGRAM TITLE: HIGHER EDUCATION - INSTITUTIONAL AID CFDA/SUBPROGRAM NO: 84.031C <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>FUND CODE</th> <th>FUNDING YEAR</th> <th>AWARD YEAR</th> <th>ORG. CODE</th> <th>CATEGORY</th> <th>LIMITATION</th> <th>ACTIVITY</th> <th>CFDA</th> <th>OBJECT CLASS</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>0201M</td> <td>2014</td> <td>2015</td> <td>EP000000</td> <td>B</td> <td>JMQ</td> <td>MSI</td> <td>031</td> <td>4101C</td> <td>\$1,029,424.00</td> </tr> </tbody> </table>					FUND CODE	FUNDING YEAR	AWARD YEAR	ORG. CODE	CATEGORY	LIMITATION	ACTIVITY	CFDA	OBJECT CLASS	AMOUNT	0201M	2014	2015	EP000000	B	JMQ	MSI	031	4101C	\$1,029,424.00
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US Department of Education
 Washington, D.C. 20202
 GRANT AWARD NOTIFICATION

P031C110082 - 15

10

PR/AWARD NUMBER: P031C110082 - 15
 RECIPIENT NAME: CALIFORNIA STATE UNIVERSITY, STANISLAUS

TERMS AND CONDITIONS

N/A

Validity unknown

Digitally signed by Sarah Beaton

Date: Mon May 04 11:48:20 EDT 2015

 AUTHORIZING OFFICIAL

 DATE

Ver. 1

EXPLANATION OF BLOCKS ON THE GRANT AWARD NOTIFICATION

For Discretionary, Formula and Block Grants (See Block 2 of the Notification)

1. **RECIPIENT NAME** - The legal name of the recipient, name of the primary organizational unit that
2. **AWARD INFORMATION** - Unique items of information that identify this notification.
 - PR/AWARD NUMBER** - A unique, identifying number assigned by the Department to each application. On funded applications, this is commonly known as the "grant number" or "document number."
 - ACTION NUMBER** - A numeral that represents the cumulative number of steps taken by the Department to date to establish or modify the award through fiscal or administrative means. Action number "01" will always be "NEW AWARD"
 - ACTION TYPE** - The nature of this notification (e.g., NEW AWARD, CONTINUATION, REVISION, ADMINISTRATIVE)
 - AWARD TYPE** - The particular assistance category in which funding for this award is provided, i.e., DISCRETIONARY, FORMULA, or BLOCK.
3. **PROJECT STAFF** - This block contains the names and telephone numbers of the U.S. Department of Education and recipient staff who are responsible for project direction and oversight.
 - *RECIPIENT PROJECT DIRECTOR** - The recipient staff person responsible for administering the project. This person represents the recipient to the U.S. Department of Education.
 - EDUCATION PROGRAM CONTACT** - The U.S. Department of Education staff person responsible for the programmatic, administrative and business management concerns of the Department.
 - EDUCATION PAYMENT CONTACT** - The U.S. Department of Education staff person responsible for payments or questions concerning electronic drawdown and financial expenditure reporting.
4. **PROJECT TITLE AND CFDA NUMBER** - Identifies the Catalog of Federal Domestic Assistance (CFDA) subprogram title and the associated subprogram number.
5. *** KEY PERSONNEL** - Name, title and percentage (%) of effort the key personnel identified devote to the project.
6. **AWARD PERIODS** - Project activities and funding are approved with respect to three different time periods, described below:
 - BUDGET PERIOD** - A specific interval of time for which Federal funds are being provided from a particular fiscal year to fund a recipient's approved activities and budget. The start and end dates of the budget period are shown.
 - PERFORMANCE PERIOD** - The complete length of time the recipient is proposed to be funded to complete approved activities. A performance period may contain one or more budget periods.
 - *FUTURE BUDGET PERIODS** - The estimated remaining budget periods for multi-year projects and estimated funds the Department proposes it will award the recipient provided substantial progress is made by the recipient in completing approved activities, the Department determines that continuing the project would be in the best interest of the Government, Congress appropriates sufficient funds under the program, and the recipient has submitted a performance report that provides the most current performance information and the status of budget expenditures.
7. **AUTHORIZED FUNDING** - The dollar figures in this block refer to the Federal funds provided to a recipient during the award periods.
 - *THIS ACTION** - The amount of funds obligated (added) or de-obligated (subtracted) by this notification.
 - *BUDGET PERIOD** - The total amount of funds available for use by the grantee during the stated budget period to this date.
 - *PERFORMANCE PERIOD** - The amount of funds obligated from the start date of the first budget period to this date.
 - RECIPIENT COST SHARE** - The funds, expressed as a percentage, that the recipient is required to contribute to the project, as defined by the program legislation or regulations and/or terms and conditions of the award.
 - RECIPIENT NON-FEDERAL AMOUNT** - The amount of non-federal funds the recipient must contribute to the project as identified in the recipient's application. When non-federal funds are identified by the recipient where a cost share is not a legislation requirement, the recipient will be required to provide the non-federal funds.
8. **ADMINISTRATIVE INFORMATION** - This information is provided to assist the recipient in completing the approved activities and managing the project in accordance with U.S. Department of Education procedures and regulations.
 - DUNS/SSN** - A unique, identifying number assigned to each recipient for payment purposes. The number is based on either the recipient's assigned number from Dun and Bradstreet or the individual's social security number.
 - *REGULATIONS** - *REGULATIONS - The parts of the Education Department General Administrative Regulations (EDGAR), specific program regulations (if any), and other titles of the Code of Federal Regulations that govern the award and administration of this grant.
 - *ATTACHMENTS** - Additional sections of the Grant Award Notification that discuss payment and reporting requirements, explain Department procedures, and add special terms and conditions in addition to those established, and shown as clauses, in Block 10 of the award. Any attachments provided with a notification continue in effect through the project period until modified or rescinded by the Authorizing Official.
9. **LEGISLATIVE AND FISCAL DATA** - The name of the authorizing legislation for this grant, the CFDA title of the program through which funding is provided, and U.S. Department of Education fiscal information.
 - FUND CODE, FUNDING YEAR, AWARD YEAR, ORG. CODE, PROJECT CODE, OBJECT CLASS** - The fiscal information recorded by the U.S. Department of Education's Grant Administration and Payment System to track obligations by award.
 - AMOUNT** - The amount of funds provided from a particular appropriation and project code. Some notifications authorize more than one amount from separate appropriations and/or project codes. The total of all amounts in this block equals the amount shown on the line, "THIS ACTION" (See "AUTHORIZED FUNDING" above (Block 7)).
10. **TERMS AND CONDITIONS** - Requirements of the award that are binding on the recipient.
 - *AUTHORIZING OFFICIAL** - The U.S. Department of Education official authorized to award Federal funds to the recipient, establish or change the terms and conditions of the award, and authorize modifications to the award

FOR FORMULA AND BLOCK GRANTS ONLY:

(See also Blocks 1, 2, 4, 6, 8, 9 and 10 above)

3. **PROJECT STAFF** - The U.S. Department of Education staff persons to be contacted for programmatic and payment questions.

7. AUTHORIZED FUNDING

CURRENT AWARD AMOUNT - The amount of funds that are obligated (added) or de-obligated (subtracted) by this action.

PREVIOUS CUMULATIVE AMOUNT - The total amount of funds awarded under the grant before this action.

CUMULATIVE AMOUNT - The total amount of funds awarded under the grant, this action included.

* This item differs or does not appear on formula and block grants.

UNITED STATES DEPARTMENT OF EDUCATION
OFFICE OF THE CHIEF FINANCIAL OFFICER
& CHIEF INFORMATION OFFICER

Juanita Cruthird-Billups
CALIFORNIA STATE UNIVERSITY, STANISLAUS
1 UNIVERSITY CIRCLE

TURLOCK, CA 95382 - 3600

SUBJECT: Payee Verification for Grant Award P031C110082 - 15

This is to inform you of the payee for the above listed grant award issued by the United States Department of Education

Grantee DUNS/SSN: 083864876
Grantee Name: CALIFORNIA STATE UNIVERSITY, STANISLAUS

Payee DUNS/SSN: 083864876
Payee Name: CALIFORNIA STATE UNIVERSITY, STANISLAUS

If any of the above information is not correct, please contact a Payee Customer Support Representative at 1-888-336-8930. Please send all the correspondence relating to the payee or bank information changes to the following address:

U.S. Department of Education
550 12th Street, SW
Room 6087
Washington, DC 20202

Attn: Stephanie Barnes
Phone: 202-245-8006

<u>Subject:</u> Sponsored Programs Subrecipient Monitoring Policy	<u>Department Name:</u> Grant Administration	<u>Effective Date:</u> PENDING
	New Policy:	<u>Issue Date:</u> <u>Approval:</u> Joseph Sheley

A. Purpose

At California State University, Stanislaus (University) all grant and contract awards are made to and accepted by the University. California State University (CSU) requires that each campus develop and maintain policies, procedures, financial controls and programmatic responsibility that ensure compliance with sponsors' requirements for subrecipient monitoring. This policy establishes compliance with this requirement by the University.

B. Scope of Policy

All University departments and organizations conducting research, instruction, and/or other sponsored work under grants, and other agreements involving subrecipient third parties are required to comply with the Subrecipient Monitoring Policy.

C. Definitions

Refer to *Glossary of Commonly-Used Terms in Sponsored Programs*.

D. Policy

California State University, Stanislaus is responsible for financial and programmatic monitoring of its awarded sponsored project funds. When the University assigns responsibility for conducting a portion of the work to another institution, organization, or individual (subrecipient), the University remains responsible to the sponsor for management of funds, meeting performance goals, as well as complying with federal, state and local regulations. With this role as primary recipient in mind, the University works with and monitors, as an integral part of the healthy stewardship of these sponsored funds, the technical and financial activities associated with a subrecipient.

The main goals of the policy are to:

- Promote stewardship of funds used to pay subrecipient organizations.
- Promote appropriate responsibility and accountability for contractual subrecipient relationships.
- Promote compliance with federal, state, and other legal requirements related to subrecipient monitoring.
- Ensure that the University and its sponsors receive value for funds expended.

This policy applies to all sub-awards or sub-contracts issued under sponsored projects awarded to the University without regard to the primary source of funding. Based on federal regulations that describe subrecipient monitoring and contain core elements of compliance, the following are the objectives of implementing this policy:

- Manages or eliminates any conflict of interest that arises from a sub-award or sub-contract by the University to an entity in which the University, PI, or key personnel have a financial interest.
- Advises subrecipients of applicable federal laws or regulations, and all appropriate flow-down terms and conditions of the prime award or agreement as well as the University requirements that apply to the sub-award or sub-contract.
- Provides subrecipients with information regarding the prime award, including Catalog of Federal Domestic Assistance (CFDA) number, title, award name and number, award dates, and sponsoring agency, as required by Office of Management and Budget (OMB) Uniform Guidance.

- Monitors costs and activities of subrecipients to ensure that expenditures charged to the University are allowable, allocable, reasonable, and reflected in the scope of work of the sub-award or sub-contract.
- Ensures that the performance goals set forth in the scope of work are being met in a timely manner.
- Ensures that cost-share commitments made by subrecipients are documented and adhere to all relevant regulations.
- Conducts a risk assessment for each proposed subrecipient prior to initiating an agreement in order to determine if a subrecipient requires closer scrutiny.
- Ensures that subrecipients expending \$500,000 or more in federal awards during the subrecipient's fiscal year have met the OMB Uniform Guidance (formerly A-133) audit requirements for that fiscal year.
- Reviews audit reports filed by subrecipients and issues a management decision on audit findings within six months after receipt of the subrecipient's audit report and ensures that the subrecipient takes appropriate and timely corrective action.
- Considers whether subrecipient audits necessitate adjustment of the University records, such as budget modifications, or reallocation of cost-shared resources.

E. Roles and Responsibilities

Pre-Award

Office of Research and Sponsored Programs (ORSP)

- Negotiates terms and conditions relevant to the grant during the development or performance of the sub-award.
- Ensures that sub-award agreements contain appropriate federal and other applicable regulations consistent with sound business practices.
- Prepares sub-award Memorandum of Understanding (MOU) to formalize the collaborative relationship between the University and the third party.
- Advises subrecipients of:
 - Federal laws or regulations.
 - Appropriate flow-down terms and conditions of the prime award or agreement.
 - University requirements that apply to the sub-award or sub-contract.
- Discloses any conflict of interest that arises when either the University, PI, Investigator, key personnel are positioned to receive a financial benefit or interest as a result of sub-award or sub-contract of federally-funded grants/contracts.

Procurement

- Reviews MOU to assess legal risk in compliance with CSU Procurement Policy and Procedures regarding contracts.

Grant Administration (GA)

- Reviews budget and scope of work as part of internal routing process for appropriate signatures before the agreement is signed.
- Conducts a risk assessment for each proposed subrecipient prior to initiating an agreement in order to determine the level of oversight needed on each project.
 - A subrecipient risk analysis is completed for each subrecipient using the information obtained in the Subrecipient Questionnaire. The risk analysis determines the level of risk associated with each subrecipient, and subsequently to the University. A risk level is assigned to each subrecipient based on the score attained in the risk analysis. There are 4 levels of risk as outlined in the campus subrecipient monitoring procedure.

- This process is completed until all identified issues are resolved. Copies of all correspondence are retained in the official subaward file. Checks the subrecipient's debarment status at <https://www.sam.gov> to verify the subrecipient is not excluded from receiving federal funds, prior to issuing an agreement.

Post Award

Principal Investigator (PI)

- Ensures that cost-share commitments made by subrecipients are documented.
- Monitors periodic progress reports and invoices from the subrecipients and ensures that they are timely, in compliance with the terms of the contract and reflective of progress.
- Reports to Grant Administration (GA) any non-compliance with technical or performance reporting requirements or dissatisfaction with level of subrecipient progress.
- Oversees site visits to subrecipient locations in order to ensure compliance with program objectives.
- Performs final review of invoices and submits to Accounts Payable for payment.

Grant Administration (GA)

- Ensures that sub-contractors or subrecipients receive a copy of the subrecipient monitoring policy.
- Provides subrecipients with information regarding the prime award including Catalog of Federal Domestic Assistance number (CFDA), title, award name and number, award dates, and sponsoring agency.
- Ensures that a current certification or an audit report (formerly A-133) is:
 - Submitted annually on all active sub-awards or sub-contracts
 - Reviewed
 - Evaluated for risk assessment
- Reviews corrective actions cited by subrecipients in response to audit findings, and determines sanctions imposed on subrecipients who are unable or unwilling to conduct required audits or address issues of non-compliance.
- Reviews invoices submitted by the subrecipient to ensure that:
 - Appropriate back-up documentation is provided for expenditures.
 - Expenses-to-budget are allowable, allocable, reasonable, and consistent.
 - Cost-share commitments are documented and met in the invoicing process.
- Assists PI with questions regarding subrecipient invoices.

Associate Vice President for Financial Services (AVPFS)

- Determines how to proceed should an entity be debarred from receiving federal funds.
- Determines how to proceed with a "high risk" subrecipient.

F. Procedures

Procedures established for subrecipient risk assessment and monitoring are in compliance with federal OMB Uniform Guidance, applicable standards of other sponsors, CSU regulations, and campus policies. Sponsored programs subrecipient monitoring procedures and documents are identified below:

- Sponsored Programs Subrecipient Monitoring-Review Procedures

G. Laws, State Codes, Regulations and Mandates

- 2 CFR Part 215, Section C (formerly OMB Circular A-110)
http://www.whitehouse.gov/omb/circulars_a110/
- OMB Uniform Guidance (formerly Circular A-133: Audits of States, Local Governments, and Non-Profit Organizations and Compliance Supplements)
http://www.whitehouse.gov/sites/default/files/omb/assets/a133/a133_revised_2007.pdf

- 31 USC 7502(f)(2)(B) Single Audit Act Amendments of 1996 (Pub. L. 104-156)
http://www.whitehouse.gov/omb/financial/fin_single_audit.html
- Integrated California State University Administrative Manual (ICSUAM) 11002.05 | Subrecipient Monitoring
<http://www.calstate.edu/icsuam/documents/Section11000.pdf>

H. Resources

- Glossary of Commonly-Used Terms in Sponsored Programs

Attachment 3A
Research Subaward Agreement

Subaward Number: _____

Pass-through Entity Contacts

Pass-through Entity

Name: James T. Strong, Ph.D.

Address: One University Circle

City: Turlock

State: CA

Zip Code: 95382

Pass-through Entity's Administrative Contact

Name: Joyce Bell

Address: Office of Research and Sponsored Programs
One University Circle

City: Turlock

State:

Zip Code: 95382

Telephone: (209) 667-3784

Fax:

E-mail:

Pass-through Entity's Principal Investigator

Name:

Address:

One University Circle

City: Turlock

State: CA

Zip Code: 95382

Telephone: (209) 664-6770

Fax:

E-mail:

Pass-through Entity's Financial Contact

Name:

Address: Lead Post Award Specialist
One University Circle

City: Turlock

State: CA

Zip Code: 95382

Telephone: (209) 667-3979

Fax: (209) 667-3076

E-mail:

Pass-through Entity's Authorized Official

Name: James T. Strong, PhD

Address: Provost and Vice President for Academic Affairs
One University Circle

City: Turlock

State: CA

Zip Code: 95382

Telephone: (209) 667-3203

Fax:

E-mail:

FDP Version 02.09.2015

Attachment 3B
Research Subaward Agreement
Subrecipient Contacts

Subaward Number:

Subrecipient Place of Performance

Name:

Address:

City:

State: CA

Zip Code + 4:
(Look up)

EIN No.:

Institution Type:

Is Subrecipient currently registered in SAM? Yes No

Is Subrecipient exempt from reporting compensation? Yes No

If no, please complete 3B page 2

DUNS No.:

Parent DUNS No.:

Congressional District:

Congressional District:

Subrecipient Administrative Contact

Name:

Address:

City:

State:

Zip Code:

Telephone:

Fax:

E-mail:

Subrecipient Principal Investigator (PI)

Name:

Address:

City:

State: CA

Zip Code + 4:

Telephone:

Fax:

E-mail:

Subrecipient Financial Contact

Name:

Address:

City:

State: CA

Zip Code:

Telephone:

Fax:

E-mail:

Subrecipient Authorized Official

Name:

Address:

City:

State:

Zip Code:

Telephone:

Fax:

E-mail:

FDP Version 02.20.2015

Attachment 3B Page 2
Research Subaward Agreement
Highest Compensated Officers

Subaward Number: _____

Subrecipient

Name: Merced College

PI: Douglas Kain

Highest Compensated Officers

The names and total compensation of the five most highly compensated officers of the entity(ies) must be listed if the entity in the preceding fiscal year received 80 percent or more of its annual gross revenues in Federal awards; and \$25,000,000 or more in annual gross revenues from Federal awards; and the public does not have access to this information about the compensation of the senior executives of the entity through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. §§ 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. See FFATA § 2(b)(1) Internal Revenue Code of 1986.

Officer 1 Name N/A

Officer 1 Compensation _____

Officer 2 Name _____

Officer 2 Compensation _____

Officer 3 Name _____

Officer 3 Compensation _____

Officer 4 Name _____

Officer 4 Compensation _____

Officer 5 Name _____

Officer 5 Compensation _____

Attachment 4
Research Subaward Agreement
Reporting Requirements

Pass-through Entity will check all that apply that the Subrecipient will agree to:

- A Final technical/progress report will be submitted to the Pass-through Entity's Principal Investigator identified in Attachment 3 within 60 days after the end of the period of performance.
- Monthly technical/progress reports will be submitted to the Pass-through Entity's Financial Contact identified in Attachment 3, within 90 days of the end of the month.
- Quarterly technical/progress reports will be submitted within thirty (30) days after the end of each project quarter to the Pass-through Entity's Administrative Contact identified in Attachment 3.
- Technical/progress reports on the project as may be required by Pass-through Entity's Principal Investigator in order that Pass-through Entity may be able to satisfy its reporting obligations to the Federal Awarding Agency.
- Annual technical /progress reports will be submitted within 90 days prior to the end of each project period to the Pass-through Entity's Administrative Contact identified in Attachment 3. Such report shall also include a detailed budget for the next budget period, updated Other Support for key personnel, certification of appropriate education in the conduct of human subject research of any new key personnel, and annual IRB or IACUC approval, if applicable.
- In accordance with 37 CFR 401.14, Subrecipient agrees to notify PTE's Administrative Contact identified in Attachment 3A within 90 days after Subrecipient's inventor discloses invention(s) in writing to Subrecipient's personnel responsible for patent matters. The Subrecipient will submit a final invention report using Awarding Agency specific forms to the PTE's Principal Investigator identified in Attachment 3A within 60 days of the end of the period of performance so that it may be included with the PTE's final invention report to the Awarding Agency. A negative report is is not required.
- A Certification of Completion, in accordance with 2 CFR 200.201(b)(3), will be submitted within 90 days after the end of the project period to the Pass Through Entity's Administrative Contact identified in Attachment 3 (for Fixed Price subawards only.)
- Property Inventory Report; frequency, type, and submission instructions listed here and only to be used when required by PTE Federal Award

Other Special Reporting Requirements

Attachment 5

Cost Reimbursement Research Subaward Agreement

Statement of Work(SOW)

Cost Sharing

Budget

Statement of Work

Below or Attached 1 pages

If award is FFATA eligible and SOW exceeds 4000 characters, include a *Subrecipient Federal Award Project Description*

Cost Sharing:

Yes, Amount \$

No

Budget Information

Below or Attached 1 pages

Indirect Cost Rate (IDC) Applied 0.00% on DC, MTDC, or other

Check here if using the de minimus rate of 10 %

Direct Costs
Indirect Costs
Total Costs

\$ 164,922
\$ 0
\$ 164,922

Merced College
Exhibit A
Scope of Work

- F.A.S.T. Teams from all partnering institutions (MC, CSU Stanislaus, San Joaquin Delta) shall meet on a regular basis (approx. 6 meetings) and travel to agreed-upon locations to address the project goals and objectives as delineated in the awarded proposal. CSU STANISLAUS and MC will each provide meeting space as necessary.
- F.A.S.T. Teams will continue to evaluate and revise STEM roadmaps with the assistance of MC STEM Site Transfer Advisors (Counselors) and the CSU Stanislaus Transfer Advisor.
- The MC STEM Site Transfer Advisors (Counselor) shall work with F.A.S.T. faculty and the CSU Stanislaus Transfer Advisor to support Warriors on the Way (WOW) 2 STEM as agreed upon by the leadership team.
- The MC Transfer Center Assistant shall work with F.A.S.T. faculty and the CSU Stanislaus Transfer Advisor to coordinate and support Major Moment's presentations as agreed upon by the leadership team.
- The MC Transfer Center Assistant shall work with F.A.S.T. faculty and the CSU Stanislaus Transfer Advisor to coordinate and support MC F.A.S.T. faculty activities such as; office hours, presentations, and workshops as agreed upon by the leadership team.
- A space, including a computer station shall continue to be made available to the CSU Stanislaus Transfer Advisor at MC no more than two days a week.
- F.A.S.T. Teams shall maintain contact with their counterparts from MC, SJD, and CSU STANISLAUS for up-to-date information.
- MC Transfer Center Assistant will continue to carry out his/her responsibilities at MC.
- MC Faculty, MC STEM Site Transfer Advisors (Counselors), and the MC Transfer Center Assistant shall provide a monthly Time & Effort Report and progress reports as requested by the Project Director.
- MC Project Lead, as part of the activity's leadership team, will attend at least two meetings a semester. This designee will also work with the Project Evaluator and assist in assessment efforts.

Merced College
Exhibit B
Year 5 Budget

STEM Articulation Cooperative - MC	Year 5
Personnel-Salary	
MC Cooperative Faculty Articulation Team (5) (Biology (1), Computer Science (1), Math (1), Chemistry (1), Geology(1))	\$43,161
Dean Release Time	\$15,112
MC Cooperative STEM Site Transfer Advisor	\$52,011
Clerical Support 45% FTE	\$15,348
Total Salaries	\$125,632
Benefits	
MC Faculty STEM Transfer Articulation Team (1)	\$16,878
Dean Release Time	\$4,368
MC Cooperative STEM Site Transfer Advisor/Administrative Support (1)	\$7,164
Clerical Support	\$1,430
Total Benefits	\$29,840
TOTAL SWB	\$155,472
Travel	
Meeting Mileage and Conference Travel	\$1,600
Total Travel	\$1,600
Equipment	
Total Equipment	\$0
Supplies	
General Office Supplies	\$4,000
Research sponsored materials (SPSS and ArcGIS software + annual subscription)	\$3,850
Total Supplies	\$7,850
Contractual	
Total Contractual	\$0
Construction	
Total Construction	\$0
Other	
Total Other	\$0
Year 5 Budget Total	\$164,922

MC2871

**Memorandum of Understanding
between
California State University, Stanislaus and Merced College**

This Agreement is entered into this 1st day of November, 2016, between California State University, Stanislaus referred to as "Stanislaus State" and Merced College, hereinafter called "Merced College".

WHEREAS, Stanislaus State and Merced College intend to establish a scholarship program supported by a grant from the National Science Foundation (1643944) that prepares low-income, academically talented students to enter the computing workforce or advanced STEM studies through co-curricular activities that actively engage and support the students in their trajectories through undergraduate studies.

THEREFORE the parties mutually agree as follows:

PERIOD OF PERFORMANCE

The period of performance begins **September 15, 2016** ("Beginning Date") and shall not extend beyond **August 31, 2017** ("Ending Date") with an additional two (2) one-year renewals.

STATEMENT OF WORK

Merced College will:

1. Identify four (4) high-potential students with financial need who have Advanced Placement credits, Completed Calculus I with a B or better, and/or who have graduated in the top 10% at their high schools.
2. Process four (4) \$5,000 student scholarships as recommended by the project review committee

ESTIMATED COST

The total estimated cost budget which is hereby incorporated into this Agreement as Exhibit A is **\$20,000** and represents the maximum reimbursement amount for the period of performance unless modified in writing by the parties.

INVOICING

Merced College shall invoice Stanislaus State upon award of the four (4) scholarships as detailed in the budget in Exhibit A. Merced College shall address all invoices to the following:

Stanislaus State
Attn: Trish Hendrix
One University Circle, MSR 270
Turlock, CA 95382

INDEMNIFICATION

Merced College agrees to indemnify, defend, and hold harmless the State of California, Board of Trustees of the California State University, California State University, Stanislaus and their respective officers, agents and employees from any and all claims and losses accruing or resulting to any other person, firm or corporation furnishing or supplying work, service, materials or supplies in connection with the performance of this MOU, and from any and all claims and losses accruing or resulting to any person, firm or corporation related to, arising out of or resulting from Merced College's performance of this MOU.

California State University, Stanislaus agrees to indemnify, defend, and hold harmless Merced College and their respective officers, agents and employees from any and all claims and losses accruing or resulting to any other person, firm or corporation furnishing or supplying work, service, materials or supplies in connection with the performance of this MOU, and from any and all claims and losses accruing or resulting to any person, firm or corporation related to, arising out of or resulting from California State University, Stanislaus performance of this MOU.

INSURANCE

Both parties shall carry Commercial General Liability in the amount of One Million Dollars (\$1,000,000) and General Liability Aggregate in the amount of Two Million Dollars (\$2,000,000). Both parties shall carry workers' compensation coverage where all officers, directors, employees, agents and volunteers shall be covered under one or more of these policies as appropriate.

AMENDMENTS

Any and all amendments must be made in writing and must be agreed to and executed by the parties before becoming effective.

TERMINATION

Either party has the right to terminate this agreement for any reason by giving thirty (30) days written notice of intent to terminate.

DISPUTES

Any dispute arising under or resulting from this Agreement that is not resolved within 60 days by mutual agreement shall be brought to the attention of the parties authorized representatives for resolution. If the informal dispute resolution process is unsuccessful, the parties may pursue all remedies not inconsistent with this Agreement.

CONFIDENTIALITY

Stanislaus State and Merced College shall maintain the privacy of personal information and protected data as confidential information. Confidential information shall not be used, disclosed or released without full compliance with applicable state and federal privacy laws, and this Agreement.

COMPLIANCE WITH FAMILY EDUCATION RIGHTS AND PRIVACY ACT (FERPA)

Stanislaus State and Merced College will comply with the provisions of FERPA in all respects. For purposes of this MOU, the parties will use data collected and shared under this MOU for no purpose other than research authorized under 99.31 (6)(iii) of Title 34, Code of Federal Regulations. Nothing in this MOU may be construed to allow either party to maintain, use, disclose, or share student information in a manner not allowed by federal law or regulation. In particular, Stanislaus State and Merced College will not disclose any data contained under this MOU in a manner that could identify any individual student or the student's parent(s)/guardian(s), per 34 CFR 99.31 (6)(ii)(A), except as authorized by FERPA.

Stanislaus State and Merced College will abide by information re-disclosure limitations per 34 CFR 99.33 (a)(1); 99.33 (a)(2). Data that contain personal information from students' educational records are protected by the FERPA (20 U.S.C. 1232g) and may not be rereleased without consent of the parents or eligible students.

Stanislaus State and Merced College will destroy all data obtained under this agreement when they are no longer needed for the purpose for which they were obtained in compliance with 34 CFR 99.31 (6)(ii)(B); 99.35 (b)(2), or returned to the individual participating school districts.

Stanislaus State and Merced College will require all employees, contractors and agents of any kind to comply with all applicable provisions of FERPA and other federal laws with respect to the data shared under this agreement.

COMPLIANCE WITH THE LAW

Both parties shall comply with all applicable federal, California state and local laws, regulations and other requirements.

GOVERNING LAW

This MOU will be deemed fully executed when signed by both parties. This MOU shall be governed in accordance with the laws of the State of California.

CERTIFICATIONS

By accepting this MOU with California State University, Stanislaus, Merced College certifies neither it nor its principals or its subcontractors are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any Federal department or Agency.

IN WITNESS WHEREOF, this agreement contains the entire agreement between both parties superseding any prior or concurrent agreements as to the services being provided, and no oral or written terms or conditions which are not contained in this agreement shall be binding. This agreement may not be changed except by mutual agreement of the parties reduced to writing and signed.

Merced College

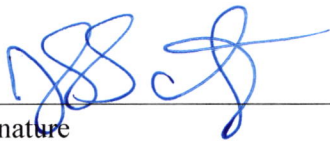
California State University, Stanislaus:

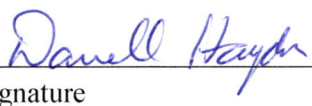
Dr. Joanne Schultz

Vice President, Administrative Services

Darrell Haydon, MBA

Vice President for Business and Finance (Interim)

 1/25/17
Signature Date

 2/2/17
Signature Date

Shawna Young, EdD

Associate Vice President for Academic Affairs (Interim)

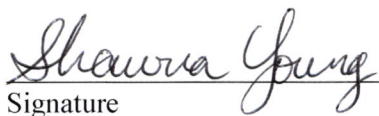
 2/3/17
Signature Date

Exhibit A

Project Budget

Scholarships: Scholarships will be awarded to three cohorts of four (4 students in their final year at Merced College. The four (4) students from Merced College will join the other students in their Cohort when they transfer to Stanislaus State in the second year of the program. The students at Merced College will receive \$5,000 in their first year prior to transferring to Stanislaus State.

		Grant Year 1		Grant Year 2		Grant Year 3	
		# of students	Amount per student	# of students	Amount per student	# of students	Amount per student
Cohort 1	Merced	4	\$5,000				
Cohort 2	Merced			4	\$5,000		
Cohort 3	Merced					4	\$5,000
TOTAL			\$20,000		\$20,000		\$20,000

COPYTRI-COLLEGE CENTER.OPERATION AND USE AGREEMENT

THIS OPERATION AND USE AGREEMENT, dated February 1, 1999 (the "Effective Date"), is by and among MERCED COMMUNITY COLLEGE DISTRICT ("DISTRICT"), TRUSTEES OF THE CALIFORNIA STATE UNIVERSITY, on behalf of the California State University Stanislaus ("CSUS"), and THE REGENTS OF THE UNIVERSITY OF CALIFORNIA, on behalf of the University of California Merced ("UC").

BACKGROUND

- A. Lease of District Land. UC and DISTRICT have entered into a certain lease agreement dated the as of the Effective Date (the "Master Lease") pursuant to which DISTRICT leased to UC (i) certain land on DISTRICT's campus (described in Exhibit A) and (ii) five (5) modular structures, Buildings "A" through "E" as indicated on Exhibit B (collectively, the "Center"). The Buildings contain classrooms, conference rooms, computer labs, offices and a reception area.
- B. Sublease to District. Simultaneously with the Master Lease, UC and the DISTRICT entered into a certain sublease ("Sublease") pursuant to which the UC subleased a portion of the Center (Buildings A, B, and C) back to DISTRICT (the "Subleased Buildings").
- C. Sub-sublease to CSUS. DISTRICT has agreed to sub-sublease one of the Subleased Buildings (Building B) to CSUS.
- D. Coordinated Activities. The parties intend to operate the Center in a coordinated and cooperative manner for teaching, student outreach, professional development and training, video conferencing, and board meetings; consequently, they have negotiated this Operation and Use Agreement ("Agreement").

WHEREFORE, INTENDING TO BE LEGALLY BOUND HEREBY, the parties hereto agree as follows:

1. General Operations. The operation of the Center shall be under the general direction of DISTRICT, which shall undertake the following duties:

1.1 Budget. On or before March 15th of each year during the term of this Agreement, DISTRICT shall prepare and deliver for review, comment and approval by the other two parties, a budget for the operation of the Center, including all estimated Direct Expenses (as that term is defined in the Master Lease) for the fiscal year commencing on the following July 1st.

(a) UC shall pay, on a monthly basis, its share of the Direct Expenses pursuant to the terms of the Master Lease.

(b) CSUS shall pay, on a monthly basis, its share of the operating expenses pursuant to the terms of the Sublease.

Each monthly installment payable by UC and CSUS, respectively, shall equal 1/12th of that party's share of the budgeted Direct Expenses. DISTRICT shall prepare monthly reports of expenditures for Direct Expenses. If Direct Expenses for any fiscal quarter exceed the amount budgeted, DISTRICT shall provide, within thirty (30) days after the end of the quarter, a written statement detailing the reason for such variance, and, following review and approval thereof, UC and CSUS shall pay their respective

percentages of such excess. Any overpayment for a fiscal quarter shall be credited to the operating expense obligations for the succeeding quarter. Any expenditure not authorized by an approved budget or by the joint written consent of all three (3) parties shall be at the risk of DISTRICT except for the cost of emergency repair which are necessary to protect the Buildings or the safety of persons in the Buildings and which are not covered by insurance. The initial Budget, commencing February 1, 1999, is shown in Exhibit A. As indicated in Exhibit A, costs for the receptionist are shared equally, and all other cost are shared pro rata based on the assignable square footage, except for building security costs as indicated in Exhibit A.

1.2 Personnel. Subject to the provisions of paragraph 5 below, DISTRICT shall employ, supervise and evaluate a full time receptionist/clerk for the Center and a forty nine percent (49%) time computer technician. Prior to hiring either employee, DISTRICT shall have prepared and obtained UC's approval of a job description for such position. UC will not unreasonably withhold its consent. The cost of the receptionist, but not the technician, shall be an operating expense of the Center. DISTRICT shall assign the computer technician to work primarily with UC's computer installation at the Center. UC will reimburse DISTRICT on a basis to be mutually agreed upon for the entire employment cost of the computer technician, on such basis as the DISTRICT and UC may hereafter agree upon. UC and DISTRICT will annually review the need for the computer technician, and, at the election of UC, the extent of the position may be expanded or reduced. Upon at least four (4) month's prior written notice, UC may elect to discontinue the position and provide the required services itself.

1.3 Business Equipment. Subject to reimbursement pursuant to paragraph 4, below, DISTRICT shall provide and maintain office furniture, desktop computer equipment, telephone and data link for the Center's receptionist, and a plain paper copier and a facsimile machine for joint use by the parties in Building C. DISTRICT will provide a metering or other billing system to allocate copier and facsimile operating costs to the parties.

1.4 Operation, Maintenance and Repair. DISTRICT shall operate the Center and keep it in good order, condition and repair, including all plumbing, heating, cooling, ventilating, electrical, and lighting facilities; the walls, foundations, ceilings, roofs, floors, windows, doors in the Center; and all landscaping, walkways fences and signs located within or adjacent to the Center. DISTRICT shall provide daily mail and parcel delivery and pick-up services, receiving services, internal janitorial services, and exterior refuse pick-up services to the Center. Each of the other parties will provide access to DISTRICT's employees or agents for such purposes. DISTRICT will provide at least 24 hours prior notice to UC or CSUS of any other maintenance or repair activities required in the space occupied by such party. The parties shall apportion their respective obligations to pay for the costs of operation, maintenance and repair pursuant to the provisions of the Master Lease and the CSUS sublease.

2. Common Areas. All of the walkways in the exterior portions of the Center and the space in Building C marked by cross-hatching in Exhibit B are "Common Areas." The exterior Common Areas may be freely used by each of the parties hereto. The Building C Common Area will contain the reception area and space for jointly used business equipment and will be open for use from 8:00 a.m. until 9:00 p.m., weekends and holidays excepted. Weekend and evening use of the interior Common Areas must be coordinated in advance with DISTRICT.

3. Use Of Premises. The parties will use the Center for higher education and extension courses, student outreach, and related educational activities, and for such other activities as a party may, from time to time, deem appropriate, provided that no such other activity shall materially interfere with the educational uses of the Center

4. Start-Up Costs. The parties shall, within thirty (30) days after the date of this Agreement, contribute the following amounts toward the costs of office furniture and computer equipment for the receptionist and for jointly-used business equipment:

DISTRICT: \$11,171.55

UC: \$11,171.55

CSUS: \$11,171.55

The parties expect that the above amounts are the maximum that will be required for start-up and that no additional amounts will be needed. Any amounts contributed by the parties toward start-up cost in excess of the amounts required will be refunded to the parties within forty-five (45) days after payment of all invoices for the start-up expenses described in Exhibit A.

5. Collaboration and Governance.

5.1 The parties intend to seek to operate innovative educational programs in the Center that take advantage of the proximity of each of the other parties to this Agreement.

5.1.1 To coordinate these activities and to oversee DISTRICT's day to day operation of the Center, each party to this Agreement shall on or before February 15, 1999, by written notice to the other parties, designate an authorized representative who shall be authorized to bind such party with respect to the Center ("Representative").

5.1.2 The notice designating each Representative shall include the name, title, address, telephone number, and (if available) the electronic mail address of the Representative. Each party hereto is hereby authorized to deal with the Representatives of the other parties with respect to all matters arising under this Agreement until a successor shall have been duly appointed by notice to the other parties.

5.1.3 The authorized representatives of each of the parties shall meet at the Center (or at such other location as the parties shall unanimously designate) at least quarterly for the first two (2) years after the date hereof and at least semi-annually thereafter. All decisions regarding operation of the Center shall be by consensus of the representatives.

5.1.4 If the representatives are unable to reach consensus at a meeting, any representative may, by notice to each of the other parties, refer the matter at issue to the chief executive officers of the three campuses they represent. Such a referral shall be acted upon within thirty (30) days at a meeting of such officers. If no resolution is possible as a result of such meeting, and if the representatives deem the matter to be material and irreconcilable, then any party may elect to terminate this Agreement upon six (6) months written notice to the other parties.

5.2 Each party to this Agreement will use its best efforts to accommodate the requests of the other parties for the use of its space or facilities, provided that no educational program is disrupted thereby. The cost to use another party's space or facilities shall be the direct, actual cost, without overhead, and such costs shall be paid by the user to the provider of the space.

5.3 UC shall provide to DISTRICT the use of UC's large conference room in Building E for regularly-scheduled meetings of DISTRICT's Board of Trustees.

5.4 UC will make available to the DISTRICT and CSUS reasonable access to UC's small computer room in Building D without cost to the DISTRICT or CSUS, provided that such room is not otherwise occupied for a UC activity.

6. Term. The term of this agreement shall begin on the date of this Agreement and continue for ten (10) years or, if sooner, (a) upon termination under paragraph 5.1 above, or (b) upon termination of the Master Lease.

7. Amendment. No amendment to or modification of this Agreement shall be effective unless set forth in writing and signed by the Parties.

8. Notices. All notices and other communications made pursuant to this Agreement shall be in writing, and shall be deemed properly given or served (a) on the same day when personally delivered, (b) twenty-four (24) after deposit with a recognized overnight courier with tracking capability, or forty-eight (48) hours after being deposited in the United States mail, first class, postage prepaid, to the parties at the following addresses:

To DISTRICT: Merced Community College District
c/o Superintendent/President
3600 M Street
Merced, CA 95348-2898

To UC: University of California, Merced
1111 Franklin Street, 12th Floor
Oakland, CA 94607-5200
Attn: Director of Administration-UC Merced

To CSUS: Vice President Business and Finance
California State University Stanislaus
801 West Monte Vista Avenue
Turlock, CA 5382

Any party may change its address for the purposes of this paragraph by giving ten (10) days prior written notice of change to the other parties in the manner provided for in this paragraph.

9. Governing Law. This Agreement shall be governed by the laws of the State of California.

10. Assignment. No party to this Agreement shall assign any right conveyed herein to any party other than a party to this Agreement without prior written consent of each of the other parties.

11. Severability. If any term, provision or condition contained in the License Agreement is held to be invalid or unenforceable, the remainder of the Agreement shall remain valid and fully enforceable.

12. Cooperation. Each party hereto shall cooperate in the execution and delivery of such documents and agreements as are reasonably necessary to carry out the purposes of this Agreement.

13. Relationship of Parties. The parties agree that this Agreement shall not be construed to create a relationship of landlord and tenant, or of partnership. For the limited purpose of operating the Center, on the terms set forth herein, District shall be the agent of the other parties hereto.

14. Entire Agreement. This Agreement and the Exhibits attached hereto contain the entire agreement

between the Parties relating to the rights herein granted and the obligations herein assumed.

15. Counterparts. This Agreement may be executed in two or more counterparts, which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the day and year first above written.

THE REGENTS OF THE UNIVERSITY OF CALIFORNIA
on behalf of the University of California, Merced

By V. Wayne Kennedy
Its: V. WAYNE KENNEDY
SENIOR VICE PRESIDENT-
BUSINESS AND FINANCE

APPROVED AS TO FORM
Lloyd C. Lee
LLOYD C. LEE
UNIVERSITY COUNSEL OF THE REGENTS
OF THE UNIVERSITY OF CALIFORNIA

MERCED COMMUNITY COLLEGE DISTRICT

By Benjamin T. Duran
Its: Benjamin T. Duran
Superintendent/President

TRUSTEES OF THE CALIFORNIA STATE UNIVERSITY,
on behalf of the California State University Stanislaus

By Mary Stephens
Its: Mary Stephens
Vice President Business and Finance

**CALIFORNIA STATE UNIVERSITY
STANDARD LEASE FORM**

SUB-SUBLEASE COVERING PREMISES LOCATED AT

3600 M Street
Merced, California 95348

TENANT AGENCY

Trustees of the California State University
California State University, Stanislaus

Preamble

THIS AGREEMENT, made and entered into this 1st day of February, 1999 by and between Merced Community College District, hereinafter called the Lessor, and the Trustees of the California State University on behalf of California State University, Stanislaus, hereinafter called CSUS.

WHEREAS, Lessor, as Landlord, entered into a Master Lease Agreement with The Regents of the University of California, as Tenant. A copy of the Master Lease is attached by reference and made part of this agreement.

WHEREAS, Lessor, as Subtenant, and The Regents of the University of California, as Sublandlord, entered into a Sublease Agreement. By the terms of the Sublease the Subtenant was permitted to sub-sublease up to fifty percent (50%) of the real property described in Article 1 of the Master Lease, and further described in paragraph 1 of this Sub-Sublease, to CSUS. A copy of the Sublease Agreement is attached by reference and made part of this agreement.

NOW THEREFORE, Lessor desires to sub-sublease to CSUS a portion of the property currently occupied by Lessor under the terms of the Sublease Agreement, and CSUS desires to lease a portion of that property from Lessor.

WITNESSETH

Description

1. The Lessor hereby leases unto CSUS and CSUS hereby hires from Lessor those certain premises with the appurtenances situated in the City of Merced, County of Merced, State of California, and more particularly described as follows:

Approximately 2903.5 usable square feet of office space located at Merced College Tri-College Center ("Center") outlined on the attached Exhibit A Office Space Plan, and Exhibit A-1, "Assignable Square Feet," being incorporated by reference into this agreement, and unlimited use of the building's common facilities.

Term

2. The term of this agreement shall commence contemporaneously with the Lease Term of the Master Lease, but for reference purposes only this Sub-Sublease shall be deemed to have commenced on one day later than the Master Lease, and shall end on the date on which the Master Lease terminates, unless sooner terminated by both parties.
- 2.1 Lessor agrees not to terminate the Master Lease or to modify the Master Lease in a manner which would materially or adversely affect CSUS's rights hereunder without the written notification to and consent of CSUS, which shall not be unreasonably withheld.

Rent

3. CSUS shall pay no Basic Rent for its occupancy of Building B/3, 2681 square feet. For occupancy of the common areas and Room 16 of Building C/2 (222.5 sq. ft.) CSUS shall pay annual Basic Rent of three thousand six hundred forty dollars (\$3,640.00).

Beginning on the first annual anniversary of the Sub-Sublease and on every annual anniversary thereafter during the term of this Lease, the Lessor will automatically increase or maintain the monthly rent payable under this Lease. The amount of the monthly rental adjustment shall be determined by multiplying the monthly rent by the percentage which the Consumer Price Index for all Urban Consumers (All Items), San Francisco-Oakland-San Jose, California average (1982-1984 = 100 ("CPI"), published by the Bureau of Labor Statistics of the United States Department of Labor (the "Bureau"), for the preceding year increased over or decreased under the same Index for the month of February, 2001, which shall be the base period. Notwithstanding any other provisions contained herein, no CPI adjustments will accrue or be paid during any agreed periods of free rent.

In the event the CPI is discontinued prior to the expiration of this Lease, Lessor shall immediately request the Bureau to supply a formula for the conversion of the CPI to a similar Index then available; and, said formula shall thenceforth be the basis for computation.

- 3.1 Basic Rent payable for any period of time less than one year shall be determined by prorating the annual rent specified based on the actual number of months in the year. Basic Rent shall be paid to Lessor at the address specified in Paragraph 5 or to such other address as the Lessor may designate by written notice.

Additional Rent

4. CSUS shall pay on a monthly basis following the Sub-Sublease commencement date and throughout the Sub-Sublease term CSUS's percentage of the cost of Direct Expenses as Additional Rent, as defined in Article 11 of the Master Lease. Actual costs shall be calculated in accordance with Section 1.1 of the Operation and Use Agreement, a copy of which is attached by reference and made part of this agreement.
- 4.1 Additional Rent shall be paid to Lessor at the address specified in Paragraph 5 or to such other address as the Lessor may designate by written notice.

Notices

5. All notices and correspondence made pursuant to this Agreement shall be deemed to have been fully given when made in writing and deposited in the United States Mail, certified and postage prepaid and addressed as follows:

To the Lessor:

Merced Community College District
c/o Superintendent/President
3600 M Street
Merced, CA 95348

and to CSUS:

California State University, Stanislaus
c/o Vice President, Business and Finance
801 W. Monte Vista Avenue
Turlock, CA 95382

Nothing herein contained shall preclude the giving of any such written notice by personal service. The address to which notices and correspondence shall be mailed to either party may be changed by giving written notice to the other party.

Asbestos

6. Lessor hereby warrants and guarantees that the space leased to CSUS, will be operated and maintained free of hazard from Asbestos Containing Construction

Materials (ACCM). Lessor also agrees that, should CSUS elect to exercise its rights under Paragraph 10 of this Agreement, any costs related to abatement or hazard from asbestos shall be the Lessor's responsibility.

Parking

7. Under Separate Written Agreement

Services and Utilities

8. Lessor will provide (or cause to be provided) to CSUS all of the services furnished by the Landlord under Exhibit C of the Master Lease.

If the Lessor fails to furnish any of the above services or supplies in a satisfactory manner within 14 calendar days of CSUS's written request, CSUS may furnish the same at its own cost; and deduct such reasonable, documented costs, including CSUS's 10% service cost, from the Additional Rent that may then be, or thereafter become, due and payable.

Repair and Maintenance

9. During the lease term, the Lessor shall maintain the leased premises in good repair and tenantable condition, so as to minimize breakdowns and loss of CSUS's use of the premises caused by deferred or inadequate maintenance. A summary of the Lessor's repair and maintenance responsibilities is set forth in Exhibit D of the Master Lease.

Lessor shall provide prompt repair or correction on any damage except damage arising from a willful or negligent act of CSUS's agents, employees, students or invitees.

If Lessor, after written notice from CSUS requiring the Lessor to comply with the requirements of this paragraph, shall fail, refuse or neglect to comply with such notice within 30 days, or in the event of an emergency constituting a health or safety hazard to CSUS's employees, property, or invitees, CSUS may perform such maintenance or make such repair at its own cost and may charge Lessor the reasonable, documented costs thereof, including CSUS's 10% service charge, which amount shall be paid within thirty (30) days thereafter.

Alterations

10. No structural alterations or improvement shall be made to the Center by CSUS without the prior written consent of the Lessor, which consent shall not be unreasonably withheld.

Assignment and Subletting

11. CSUS shall not assign or sublet any portion of the leased premises without prior written consent of the Lessor which shall not be unreasonably withheld. Any

consent of such sublease shall only be for other educational entities and their respective office, classroom, and educational related purposes. (Refer to U.C. Sublease Agreement, Paragraph 13.)

Quiet Possession

12. The Lessor agrees that CSUS, while keeping and performing the covenants herein contained, shall at all times during the existence of this lease peaceably and quietly have, hold, and enjoy the leased premises, without suit, trouble or hindrance from the Lessor, or any person claiming under Lessor.

Inspection

13. The Lessor reserves the right to enter and inspect the leased premises at reasonable times, and to render services and make any necessary repairs to the premises.

Destruction

14. If the leased premises are totally destroyed by fire or other casualty, this agreement shall terminate in accordance with Article 20 of the Master Lease.

If such casualty shall render ten (10) percent or less of the floor space unusable but not constitute total destruction, Lessor shall undertake repair in accordance with Article 20 of the Master Lease.

Subrogation Waived

15. To the extent authorized by any fire and extended coverage insurance policy issued to Lessor on the leased premises, Lessor hereby waives the subrogation rights of the insurer, and releases CSUS from liability for any loss or damage covered by said insurance.

Fair Employment Practices

16. During the performance of this lease, the Lessor and CSUS shall not deny benefits, harass or allow harassment, to any person on the basis of religion, color, ethnic group identification, sex, age, physical or mental disability, nor shall they discriminate unlawfully, harass or allow harassment against any employee or applicant for employment because of race, religion, color, national origin, ancestry, physical handicap, mental disability, medical condition marital status, age or sex. Lessor shall insure that the evaluation and treatment of employees and applicants for employment are free of such discrimination and harassment.

Lessor and CSUS shall comply with the provisions of the Fair Employment and Housing Act (Government Code, Section 12900 et seq.), the regulations promulgated thereunder (California Administrative Code, Title 2, Section 7285.0 et seq.), the provisions of Article 9.5, Chapter 1, Part 1, Division 3, Title 2 of the Government Code (Government Code Sections 11135-11139.5), and the

regulations or standards adopted by the awarding State agency to implement such article.

Holding Over

17. In the event CSUS remains in possession of the premises after the expiration of the Sub-Sublease term, or any extension thereof, this Sub-Sublease shall be automatically extended on a month to month basis, subject to thirty (30) days termination by either party, and otherwise on the terms and conditions herein specified, so far as applicable.

Surrender of Possession

18. Upon termination of this agreement, CSUS will peacefully surrender to the Lessor the leased premises in as good order and in the same condition as when received, except for reasonable use and wear thereof and damage by earthquake, fire, public calamity, the elements, acts of God, or circumstances over which CSUS has no control or for which Lessor is responsible pursuant to this agreement. CSUS shall have no duty to remove any improvements or fixtures placed by it on the premises. If CSUS elects to remove any such improvements or fixture and such removal causes damages or injury to the leased premises CSUS agrees to restore and/or repair such damage or injury.

Time of Essence, No Oral Agreements

19. It is mutually understood and agreed that no alterations or variations of the terms of this Agreement shall be valid unless made in writing and signed by the parties, and that no oral understanding or agreement not incorporated herein, shall be binding on any of the parties.

Mutual Hold Harmless

20. Each party to this agreement shall indemnify, defend and save harmless the other, and their directors, officers, employees, or agents from any losses, damages, or liabilities that may be suffered or incurred or which arise out of or are in any way connected with this agreement, provided that any such losses, damages, or liabilities do not arise out of the intentional or negligent acts or omissions of the other party or its directors, officers, employees or agents.

If any claim, action or proceeding is made or brought as party hereto with respect to which indemnity is required hereunder, that party shall promptly notify the other party and that party shall assume the investigation and defense thereof, including the employment of legal counsel and the payment of all related expenses. The party entitled to be indemnified shall have the right to employ separate legal counsel and to participate in the defense of any action or proceeding, but the other party shall not be required to pay the fees or expenses or such separate legal counsel.

CSUS Insurance

21. The State of California has elected to be self-insured for its general liability, vehicle liability, workers' compensation and property exposures through an annual appropriation from the General Fund. As a State agency, the California State University, Office of the Chancellor, the Trustees, and its system of campuses are included in this self-insured program. Under this form of insurance, the State and its employees are insured for any tort liability that may develop through carrying out official activities, including state official operations on non-state owned property.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto as of the date first above written.

LESSOR
Merced Community College District

CSUS
California State University, Stanislaus

By *Janet Johnson*

By *Carol Cassius*

Its _____

Its *Director of Procurement Services*



**CALIFORNIA STATE UNIVERSITY, STANISLAUS
CONTRACT FOR MONITORS FOR INSTRUCTIONAL TELEVISION
MERCED COLLEGE
CONTRACT 99-00**

THIS AGREEMENT is made and entered into the 1st day of September 1999, by and between California State University, Stanislaus, hereinafter called "University" and Merced College, hereinafter called "Contractor."

Whereas, the University offers interactive television classes which will be transmitted to the Merced Tri-College Center and monitored by part-time contracted monitors provided by the Contractor; and

Whereas, the University, in consideration for the Contractor supplying contracted personnel as provided herein, and Contractor, in consideration for the University agreeing to such part-time-monitors, both agree as follows:

1. The monthly rate of pay for the part-time monitors shall be based on range 8 on Contractor's classified salary schedule. Upon receipt of invoices in duplicate, the University agrees to reimburse the Contractor in full, including all mandatory benefits costs (e.g., FICA, Workers Compensation, State Unemployment), plus a 10% administrative fee calculated on total expenditures, at the termination of the contract. The total value of the agreement shall not exceed \$25,000.
2. If the monitor is a Contractor's regular 9-month part-time employee, the monitor may not be assigned more than 19 hours per week as permitted by Contractor collective bargaining agreements.
3. If the monitor is not a Contractor's part-time 9-month employee, the monitor may not be assigned more than 8 hours per week and no more than 154 days during the fiscal year, per Contractor's Short Term Employee practice.
4. The duties of the monitor are set forth on Attachment 1 and made part hereof.
5. Contractor collective bargaining agreement will be followed at all times.
6. Contractor will be responsible for advertising, interviewing, hiring, assigning hours, evaluating, and coordinating time sheets for the monitors. Contractor shall ensure satisfactory work performance and the University will provide input as needed. Contractor is responsible for adequate coverage and providing backup for emergencies.

7. The Contractor shall provide copies of monitors' employment notice, work schedule and time sheets to the CSU Stanislaus Long Distance Learning Coordinator or designee.
8. The University will be responsible for identifying courses and hours needed for monitor coverage of an individual semester, as well as providing specific CSU Stanislaus training for monitors, as necessary. University will provide coverage information to Contractor four weeks in advance of an individual semester.
9. Both parties shall adhere to all applicable affirmative action regulations and laws.
10. The term of this Agreement shall be from September 1, 1999 through May 31, 2000. The Agreement may be canceled by either party by providing the other party with 60 days advance notice. Such notice shall be in writing and delivered pursuant to Article 13 of this Agreement.
11. The Contractor shall provide Worker's Compensation Insurance for all monitors employed pursuant to this Agreement.
12. Each party shall be responsible for the consequences of its acts or omissions to act in the performance of this agreement. Accordingly, each party agrees to hold the other harmless from, defend against, and refrain from seeking contribution for, all claims, demands, and actions for damage, loss or liability of any kind arising under or related to the other party's performance under this agreement to the extent that such damage, loss, or liability is attributed to the other party's sole and exclusive negligence or wrong-doing. Neither party shall be responsible for the acts or omissions of the other party. As used in this paragraph, "party" includes the party's officer, agents and employees.
13. Communications affecting this agreement shall be in writing and delivered by personal delivery or by U.S. mail, registered or certified, postage prepaid, return receipt requested. Unless designated otherwise by either party, in writing, such notice shall be deemed delivered when signed for by the recipient. Notices shall be sent as follows:

For the University: California State University, Stanislaus
Attention: Diana Mayer Demetrulias
Associate Vice President for Academic Affairs
801 West Monte Vista Avenue
Turlock, CA 95382-0299

For the Contractor: Merced College
Attention: Larry Johnson
Vice President for Administrative Services
3600 M Street
Merced, CA 95348-2898

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.

UNIVERSITY
California State University, Stanislaus

BY: Carol Castillo 9/3/99
Carol Castillo date
Director of Procurement Services

CONTRACTOR

BY: Larry Johnson
Larry Johnson date
Vice President of Administrative
Services

BY: Mary Stephens 9/4/99
Mary Stephens date
Vice President for
Business and Finance

INTERACTIVE TELEVISION MONITORS

General Description: Under direction of the TV Center Coordinator, assists CSU Stanislaus faculty members by monitoring classroom activity at the Tri-College Center. Assists in clerical tasks as requested.

Essential Functions: Picks up material for each class from the designated alternate site; opens and closes the classroom prior to the beginning and at the end of each class; turns on and checks out the equipment; maintains order in the classroom; informs students of all site regulations including prohibition of food, drinks and/or smoking; distributes textbook order forms to the students and assists in their completion; maintains attendance records; distributes class materials at times designated by the instructor; proctors all examinations; assists the instructor during the class hour; answers student questions about the television monitors; notifies the on-site supervisor of any problems in room conditions; makes copies of materials sent by instructor as needed; ensures that test materials are available for students; performs other related work as required.

Associate Degree for Transfer (AA-T or AS-T)

<http://www.calstate.edu/transfer/adt-search/search.shtml>

From Merced College to Stanislaus State

	Degree Title (from Merced)	Degree Type	Stanislaus State Major	Stanislaus State Major Emphasis or Concentration	CSU Degree Type
1	Administration of Justice	AS-T	Criminal Justice	Corrections	BA
2	Administration of Justice	AS-T	Criminal Justice	Criminal Legal Studies	BA
3	Administration of Justice	AS-T	Criminal Justice	Juvenile Justice	BA
4	Administration of Justice	AS-T	Criminal Justice	Law Enforcement	BA
5	Agriculture Business	AS-T	Agriculture	Agricultural Biology	BS
6	Agriculture Business	AS-T	Agriculture	Agricultural Economics	BS
7	Agriculture Business	AS-T	Agriculture	General Agriculture	BS
8	Agriculture Business	AS-T	Agriculture	Sustainable Agriculture	BS
9	Anthropology	AA-T	Anthropology	Archaeology	BA
10	Anthropology	AA-T	Anthropology	Biological Anthropology Interdisciplinary Track	BA
11	Anthropology	AA-T	Anthropology	Cultural Anthropology	BA
12	Anthropology	AA-T	Anthropology	General	BA
13	Biology	AS-T	Biological Sciences	Biology Education	BS
14	Biology	AS-T	Biological Sciences	Ecology	BS
15	Biology	AS-T	Biological Sciences	General	BA
16	Biology	AS-T	Biological Sciences	General Biology	BS
17	Biology	AS-T	Biological Sciences	Molecular and Microbial Biology	BS
18	Biology	AS-T	Biological Sciences	Organismal Biology	BS
19	Business Administration	AS-T	Business Administration	Computer Information Systems	BS
20	Business Administration	AS-T	Business Administration	Finance	BS
21	Business Administration	AS-T	Business Administration	General Business	BS
22	Business Administration	AS-T	Business Administration	Management	BS
23	Business Administration	AS-T	Business Administration	Marketing	BS
24	Business Administration	AS-T	Business Administration	Operations Management	BS
25	Chemistry	AS-T	Chemistry	General	BA
26	Chemistry	AS-T	Chemistry	General	BS
27	Communication Studies	AA-T	Communication Studies	Public Communication and Media Track	BA
28	Communication Studies	AA-T	Communication Studies	Relational and Organizational Communication Track	BA
29	Communication Studies	AA-T	Gender Studies	Culture, Ideology, and Representation	BA
30	Communication Studies	AA-T	Gender Studies	Ethnicity, Nationality, and Sexuality	BA
31	Communication Studies	AA-T	Gender Studies	History, Society, and Inequality	BA
32	Computer Science	AS-T	Computer Science	General	BS
33	Early Childhood Education	AS-T	Child Development	Child Development Early Childhood Track	BA
34	Early Childhood Education	AS-T	Child Development	Child Development General Track	BA
35	Early Childhood Education	AS-T	Child Development	Child Development Middle Childhood Track	BA
36	Early Childhood	AS-T	Child Development	Child Development Services Track	BA

	Education				
37	Economics	AA-T	Economics	General	BA
38	Elementary Teacher Education	AA-T	Liberal Studies	Anthropology	BA
39	Elementary Teacher Education	AA-T	Liberal Studies	Applied Philosophy	BA
40	Elementary Teacher Education	AA-T	Liberal Studies	Art	BA
41	Elementary Teacher Education	AA-T	Liberal Studies	Bilingual/Crosscultural: Southeast Asian	BA
42	Elementary Teacher Education	AA-T	Liberal Studies	Bilingual/Crosscultural: Spanish	BA
43	Elementary Teacher Education	AA-T	Liberal Studies	Biological Sciences	BA
44	Elementary Teacher Education	AA-T	Liberal Studies	Chemistry	BA
45	Elementary Teacher Education	AA-T	Liberal Studies	Child Development	BA
46	Elementary Teacher Education	AA-T	Liberal Studies	Civics	BA
47	Elementary Teacher Education	AA-T	Liberal Studies	Communication Studies	BA
48	Elementary Teacher Education	AA-T	Liberal Studies	Earth Sciences	BA
49	Elementary Teacher Education	AA-T	Liberal Studies	Economics	BA
50	Elementary Teacher Education	AA-T	Liberal Studies	English	BA
51	Elementary Teacher Education	AA-T	Liberal Studies	Ethnic Studies	BA
52	Elementary Teacher Education	AA-T	Liberal Studies	Exceptional Children and Youth	BA
53	Elementary Teacher Education	AA-T	Liberal Studies	Geography	BA
54	Elementary Teacher Education	AA-T	Liberal Studies	History	BA
55	Elementary Teacher Education	AA-T	Liberal Studies	Kinesiology	BA
56	Elementary Teacher Education	AA-T	Liberal Studies	Mathematics	BA
57	Elementary Teacher Education	AA-T	Liberal Studies	Music	BA
58	Elementary Teacher Education	AA-T	Liberal Studies	Natural Sciences	BA
59	Elementary Teacher Education	AA-T	Liberal Studies	Physics and Physical Sciences	BA
60	Elementary Teacher Education	AA-T	Liberal Studies	Sociology	BA
61	Elementary Teacher Education	AA-T	Liberal Studies	Spanish	BA
62	Elementary Teacher Education	AA-T	Liberal Studies	Teaching English to Speakers of Other Languages (TESOL)	BA
63	Elementary Teacher Education	AA-T	Liberal Studies	Theatre	BA
64	English	AA-T	English	General	BA

65	English	AA-T	English	TESOL	BA
66	English	AA-T	Gender Studies	Culture, Ideology, and Representation	BA
67	English	AA-T	Gender Studies	Ethnicity, Nationality, and Sexuality	BA
68	English	AA-T	Gender Studies	History, Society, and Inequality	BA
69	Geography	AA-T	Geography	California Studies	BA
70	Geography	AA-T	Geography	Cultural/Social Geography	BA
71	Geography	AA-T	Geography	Geospatial Technology	BA
72	Geography	AA-T	Geography	Global Studies and Development	BA
73	Geography	AA-T	Geography	Physical Geography and Environmental Studies	BA
74	Geology	AS-T	Geology	Applied Geology	BS
75	Geology	AS-T	Geology	General	BS
76	History	AA-T	Gender Studies	Culture, Ideology, and Representation	BA
77	History	AA-T	Gender Studies	Ethnicity, Nationality, and Sexuality	BA
78	History	AA-T	Gender Studies	History, Society, and Inequality	BA
79	History	AA-T	History	General	BA
80	Kinesiology	AA-T	Kinesiology	Exercise Science	BA
81	Kinesiology	AA-T	Kinesiology	General	BA
82	Kinesiology	AA-T	Kinesiology	Health Promotion	BA
83	Mathematics	AS-T	Mathematics	General	BA
84	Mathematics	AS-T	Mathematics	General	BS
85	Music	AA-T	Music	General Music	BA
86	Music	AA-T	Music	Music Technology	BA
87	Nutrition and Dietetics	AS-T	Kinesiology	Exercise Science	BA
88	Philosophy	AA-T	Philosophy	General Track	BA
89	Philosophy	AA-T	Philosophy	Graduate School Track	BA
90	Physics	AS-T	Physics	General	BA
91	Physics	AS-T	Physics	General	BS
92	Psychology	AA-T	Psychology	Developmental Psychology	BA
93	Psychology	AA-T	Psychology	Experimental Psychology	BA
94	Psychology	AA-T	Psychology	General	BA
95	Sociology	AA-T	Sociology	Criminology and Society	BA
96	Sociology	AA-T	Sociology	General	BA
97	Sociology	AA-T	Sociology	Human Services	BA
98	Sociology	AA-T	Sociology	Social Justice	BA
99	Spanish	AA-T	Spanish	General	BA
100	Studio Arts	AA-T	Art	Studio	BA
101	Theatre Arts	AA-T	Theatre Arts	General	BA


You are eligible for admission if you meet the following:

60
transferable semester (or 90
quarter) units


2.0
college GPA or better

Good standing
at last college attended

Golden 4
complete 30 semester units (45
quarter) which meet CSU GE
requirements with a C- or better

A1  **Oral Communication/ Speech**

A2  **Written English Composition**

A3  **Critical Thinking/Logic**

B3/B4  **Mathematics/Quantitative Reasoning**

Apply online at:

www.csumentor.edu

October 1st - November 30th

Quick Facts

- » Average transfer GPA 3.1
- » Nursing Pre-Licensure is our only impacted major. All pre-licensure and RN to BSN students must submit a supplemental application.
- » Stockton Center location available with selected major offerings.
- » Transfer students interested in declaring Biological Sciences, Kinesiology, or Pre-Nursing will have to complete a series of pre-requisite courses indicated by the department. For a full list of the courses and additional information, please visit: www.csustan.edu/admissions/i-want-apply/transfer-admissions.

Additional Resources

Financial Aid & Scholarships

www.csustan.edu/financial-aid-scholarships

www.assist.org

- » Listings of CCC courses that meet general education requirements & prerequisites.

Associate Degree for Transfer

www.csustan.edu/admissions/associate-degree-transfer

Fall 2017 Deadlines

Required Documents to Complete Application	2.10.17
Stanislaus State Scholarships	3.2.17
Accept Admission	5.1.17
Enrollment Deposit	5.1.17
New Student Orientation registration & payment	1.4.17 - 5.31.17
Final official transcripts	6.30.17

Associate Degree for Transfer Approved Majors:

Administration of Justice
Agriculture
Anthropology
Art History
Biology
Business Administration

Chemistry
Communication Studies
Computer Science
Early Childhood Education
Economics
Elementary Teacher Education

English
Geography
Geology
History
Kinesiology
Mathematics

Music
Philosophy
Physics
Political Science
Psychology
Sociology

Spanish
Studio Arts
Theatre Arts

