

California State University, Stanislaus
Graduate Council
Meeting Minutes **August 26, 2021**
VIRTUAL via Zoom

PRESENT: K. Baker (chair), V. Montero-Hernandez (chair-elect), V. Cortez, C. Martin, A. Dorsey, B. Wolfe-Hunnicut, D. Bukko, J. Garcia, P. Hauselt, S. Whitehead, U. Ghuman, S. Wooley, M. Hight, R. Rodriguez, D. Evans, O. Myhre, J. Bell., F. Harrison, K. Greer, H. Ye

GUESTS: L. Bernardo, G. Aulak (recording), B. Eudey, J. Borba

- I. Call to Order.** Baker called the meeting to order at 2:00 p.m.
- II. Approval of Agenda.** The agenda of August 26, 2021 was approved as distributed.
- III. Approval of the Minutes.** The minutes of May 13, 2021 were approved as distributed.

IV. Information, Announcements, Reports

- A. Introductions of Council Members.** Council members introduced themselves.
- B. Collaborative Online International Learning (COIL).** Betsy Eudey joined the meeting to introduce COIL. Eudey shared a presentation. COIL website: <https://www.csustan.edu/faculty-center/collaborative-online-international-learning>. COIL is connecting a course on one campus to a course on another campus. The other course is usually from a different country. Students in these courses collaborate and work on a shared project together. The goal is to develop collaboration cross culturally and enhance abilities in social settings. Currently, there are only two percent of Stan State students that take advantage of study abroad. COIL has potential to encourage study abroad.
- C. GA Positions for Community Equity Research Center (CERC).** There are four graduate assistantships available for academic year 2021-2022. The award is \$3,000 each. Student must be currently enrolled in MA/MS or doctoral program. Students engage in meaningful activities that apply the findings of the research to support community efforts and address issues relevant to the community. For more information and to apply: <https://csustan.infoready4.com/>.
- D. SERSCA Program.** There are mini grants available for academic year 2021-2022. They will be up to \$500 for supplies, equipment, etc. There are undergraduate and graduate assistantships available to work with a faculty mentor on a RSCA project. There are travel grants available to fund attending a professional conference.

V. New Business

- A. School Administration Concentration Elevation.** Council members reviewed the proposal in Curriculog. John Borba joined the meeting to answer questions and

concerns. The *School Administration Concentration in Master of Arts in Education* is proposing to elevate to a full degree program – *Master of Arts in School Administration*. Executive Order 1071 requires core course units to be higher than concentration units in a program. The proposal eliminated one course to reduce units from 33 to 30. Because there is a time pressure to move this through the approval process, Whitehead motioned, Dorsey seconded, and council unanimously agreed to move the item to a second reading and to vote via email next week.

- B. 7005 Course S-Factor.** Haley Ye discussed this item. There are differing ways departments/programs handle this on campus. In particular, the question is how programs calculate faculty workload related to enrollment in these courses. This is what Stan State uses to classify a course: https://www.csustan.edu/sites/default/files/groups/Office%20of%20Academic%20Programs/data_element_dictionary.6-29-06.pdf. 7005 is called "Continuing Thesis or Project: Independent Study- Preparation, completion, oral defense, and submission of an acceptable thesis for the master's degree". Course prerequisite: open only to graduate students with consent of student's graduate advisor. It is applicable to students who have completed all registration for graduate course work and have registered for the maximum number of thesis or project units required by their program. Students must register each semester or term until they have secured faculty approval for their theses or projects. Students need 1.5 hours of supervision per week. However, it is a non-credit course. Council will continue discussion in the next meeting.
- C. Modification of GC Bylaws and Constitution.** The bylaws of Graduate Council overlap with the constitution so both will be need to be updated. Haley Ye is the new Dean of Graduate Studies and Research. Ye is also now the Chief Research Office instead of Joyce Bell. Many of the AVPAA roles in Graduate Council will shift to Ye. The recording secretary is the Curriculum Specialist. The language related to the President assigning an Executive Secretary needs to be investigated. Administrators can be a voting member if it is in the charge of the committee. The Dean of Stockton Campus and the Dean of UEE and International Education were discussed last year, but their Graduate Council membership will need to be ratified. Council will continue discussion in the next meeting.
- D. Grading Policy Related to the COVID-19 Pandemic.** Deferred.

VI. Old Business

- A. Second Master's Degree Policy.** Whitehead will email volunteering members to meet and discuss this.
- B. Graduation Fees.** Deferred.
- C. Graduate Learning Goals.** Deferred.
- D. Workgroup Check-Ins.** Deferred.

VII. Tabled Business

- A. Fee Waiver Pilot Program for Teaching Associates.** Deferred.
- B. Graduate Education Action Plan.** Deferred.
- C. Course Time Module Scheduling Policy Review.** Deferred.

VIII. Adjournment. The meeting adjourned at 4:00 p.m.**Goals for AY 2020-21**

1.	Maintain graduate student enrollment and diversity at 2019-2020 levels (and admit in the spring 2021)
2.	Maintain graduate students' time to degree rates at 2019-2020 levels
3.	Provide support to graduate programs needed to deliver curriculum via remote instruction
4.	Advocate for the unique needs of graduate programs and ensuring these needs are addressed
5.	Provide support to graduate programs needed to ensure continuation of field experience activities.
6.	

KB:ga