

California State University, Stanislaus
Graduate Council
Meeting Minutes **May 13, 2021**
VIRTUAL via Zoom

PRESENT: A. Mayer (chair), K. Baker (chair-elect), V. Cortez, C. Martin, A. Dorsey, B. Wolfe-Hunnicut, J. Garcia, S. Whitehead, U. Ghuman, S. Wooley (recording), S. Ayala, K. Nainby, R. Rodriguez, D. Evans, O. Myhre, J. Tuedio, J. Bell., H. Caudill, F. Harrison, K. Greer

GUESTS: L. Bernardo, V. Montero-Hernandez, T. Held, G. Kaul

- I. Call to Order.** Mayer called the meeting to order at 2:00 p.m.
- II. Approval of Agenda.** The agenda of May 13, 2021 was approved as distributed.
- III. Approval of the Minutes.** The minutes of April 15, 2021 were approved as distributed.

IV. Information, Announcements, Reports

- A. Enrollment and Completion.** Gitanjali Kaul, Strategic Planning Enrollment Management Information, reported on graduate degrees. There is not sufficient data but Kaul is working on organization. The time frame of degrees would be a good area to monitor. Montero-Hernandez suggested having data on graduate students including their demographics. Montero-Hernandez will provide Kaul variable options to utilize for this data. Wolfe-Hunnicut suggested the total debt load and household income as potential variables. Kaul mentioned not all financial data can be released for students. Members are to reach out to Kaul and Montero-Hernandez for ideas.

- B. Stockton Campus Update.** Faimous Harrison, Dean of Stockton Campus, provided an update. The main focus is to expand, especially in San Joaquin county. Stockton campus has a board of directors (local elected officials, county, city or appointed by gov/CO). CSU owns the property. There are so many opportunities now; Harrison offered to serve as a resource for graduate programs. There is a new academic building and a research center at Stockton Campus. The research center might be located in the mansion if it is remodeled. There are plans to invest state resources. Montero-Hernandez suggested there is a community-based research desire at Stockton Campus since it is the only public degree-granting institution in San Joaquin county. It is a national opportunity zone. There may be more funding to explore. Harrison mentioned that faculty-initiated programs can be supported. Provost Greer suggested aligning both undergraduate and graduate educational programs with the new research center. Dean Rodriguez mentioned Ms. Isabel Vargas is the full-time librarian at the Stockton Campus Library.

- C. Fall Planning.** Provost Greer provided an update for fall 2021. There is budget to support the Dean of Graduate Studies and Research search. There are plans for administrative support. The writing center is hiring for four positions. There will be about 37% face to face courses. President Junn indicates that the Chancellor's Office prefers campuses to be closer to 50%. There has been discussion for having an online section for important face to face courses. Speaker Nainby provided an update also. Registration will limit the changes in the course schedule. Programs should not be treated as homogenous. Council members discussed students' preference of staying online.
- D. Library Update.** Ron Rodriguez, Dean of University Library, and Time Held provided an update for the library. Library will reopen for librarians in last week of July 2021. It will be open for others on August 23, 2021. There will be a grand opening late October 2021. Library hours will be regular hours. There are plans to hire student helpers for weekends. Tim Held provided information on citation tool 'refworks' one-month trial. Campus community will use 'refworks' and complete a survey. Council members expressed interest in additional free citation tools.
- E. CEGE Year End Report.** Montero-Hernandez provided an update for Center of Excellence in Graduate Education (CEGE). There have been graduate writing developments. Creating articulations and relationships across campus has been crucial. FCTEL helped with advertising graduate faculty trainings to integrate graduate education across campus.
- F. Graduate School Webpage Update.** Mandeep Khaira, Communications and Public Affairs, is requesting feedback and/or approval for the graduate school webpage content. This will allow Khaira to launch the webpage. Ghuman suggested moving Master of Public Administration from the Business subheading. The Graduate Certificate in Non-Profit Management should be listed but is not. Whitehead will email Khaira to add all three programs in her department.
- G. Dean of Graduate Studies and Research Search Update.** The search committee is working on interview questions. Members are to share questions they may have. Candidates will visit campus in late June 2021.

V. New Business

- A. Second Master's Degree Policy.** There was a policy that restricted a second master's degree. It is difficult to determine for credential programs. English majors might need to have dual master's degrees because English department is elevating its concentrations.

An Ad Hoc committee should be formed to discuss this. Dorsey, Whitehead, Wooley, and Bernardo will work on adjusting the current policy.

B. Meeting Schedule for 2021-2022. The meeting schedule for 2021-2022 was finalized:

- August 26, 2021
- September 23, 2021
- October 21, 2021
- November 18, 2021
- December 9, 2021
- February 17, 2022
- March 17, 2022
- April 21, 2022
- May 19, 2022

C. 2020-2021 Year-End Report.

VI. Old Business

- A. Graduation Fees.** Deferred.
- B. Graduate Learning Goals.** Deferred.
- C. Workgroup Check-Ins.** Deferred.

VII. Tabled Business

- A. Fee Waiver Pilot Program for Teaching Associates.** Deferred.
- B. Graduate Education Action Plan.** Deferred.
- C. Course Time Module Scheduling Policy Review.** Deferred.

VIII. Adjournment. The meeting adjourned at 4:00 p.m.

Goals for AY 2020-21

1.	Maintain graduate student enrollment and diversity at 2019-2020 levels (and admit in the spring 2021)
2.	Maintain graduate students' time to degree rates at 2019-2020 levels
3.	Provide support to graduate programs needed to deliver curriculum via remote instruction
4.	Advocate for the unique needs of graduate programs and ensuring these needs are addressed
5.	Provide support to graduate programs needed to ensure continuation of field experience activities.
6.	Continue to recruit and hire a Graduate Dean in the fall

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