

California State University, Stanislaus  
Graduate Council  
Meeting Minutes **November 18,2021**  
**VIRTUAL via Zoom**

**PRESENT:** K. Baker (chair), V. Montero-Hernandez (chair-elect), A. Dorsey, B. Randol, B. Wolfe-Hunnicut, C. Martin, P. Hauselt, S. Whitehead, U. Ghuman, V. Cortez, S. Wooley, S. Ayala, K. Stone, R. Rodriguez, O. Myhre, K. Knutson-Miller, H. Ye

**GUESTS:** G. Aulak (recording), L. Bernardo, S. Banks, P. Barrington-Schmidt, M. Camarena, J. Hollcraft

- I. Call to Order.** Baker called the meeting to order at 2:05 p.m.
- II. Approval of Agenda.** The agenda of November 18, 2021 was approved as distributed.
- III. Approval of the Minutes.** The minutes of October 21, 2021 were approved as distributed.

**IV. Information, Announcements, Reports**

- A.** Dana Nakano is the new Speaker of Faculty.
- B.** CEGE Director. Montero-Hernandez collaborated with Wooley and Dean Ye to redefine the Center of Excellence in Graduate Education (CEGE) director position. The four faculty consultants were contacted and one was selected; Dr. Joseph Carranza from communication studies is the new interim CEGE director. Council reviewed the new duties document. The new elective course MDIS 4536 has been initiated and moved forward in the approval process in Curriculog. This course eliminates the workshops duty for the director. Council reviewed the course syllabus. Course will be discussed in the next meeting. Council will consult with their departments to provide feedback on director duties.
- C.** The doctoral program applications are now open.

**V. New Business**

- A. ASI Graduate Initiative Project.** Santos Ayala, ASI student representative, shared a survey for graduate students with council. Council provided feedback: provide a list of services available after 5 p.m.; option to list a service that is not offered; distinguish Turlock and Stockton campuses for the services. Council will provide more feedback to Ayala via email [asibodgraduate@csustan.edu](mailto:asibodgraduate@csustan.edu).

**VI. Old Business**

- A. 7005 Course S-Factor.** The course classification for 7005 courses will be corrected to C78. The compensation for faculty that take over students for faculty that leave will need to be discussed. Some students graduate but do not finish their work. Some of these students come back months or years later to finish. So, there is a workload for these courses. There are twelve graduate programs with a 7005 course. Council will discuss compensation issue separately.

**B. Goals for AY 2021-2022.** Council agreed on finalizing the goals and amend as necessary.

- Increase graduate student enrollment in programs ready to grow and increase diversity in all programs
- Improve graduate students' time to degree rates
- Provide support to graduate programs needed to deliver curriculum via remote instruction
- Advocate for the unique needs of graduate programs and ensure these needs are addressed
- Provide support to graduate programs needed to ensure continuation of field experience activities
- Develop mechanisms to retain the positive practices that emerged as a result of teaching during the pandemic
- Increase support for grant activities
- Increase support for job placement services – we need data on where the jobs are and how we get our students into those positions

**C. Modification of GC Bylaws and Constitution.** Council reviewed draft modifications to graduate council bylaws. Baker shared John Garcia's email from Academic Senate discussion follow up. Council membership is the issue. The only way one can become a member is to be the director or coordinator of a graduate program. The chair of graduate council does not need any experience. There is a potential bias against faculty who are not graduate coordinators and therefore are not able to be a member. Garcia did not suggest any language.

- Council discussed this issue. Faculty of color are often not provided with the opportunity to be on graduate council. They are mostly in junior level roles. This might be because of the structural rule established in the council bylaws. Most faculty participate in the accreditation process instead of just the coordinators and directors.
- How do you qualify for the coordinator and director position?
- The knowledge of coordinators and directors are skills that can be learned. The skills required to be on council can be learned by faculty who are not directors and coordinators.
- Program directors and coordinators might need to stay on council because they have more knowledge of accreditation and budget information. They have a systematic thought process for the program. Directors and coordinators also have assigned WTU's. There is an issue of advocacy; directors and coordinators can focus on issues more. Council has members with unique positions to represent their programs.
- However, it is important to have voice of other graduate faculty too. How can we include other faculty without removing coordinator and directors? Would it be equitable to provide WTUs to the coordinators and directors but give additional burden to others? It is important to be both inclusive and effective. It is important to consider who is able to participate in important governance work.
- It is desirable that it should be open to more individuals. There are no at large representatives in council. Council already has a student representative and

college deans. Maybe council should have larger meetings once a semester? Do the by-laws state that council has one member per department, or one member per program that has a coordinator? Council could include the graduate faculty (a faculty working in the graduate program, selected or voted by the program) and a non-graduate faculty by each college.

- How do we provide opportunities for younger faculty to be in leadership duties in the university? This is usually through memberships in committees and it helps develop knowledge about how everything works. It will potentially open up doors for minorities on this campus. A commitment to diversity leads to better ideas. There are immediate benefits in seeing diversity of opinions from different experiences. There is a clear value in having members who have historic recollection of things.
- Council members will discuss this issue with their departments after reviewing the bylaws and constitution.
- Whitehead motioned, Dorsey seconded, and council unanimously approved the draft GC bylaws 10.11.2021 which will put forward changes related to having a Dean of Graduate Studies and including the Stockton and University Extended Education and International Education deans.

**D. Second Master's Degree Policy.** Deferred.

**E. Graduation Fees.** Deferred.

**F. Graduate Learning Goals.** Deferred.

**G. Workgroup Check-Ins.** The workgroups have completed their work but nothing has been reported. Council unanimously agreed to drop this item from the agenda.

**VII. Tabled Business**

**A. Graduate Education Action Plan.** Deferred.

**B. Course Time Module Scheduling Policy Review.** Deferred.

**VIII. Adjournment.** The meeting adjourned at 4:00 p.m.

KB:ga