

California State University, Stanislaus  
Graduate Council  
Meeting Minutes **October 21, 2021**  
**VIRTUAL via Zoom**

**PRESENT:** K. Baker (chair), V. Montero-Hernandez (chair-elect), A. Dorsey, B. Randol, B. Wolfe-Hunnicut, C. Martin, D. Bukko, J. Garcia, P. Hauselt, S. Whitehead, U. Ghuman, V. Cortez, S. Wooley, S. Ayala, K. Stone, R. Rodriguez, D. Evans, O. Myhre, T. Gomez-Arias, R. Ogle, K. Knutson-Miller, F. Harrison, H. Ye

**GUESTS:** G. Aulak (recording), L. Bernardo, S. Banks, P. Barrington-Schmidt, M. Camarena, J. Hollcraft

- I. Call to Order.** Baker called the meeting to order at 2:01 p.m.
- II. Approval of Agenda.** The agenda of October 21, 2021 was approved.
- III. Approval of the Minutes.** The minutes of September 23, 2021 were approved.

**IV. Information, Announcements, Reports**

- A. New Social Work elective- SW 5057: International Social Work.** Sevaughn Banks, Department of Social Work, joined the meeting to share information in the SW 5057 elective available for other programs. It is a 3- unit course. A group of students will be taken to Ghana from May 15 to May 27. The goal is to bring awareness to institutional social systems. Course includes airfare, transportation, interpretation, lodging, meals, attraction entrance, workshops. Programs and students that are interested should contact Banks [sbanks2@csustan.edu](mailto:sbanks2@csustan.edu).
- B. Koni Stone is speaker-elect fulfilling duties in absence of Speaker.**
- C. UIRB Changes beginning Fall 2022.** There is a change in CITI trainings. It is different for students and faculty. A pdf tutorial to complete the training is available for students.

**V. New Business**

- A. Masters in Criminal Justice APR.** Council reviewed the Master of Criminal Justice APR in Curriculog. Baker shared the APR guidelines. Bukko, Garcia, and Whitehead volunteered to be on the evaluation committee.
- B. Education M.A.: Counselor Education Concentration and Pupil Personnel Services Credential- Modification.** Council reviewed the modification proposal in Curriculog. The requirements for PPS with comprehensive exam option are 58 units now instead of 51 units. The requirements for the thesis option are 65-67 units now instead of 58-60

units. The program has until July 1, 2022 to make the curriculum changes and report everything back to CCTC. Council agreed to vote on this proposal via email.

- C. CEGE Initiative for a New Elective Graduate Course.** Montero-Hernandez shared the Center of Excellence in Graduate Education (CEGE) initiative for a new elective graduate course. It would be a 1-unit seminar. The goal is to keep offering the workshops originally offered in CECE. The course would allow students to receive credit and faculty to receive WTUs. It could be the extra course a student needs to be full-time. CECE director would be the instructor and others can participate. Departments can specialize to their student needs as enrollment increases. Council expressed interest and encouraged Hernandez-Montero to move forward in creating the course. Is there a possibility that this can be taken in the summer and offered through UEE, and the student would pay the one-unit fee? Ye will research more on units and payment.
- D. Writing Center Initiative for Graduate Writing.** Paula Barrington-Schmidt, Maria Camarena and Jaqueline Hollcraft from the writing center joined the meeting to share information on the graduate writing initiative. Camarena shared a presentation. Writing center has peer tutoring and faculty coaches. Tutors can assist students with their writing prompts and citations. Both synchronous and asynchronous writing support is provided. Synchronous is online and in person. Asynchronous is available to graduate and extended education students only. Writing center email: [writingcenter@csustan.edu](mailto:writingcenter@csustan.edu). Writing center webpage: <https://www.csustan.edu/writing-center>.
- Writing center has collaborated with CECE and School of Nursing. CECE department allocated fifty percent of their budget to accomplish this. The discussions for Nursing started August 2020. Nursing requested specific workshops. The total cost of \$2,000 included pre, delivery, follow up, and assessment. Carolyn Martin shared her experience with this collaboration as successful for both students and faculty. Writing center was responsive to their needs and developed specific strategies. There was improvement in student writing.
  - Writing center encourages other graduate programs to develop a partnership collaborating on the ways to support students. Programs will need to think of ways to devote resources for this initiative. A student survey had mostly positive experiences.
- E. ASI Graduate Initiative Project.** Deferred.

## VI. Old Business

**A. Goals for AY 2021-2022.** Council reviewed the draft goals 2021-2022 AY document.

Council provided feedback:

- Some courses are better taught online and some faculty teach better online. Before the pandemic there was a definite push to gain greater online pedagogical experience since space was an issue. However, there are definite access issues to consider.
- Also, there is a lack of representation in faculty. The backgrounds of students do not match the background of faculty. There are pedagogical concerns. Diversity is ambiguous; the term inclusiveness is better.
- What are the impediments for research for faculty? Can council work with Dean Ye to overcome the impediments?
- Graduate writing is important. Sometimes being in the program for a longer period of time improves writing. Students are encouraged to take a writing course if they need help in writing. The coaches in writing center are usually booked. Each student has a different path and is at a different stage in their career. Educational process should not be streamlined.
- Council is to continue providing feedback on the draft document.

**B. 7005 Course S-Factor.** Deferred.

**C. Modification of GC Bylaws and Constitution.** Deferred.

**D. Second Master's Degree Policy.** Deferred.

**E. Graduation Fees.** Deferred.

**F. Graduate Learning Goals.** Deferred.

**G. Workgroup Check-Ins.** Deferred.

**VII. Tabled Business**

**A. Graduate Education Action Plan.** Deferred.

**B. Course Time Module Scheduling Policy Review.** Deferred.

**VIII. Adjournment.** The meeting adjourned at 4:00 p.m.