

California State University, Stanislaus  
Graduate Council  
Meeting Minutes **April 21, 2022**  
**VIRTUAL via Zoom**

**PRESENT:** K. Baker (chair), V. Montero-Hernandez (chair-elect), A. Dorsey, B. Randol, B. Wolfe-Hunnicut, C. Martin, G. Donahue, D. Bukko, J. Garcia, S. Whitehead, V. Cortez, D. Nakano, D. Evans, H. Ye, O. Myhre, R. Ogle, K. Knutson-Miller

**GUESTS:** G. Aulak(recording), J. Carranza, L. Bernardo

**I. Call to Order.** Baker called the meeting to order at 2:05 p.m.

**II. Approval of Agenda.** The agenda of April 21, 2022 was approved as distributed.

**III. Approval of the Minutes.** The minutes of March 17, 2022 were approved as distributed.

**IV. Information, Announcements, Reports**

A. Council approved the Single Subject Credential (SSCP) modality change proposal unanimously via online poll between meetings.

B. Council approved the Nursing M.S. modality change proposal unanimously via online poll between meetings.

C. Mia Brudnicki is the Interim Graduate Program Specialist for Dean Ye.

D. Council needs a chair-elect for next academic year. Baker encourage everyone to volunteer.

E. Research, Scholarships and Creative Activities (RSCA) event was successful. Video recording are available.

F. Interim Director position for Interdisciplinary Studies is still open. IS committee will review three applicants. Committee should have a finalist by May 5, 2022.

**V. New Business**

A. **Graduate Thesis Formatting Compliance.** Submitting dissertation process: [https://library.csustan.edu/submitting\\_dissertation](https://library.csustan.edu/submitting_dissertation). Submitting thesis process: [https://library.csustan.edu/submitting\\_thesis](https://library.csustan.edu/submitting_thesis). Dean Ye asked if this process needs improvement. Council shared the current process has been working well. Online submissions are helpful. Library support for formatting and templates is helpful. The Graduate School website does have a link that connects students to the library page for the information about templates, videos for the templates, submission process, and supports that are available.

- B. Extended Education: Micro Credentials Pilot.** Dean Knutson-Miller presented the micro credentials pilot for extended education. Are programs interested in partnering? It would be four courses for undergraduate programs and three courses for graduate programs. Extended education will do the marketing, outreach and recruitment to international partners. International students enroll in Stan State courses via open university. The concept can be modified for in-country and regional applications as well. Disciplines decide the eligibility for students to take their courses. International partners are interested in sustainability, psychology, sociology, humanities and social sciences. This is an opportunity for raising diversity, equity and inclusion for students. It is promoting global engagement. Council members are to contact Dean Knutson-Miller for more information or interest in participation.
- i. List of countries that Stan State faculty have participated conferences and/or publications: Austria, Australia, Brazil, Canada, China, Chile, Croatia, Czech Republic, France, Germany, Ireland, Italy, Japan, Norway, Mexico, Spain, Taiwan, Ukraine, Uganda, UK, Uruguay, São Paulo, & Sweden.
- C. Graduate Student Fees.** Bernardo is consulting with Business and Finance Department for an exception of these fees. The Graduate Equity Fellowship is one possible way to support the cost of these fees: <https://www.csustan.edu/cege/graduate-equity-fellowship>. Office of Financial Aid has \$38,000 in Graduate Equity Fellowship Program. This can be used now or rolled over for next year. This should be dispersed annually. Departments would select the students to receive this award. Council will share information via email if the funds should be used now or rolled over for next year.
- D. COEKSW Batch Program Modality Change.** Aulak shared the benefits and liabilities of modality changes. At the point where programs reach the 50% threshold for online/hybrid hours, WSCUC requires a Substantive Change Review. For the WASC subchange screening, there is no requirement that programs submitting a subchange review form will need to offer programs through Distance Education. Programs are able to offer portions or all of their program through distance education (hybrid and/or online) without having to track whether their program is going over 50%. Council will vote via email.
- i. MA School Administration: Face to Face, Hybrid, Fully Online
  - ii. MA in Education Curriculum and Instruction: Face to Face, Hybrid, Fully Online
  - iii. Doctor of Education (Ed.D.), Educational Leadership: Face to Face, Hybrid, Fully Online
  - iv. Multiple Subject Credential Program: Face to Face, Hybrid, Fully Online
  - v. Education Specialist Credential Program: Face to Face, Hybrid, Fully Online

## VI. Old Business

- A. Educational Leadership APR.** Blake Randol volunteered for the evaluation team. Brandon Wolfe-Hunnicut and Andy Dorsey were selected from lottery system. The review workgroup will report back at the next meeting.

- B. 7005 Course Compensation.** Bernardo shared query for last five years of students who were admitted but have not been awarded degree by program. Query criteria: All PostBac/Grad students in the last 5 years who: Have not graduated; Had enrolled in at least one 7005 course. There are 67 students. The process for students is a different issue than the compensation for faculty. Can it be a UEE unit? A self-support course cannot be required for a state-side program. Could it be optional? Currently, if a student enrolls in 1 unit they pay the same as for 6 units. Can it be an option to take 1 unit of the UEE course instead? Council members are to discuss this idea with their departments and programs.
- C. Equity and Inclusion in Graduate Council Structure and Practices.** Speaker Nakano shared there are membership change discussions in various committees. There is potential of creating a committee or subcommittee that focuses on equity and representation within governance and looks at policies. Recommendations will be at May 10, 2022 Academic Senate meeting. Council will continue conversation about its membership.
- D. Graduate Learning Goals.** Deferred.

**VII. Tabled Business**

- A. Graduate Education Action Plan.** Deferred.
- B. Course Time Module Scheduling Policy Review.** Deferred.

**VIII. Adjournment.** The meeting adjourned at 4:03 p.m.

KB:ga