



CALIFORNIA STATE UNIVERSITY STANISLAUS FOUNDATION

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GIFT-IN-KIND CONTRIBUTION FORM

Instructions: Please complete each section of the Contribution Form below. This form may not be used in lieu of a completed Gift-in-Kind Acceptance Form, in-kind remit slip, or similar document. Completed forms and all available back-up (Gift-in-Kind Acceptance Form, appraisal documentation, donor’s receipt of purchase, donor-supplied IRS Form 8283, and any related correspondence) to Advancement Services (MSR Bldg., Room 300) for processing. To be accepted, a gift-in-kind must either support the mission of the University or have the potential to be converted to cash.

RECIPIENT INFORMATION	
Department/Unit: _____	Date Form Completed: _____
Contact Name: _____	Phone # or University Ext.: _____

GIFT-IN-KIND INFORMATION	
Donor Name: _____	Gift Date: _____
Contact Name: _____	
Mailing Address: _____	
Description (please provide a <u>detailed</u> description of the item or group of items donated): 	
Fair Market Value : \$ _____	Appraisal/Receipt Attached: <input type="checkbox"/> Yes <input type="checkbox"/> No
Value Determined By: <input type="checkbox"/> Donor	<input type="checkbox"/> Department (attach documentation)
In exchange for the above items ,California State University, Stanislaus agrees to provide the following benefits:	

IRS Form 8283 Supplied by Donor: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Intended Use (choose 1):	<input type="checkbox"/> Retain for use <input type="checkbox"/> Raffle Prize <input type="checkbox"/> Auction Item <input type="checkbox"/> Consume for event <input type="checkbox"/> Other (specify): _____
Item location:	
Benefitting Fund #:	Gift Solicitor:

Donor Signature:

This form does not serve as a receipt for this contribution, but is intended for our internal record keeping purposes only. A receipt describing the items or merchandise donated will be mailed to the address supplied above. California State University, Stanislaus is unable to include the estimated value on the donor receipt. It is the responsibility of the donor to substantiate the fair market value for his/her own tax purposes. Please consult with your tax advisor to determine the tax implications of your gift.