

Requesting an IRS Tax Return Transcript – Tax Year 2016

The Tax Return Transcript is free of charge, and must be requested by the tax filer directly from the IRS. To request your transcript, follow the instructions below.

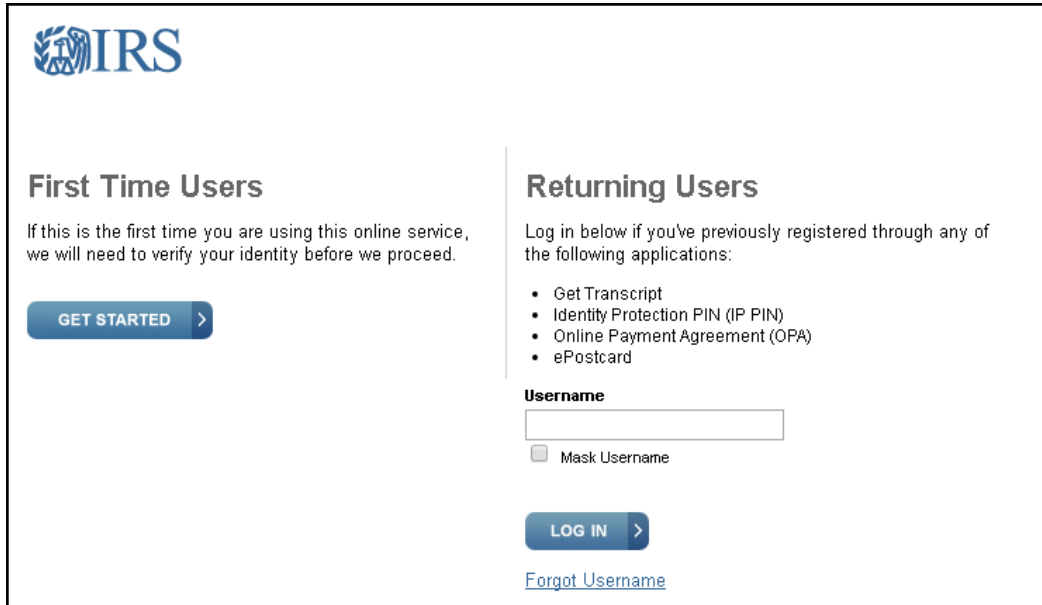
ONLINE REQUEST

- Now you have ability to print a processed Federal Tax Transcripts online, please visit <http://www.irs.gov/Individuals/Get-Transcript>
- To use Get Transcript online, you need your Social Security number (SSN) or Individual Tax Identification Number (ITIN), date of birth, tax filing status and address from your latest tax return.
- Click on your option to request the transcript:

Get Transcript
Online

Get Transcript by
Mail

- For **ONLINE** Requests you will need to register an account:



The screenshot shows the IRS website's registration page. On the left, under the IRS logo, is the 'First Time Users' section with a 'GET STARTED' button. On the right is the 'Returning Users' section with a list of applications (Get Transcript, Identity Protection PIN, Online Payment Agreement, ePostcard), a 'Username' input field with a 'Mask Username' checkbox, a 'LOG IN' button, and a 'Forgot Username' link.

You will be asked for additional financial accounts in order to verify your identity



- For type of transcript be sure to select “**Tax Return Transcript**” and select the Tax Year you need.

Internal Revenue Service
 United States Department of the Treasury

This Product Contains Sensitive Taxpayer Data

Request Date: 03-01-2014
 Response Date: 03-01-2014
 Tracking Number: 100100000000

Tax Return Transcript

SSN Provided: 024-68-1012
 Tax Period Ending: Dec. 31, 2013

The following items reflect the amount as shown on the return (PR), and the amount as adjusted (PC), if applicable. They do not show subsequent activity on the account.

SSN Provided: 024-68-1012
 Spouse SSN: 135-79-1113

NAMES(S) SHOWN ON RETURN: CHLOE A. FLEUR, GERRY I. FLEUR

ADDRESS: 101 EAST ANYWHERE LN
 DAYBREAK, TX 56789

FILING STATUS:	Married
FORM NUMBER:	1040EZ
CYCLE POSTED:	20131103
RECEIVED DATE:	Apr. 15, 2014
REMITTANCE:	\$0.00
EXEMPTION NUMBER:	0
IDENTITY THEFT PERSONAL ID NUMBER:	000000
PREPARER SSN:	
PREPARER EIN:	

Income

WAGES, SALARIES, TIPS, ETC:	\$6842.00
TAXABLE INTEREST INCOME:	\$0.00
TAX-EXEMPT INTEREST:	\$0.00
UNEMPLOYMENT COMPENSATION:	\$9720.00

TELEPHONE REQUEST

- Available from the IRS by calling 1-800-908-9946.
- Tax filers must follow prompts to enter their Social Security Number, and the numbers in their street address. Be sure to use the address currently on file with the IRS (generally this will be the address that was listed on the latest tax return filed).
- Select “**OPTION 2**” to request an IRS Tax Return Transcript and the enter “**2016.**”
- If successfully validated, tax filers can expect to receive a paper IRS Tax Return Transcript at the address that was used in their telephone request – with 5 to 10 days from the time of the request.

FORM REQUEST

- The IRS tax return transcript can also be requested by form by going to: <http://www.irs.gov/uac/About-Form-4506T>
- Under “Current Products” click on **Form 4506-T**
- Fill out the form and be sure to checkmark the option for ordering a “**Return Transcript**”.
- Mail or fax the tax transcript request form to the appropriate address that applies to you on the 2nd page of the request form.