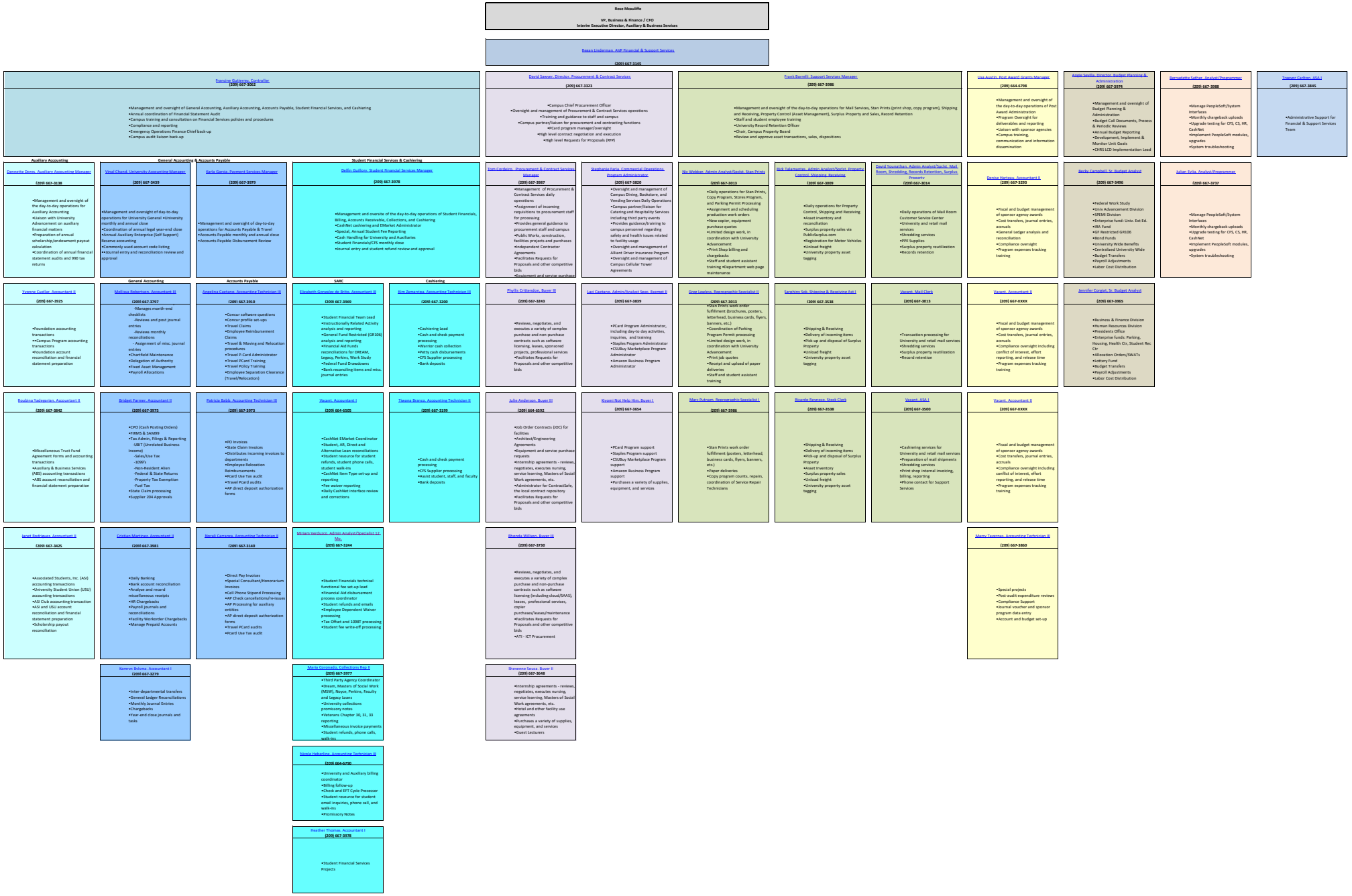
Rose Mcauliffe
VP, Business & Finance / CFO
Interim Executive Director, Auxiliary & Business Services
Regan Linderman, AVP Financial & Support Services
(209) 667-3145
Francine Gutierrez, Controller
(209) 667-3062
•Management and oversight of General Accounting, Auxiliary Accounting, Accounts Payable, Student Financial Services, and Cashiering
•Annual coordination of Financial Statement Audit
•Campus training and consultation on Financial Services policies and procedures
•Compliance and reporting
•Emergency Operations Finance Chief back-up
•Campus audit liaison back-up
David Sawyer, Director, Procurement & Contract Services
(209) 667-3323
•Campus Chief Procurement Officer
•Oversight and management of Procurement & Contract Services operations
•Training and guidance to staff and campus
•Campus partner/liaison for procurement and contracting functions
•PCard program manager/oversight
•High level contract negotiation and execution
•High level Requests for Proposals (RFP)
Frank Borrelli, Support Services Manager
(209) 667-3986
•Management and oversight of the day-to-day operations for Mail Services, Stan Prints (print shop, copy program), Shipping and Receiving, Property Control (Asset Management), Surplus Property and Sales, Record Retention
•Staff and student employee training
•University Record Retention Officer
•Chair, Campus Property Board
•Review and approve asset transactions, sales, dispositions
Lisa Austin, Post Award Grants Manager
(209) 664-6798
•Management and oversight of the day-to-day operations of Post Award Administration
•Program Oversight for deliverables and reporting
•Liaison with sponsor agencies
•Campus training, communication and information dissemination
Angie Sevilla, Director, Budget Planning & Administration
(209) 667-3976
•Management and oversight of Budget Planning & Administration
•Budget Call Documents, Process & Periodic Reviews
•Annual Budget Reporting
•Development, Implement & Monitor Unit Goals
•CHRS LCD Implementation Lead
Bernadette Salter, Analyst/Programmer
(209) 667-3988
•Manage PeopleSoft/System Interfaces
•Monthly chargeback uploads
•Upgrade testing for CFS, CS, HR, CashNet
•Implement PeopleSoft modules, upgrades
•System troubleshooting
Trayvor Carlton, ASA I
(209) 667-3845
•Administrative Support for Financial & Support Services Team
Auxiliary Accounting
General Accounting & Accounts Payable
Student Financial Services & Cashiering
Danielle Dyer, Auxiliary Accounting Manager
(209) 667-3138
•Management and oversight of the day-to-day operations for Auxiliary Accounting
•Liaison with University Advancement on auxiliary financial matters
•Preparation of annual scholarship/endowment payout calculation
•Coordination of annual financial statement audits and 990 tax returns
Viral Chand, University Accounting Manager
(209) 667-3439
•Management and oversight of day-to-day operations for University General •University monthly and annual close
•Coordination of annual legal year-end close
•Annual Auxiliary Enterprise (Self Support) Reserve accounting
•Commonly used account code listing
••Journal entry and reconciliation review and approval
Karla Garcia, Payment Services Manager
(209) 667-3979
•Management and oversight of day-to-day operations for Accounts Payable & Travel
•Accounts Payable monthly and annual close
•Accounts Payable Disbursement Review
Delfin Guillory, Student Financial Services Manager
(209) 667-3978
•Management and oversite of the day-to-day operations of Student Financials, Billing, Accounts Receivable, Collections, and Cashiering
•CashNet cashiering and EMarket Administrator
•Special, Annual Student Fee Reporting
•Cash Handling for University and Auxiliaries
•Student Financials/CFS monthly close
•Journal entry and student refund review and approval
Tom Cordero, Procurement & Contract Services Manager
(209) 667-3987
•Management of Procurement & Contract Services daily operations
•Assignment of incoming requisitions to procurement staff for processing
•Provides general guidance to procurement staff and campus
•Public Works, construction, facilities projects and purchases
•Independent Contractor Agreements
•Facilitates Requests for Proposals and other competitive bids
•Equipment and service purchase
Stephanie Faria, Commercial Operations Program Administrator
(209) 667-3820
•Oversight and management of Campus Dining, Bookstore, and Vending Services Daily Operations
•Campus partner/liaison for Catering and Hospitality Services including third party events
•Provides guidance/training to campus personnel regarding safety and health issues related to facility usage
•Oversight and management of Alliant Driver Insurance Program
•Oversight and management of Campus Cellular Tower Agreements
Nic Webber, Admin Analyst/Teclit, Stan Prints
(209) 667-3013
•Daily operations for Stan Prints, Copy Program, Stores Program, and Parking Permit Processing
•Assignment and scheduling production work orders
•New copier, equipment purchase quotes
•Limited design work, in coordination with University Advancement
•Print Shop billing and chargebacks
•Staff and student assistant training •Department web page maintenance
Rick Talamantes, Admin Analyst/Teclit, Property Control, Shipping, Receiving
(209) 667-3009
•Daily operations for Property Control, Shipping and Receiving
•Asset inventory and reconciliation
•Surplus property sales via PublicSurplus.com
•Registration for Motor Vehicles
•Unload freight
•University property asset tagging
David Youngathan, Admin Analyst/Teclit, Mail Room, Shredding, Records Retention, Surplus Property
(209) 667-3014
•Daily operations of Mail Room Customer Service Center
•University and retail mail services
•Shredding services
•PPE Supplies
•Surplus property reutilization
•Records retention
Denise Harkey, Accountant II
(209) 667-3293
•Fiscal and budget management of sponsor agency awards
•Cost transfers, journal entries, accruals
•General Ledger analysis and reconciliation
•Compliance oversight
•Program expenses tracking training
Becky Campbell, Sr. Budget Analyst
(209) 667-3496
•Federal Work Study
•Univ Advancement Division
•SPEMI Division
•Enterprise fund: Univ. Ext Ed.
•IRA Fund
•GF Restricted GR106
•Bond Funds
•University Wide Benefits
•Centralized University Wide
•Budget Transfers
•Payroll Adjustments
•Labor Cost Distribution
Julian Xylia, Analyst/Programmer
(209) 667-3737
•Manage PeopleSoft/System Interfaces
•Monthly chargeback uploads
•Upgrade testing for CFS, CS, HR, CashNet
•Implement PeopleSoft modules, upgrades
•System troubleshooting
General Accounting
Accounts Payable
SARC
Cashiering
Yvonne Cuellar, Accountant II
(209) 667-3925
•Foundation accounting transactions
••Campus Program accounting transactions
•Foundation account reconciliation and financial statement preparation
Mellissa Robertson, Accountant IV
(209) 667-3797
-Manages month-end checklists
-Reviews and post journal entries
-Reviews monthly reconciliations
- Assignment of misc. journal entries
•Chartfield Maintenance
•Delegation of Authority
•Fixed Asset Management
•Payroll Allocations
Angelina Caetano, Accounting Technician III
(209) 667-3910
•Concur software questions
•Concur profile set-ups
•Travel Claims
•Employee Reimbursement Claims
•Travel & Moving and Relocation procedures
•Travel P-Card Administrator
•Travel PCard Training
•Travel Policy Training
•Employee Separation Clearance (Travel/Relocation)
Elizabeth Gonzalez de Brito, Accountant III
(209) 667-3969
•Student Financial Team Lead
•Instructionally Related Activity analysis and reporting
•General Fund Restricted (GR106) analysis and reporting
•Financial Aid Funds reconciliation for DREAM, Legacy, Perkins, Work Study
•Federal Fund Drawdowns
•Bank reconciling items and misc journal entries
Kim Zamarripa, Accounting Technician III
(209) 667-3200
•Cashiering Lead
•Cash and check payment processing
•Warrior cash collection
•Petty cash disbursements
•CFS Supplier processing
•Bank deposits
Phyllis Crittendon, Buyer III
(209) 667-3243
•Reviews, negotiates, and executes a variety of complex purchase and non-purchase contracts such as software licensing, leases, sponsored projects, professional services
•Facilitates Requests for Proposals and other competitive bids
Lexi Caetano, Admin/Analyst Spec, Exempt II
(209) 667-3839
•PCard Program Administrator, including day-to day activities, inquiries, and training
•Staples Program Administrator
•CSUBuy Marketplace Program Administrator
•Amazon Business Program Administrator
Greg Lawless, Reprographic Specialist II
(209) 667-3013
•Stan Prints work order fulfillment (brochures, posters, letterhead, business cards, flyers, banners, etc.)
•Coordination of Parking Program Permit processing
•Limited design work, in coordination with University Advancement
•Print job quotes
•Receipt and upload of paper deliveries
•Staff and student assistant training
Serghiny Sok, Shipping & Receiving Asst I
(209) 667-3538
•Shipping & Receiving
•Delivery of incoming items
•Pick-up and disposal of Surplus Property
•Unload freight
•University property asset tagging
Vacant, Mail Clerk
(209) 667-3013
•Transaction processing for University and retail mail services
•Shredding services
•Surplus property reutilization
•Record retention
Vacant, Accountant II
(209) 667-XXXX
•Fiscal and budget management of sponsor agency awards
•Cost transfers, journal entries, accruals
•Compliance oversight including conflict of interest, effort reporting, and release time
•Program expenses tracking training
Jennifer Corgiat, Sr. Budget Analyst
(209) 667-3965
•Business & Finance Division
•Human Resources Division
•Presidents Office
•Enterprise funds: Parking, Housing, Health Ctr, Student Rec Ctr
•Allocation Orders/SWATs
•Lottery Fund
•Budget Transfers
•Payroll Adjustments
•Labor Cost Distribution
Roubina Yadegarian, Accountant II
(209) 667-3842
•Miscellaneous Trust Fund Agreement Forms and accounting transactions
•Auxiliary & Business Services (ABS) accounting transactions
•ABS account reconciliation and financial statement preparation
Bridget Farmer, Accountant II
(209) 667-3975
•CFO (Cash Posting Orders)
•FIRMS & SAM99
•Tax Admin, Filings & Reporting
-UBIT (Unrelated Business Income)
-Sales/Use Tax
-1099's
-Non-Resident Alien
-Federal & State Returns
-Property Tax Exemption
-Fuel Tax
•State Claim processing
•Supplier 204 Approvals
Patricia Babb, Accounting Technician III
(209) 667-3973
•PO Invoices
•State Claim Invoices
•Distributes incoming invoices to departments
•Employee Relocation Reimbursements
•Hyard Use Tax audit
•Travel Pcard audits
•AP direct deposit authorization forms
Vacant, Accountant I
(209) 664-6505
•CashNet EMarket Coordinator
•Student, AR, Direct and Alternative Loan reconciliations
•Student resource for student refunds, student phone calls, student walk-ins
•CashNet Item Type set-up and reporting
•Fee waiver reporting
•Daily CashNet interface review and corrections
Theana Branco, Accounting Technician II
(209) 667-3199
•Cash and check payment processing
•CFS Supplier processing
•Assist student, staff, and faculty
•Bank deposits
Julie Anderson, Buyer III
(209) 664-6592
•Job Order Contracts (JOC) for facilities
•Architect/Engineering Agreements
•Equipment and service purchase requests
•Internship agreements - reviews, negotiates, executes nursing, service learning, Masters of Social Work agreements, etc.
•Administrator for ContractSafe, the local contract repository
•Facilitates Requests for Proposals and other competitive bids
Ryomi Not Helo Hire, Buyer I
(209) 667-3654
•PCard Program support
•Staples Program support
•CSUBuy Marketplace Program support
•Amazon Business Program support
•Purchases a variety of supplies, equipment, and services
Marc Putnam, Reprographic Specialist I
(209) 667-3986
•Stan Prints work order fulfillment (posters, letterhead, business cards, flyers, banners, etc.)
•Paper deliveries
•Copy program counts, repairs, coordination of Service Repair Technicians
Rhonda Reynoso, Stock Clerk
(209) 667-3538
•Shipping & Receiving
•Delivery of incoming items
•Pick-up and disposal of Surplus Property
•Asset Inventory
•Surplus property sales
•Unload freight
•University property asset tagging
Vacant, ASA I
(209) 667-3500
•Cashiering services for University and retail mail services
•Preparation of mail shipments
•Shredding services
•Print shop internal invoicing, billing, reporting
•Phone contact for Support Services
Vacant, Accountant II
(209) 667-XXXX
•Fiscal and budget management of sponsor agency awards
•Cost transfers, journal entries, accruals
•Compliance oversight including conflict of interest, effort reporting, and release time
•Program expenses tracking training
Janet Rodriguez, Accountant II
(209) 667-3425
•Associated Students, Inc. (ASI) accounting transactions
•University Student Union (USU) accounting transactions
•ASI Club accounting transaction
•ASI and USU account reconciliation and financial statement preparation
•Scholarship payout reconciliation
Cristian Martinez, Accountant II
(209) 667-3981
•Daily Banking
•Bank account reconciliation
•Analyze and record miscellaneous receipts
•HR Chargebacks
•Payroll journals and reconciliations
•Facility Workorder Chargebacks
•Manage Prepaid Accounts
Norali Cerrano, Accounting Technician II
(209) 667-3140
•Direct Pay Invoices
•Special Consultant/Honorarium Invoices
•Cell Phone Stipend Processing
•AP Check cancellations/re-issues
•AP Processing for auxiliary entities
•AP direct deposit authorization forms
•Travel PCard audits
•Hyard Use Tax audit
Miriam Verduzco, Admin Analyst/Specialist 12 Mo.
(209) 667-3244
•Student Financials technical functional fee set-up lead
•Financial Aid disbursement process coordinator
•Student refunds and emails
•Employee Dependent Waiver processing
•Tax Offset and 1098T processing
•Student fee write-off processing
Rhonda Willson, Buyer III
(209) 667-3730
•Reviews, negotiates, and executes a variety of complex purchase and non-purchase contracts such as software licensing (including cloud/SAAS), leases, professional services, copier purchases/leases/maintenance
•Facilitates Requests for Proposals and other competitive bids
•ATI - ICT Procurement
Marcy Taverras, Accounting Technician III
(209) 667-3860
•Special projects
•Post-audit expenditure reviews
•Compliance Support
•Journal voucher and sponsor program data entry
•Account and budget set-up
Kamran Bylsma, Accountant I
(209) 667-3273
•Inter-departmental transfers
•General Ledger Reconciliations
•Monthly Journal Entries
•Chargebacks
•Year-end close journals and tasks
Maria Coronado, Collections Rep II
(209) 667-3977
•Third Party Agency Coordinator
•Dream, Masters of Social Work (MSW), Noyce, Perkins, Faculty and Legacy Loans
•University collections
•promissory notes
•Veterans Chapter 30, 31, 33 reporting
•Miscellaneous invoice payments
•Student refunds, phone calls, walk-ins
Shevenne Sousa, Buyer II
(209) 667-3648
•Internship agreements - reviews, negotiates, executes nursing, service learning, Masters of Social Work agreements, etc.
•Hotel and other facility use agreements
•Purchases a variety of supplies, equipment, and services
•Guest Lecturers
Nicole Heberlow, Accounting Technician III
(209) 664-6790
•University and Auxiliary billing coordinator
•Billing follow-up
•Check and EFT Cycle Processor
•Student resource for student email inquiries, phone call, and walk-ins
•Promissory Notes
Heather Thomas, Accountant I
(209) 667-3978
•Student Financial Services Projects