



Employee Electronic Payment Authorization Form

Please select one: ☐ New ACH/EFT Enrollment ☐ Change To Existing ACH/EFT ☐ Cancel ACH/EFT

Employee Information:

Employee Name: _____

Employee ID: _____

Employee Address: _____

Employee Financial Institution Information:

1. "New ACH/EFT Enrollments" and "Changes To Existing ACH/EFT" selections above must be accompanied by one (1) of the following: voided check, voided deposit slip, letter from your bank, or copy of a bank account statement.
2. "Changes To Existing ACH/EFT" and "Cancel ACH/EFT" selections above require completion of Previous Banking Information, or Three Most Recent Payments sections below.

Previous Banking Information		
Bank Name:		
Routing Number:		
Account Number:		
Name on Account:		
Three Most Recent Payments		
Payment	Check / Ref #	Amount
Payment 1:		
Payment 2:		
Payment 3:		

New Banking Information	
Bank Name:	
Bank Address:	
City / State / Zip:	
Country:	
Routing Number:	
Account Number:	
Name on Account:	
Type of Account:	<input type="checkbox"/> Checking <input type="checkbox"/> Savings

Electronic Remittance Advice:

Name: _____

Email Address: _____

Authorization:

I certify that the information above is true and correct, and that I, as a representative for the above-named company, hereby authorize California State University, Stanislaus and its related Auxiliaries (ASI, USC, ABS, FDN) to electronically deposit payments to the designated bank account. This authority remains in full force until California State University, Stanislaus, or its related entities, receives written notification requesting a change, cancellation, or until California State University, Stanislaus, or its related entities, notifies you that the service is no longer available.

Authorized Signature: _____ Date: _____

Printed Name: _____ Title: _____

Submit completed form to:

CSU Stanislaus – Financial Services

Attn: Accounts Payable

One University Circle MSR 270

Turlock, CA 95382-3200

Fax: (209) 667-3076

Email: accountspayable@csustan.edu

Emailed forms should be sent via an encrypted email

