

**NOTICE TO CONTRACTORS
INSTRUCTION TO BIDDERS**

The Trustees of the California State University will receive sealed bid proposals in the **Mary Stuart Rogers Building, Room 290, until 2:00 pm Tuesday, November 10th, 2015** at the above address, for furnishing all labor and materials for Job Order Contract, Project Number 9778 for Stanislaus. In accordance with the contract documents, the proposals will be publicly opened and read in the Mary Stuart Rogers Building, Room 260.

This Notice to Contractors is for the award of a Job Order Contract (JOC). A JOC is a competitively bid, firm fixed priced, indefinite quantity contract. The scope of work includes a collection of detailed repair and construction tasks and specifications that have established unit prices. It is placed with the Contractor for the accomplishment of repair, alteration, modernization, maintenance, rehabilitation, demolition and construction of infrastructure, buildings, structures, or other real property. Work is accomplished by means of issuance of a purchase order against the JOC. Under the JOC concept, the Contractor furnishes all management, documentation, labor, materials, and equipment needed to perform the work. The JOC awarded under this solicitation will have a minimum value of \$50,000 and a maximum value of \$500,000. The University will have the option to increase the value by an additional \$1,000,000 for a possible contract value of \$1,500,000.

Each bidder offering a proposal must comply with bidding provisions of Article 2.00 *et seq.* in the Contract General Conditions under Job Order Contracts, July 2013 & Supplementary General Conditions, August 2015 <http://www.calstate.edu/cpdc/CM/CGC.shtml> Bidders should be familiar with all the provisions of the Contract General Conditions, July 2013 and Supplementary General Conditions, August 2015, especially Article 2.02, regarding the necessity to prequalify with the Trustees ten (10) business days prior to the bid date.

Bidders must be prequalified with the Trustees. Contractors shall register and log in to “PlanetBids” to apply for prequalification. All bidders must file a statement of financial condition and previous experience in performing public works. Bidders shall go to: http://www.calstate.edu/cpdc/cm/contractor_prequal_bidders.shtml, under ‘Project Bidder Prequalification’ and login to the database using the link provided (PlanetBids).The completed prequalification application must be filed at least ten (10) business days prior to the bid date and approved not less than one (1) Business Day prior to the date set for opening bids.

This project is a public works project and is subject to prevailing wage rate laws (see Contract General Conditions, Article 4.02-c). All contractors and all tiers of subcontractors bidding on this project shall register to bid public works projects with the Department of Industrial Relations (DIR), and maintain current this registration pursuant to Labor Code Section 1725.5. Please go to <http://www.dir.ca.gov/Public-Works/PublicWorks.html> for more information and to register.

The Trustees require the successful bidder to achieve a minimum three percent (3%) DVBE participation in contracting construction projects as established in the bidding documents. See provisions of General Conditions for Job Order Contracts, July 2013, Article 2.12 & 5.05E and Supplementary General Conditions, August 2015. The Trustees are granting a DVBE participation bid incentive for this project for bid evaluation purposes only. Under the Job Order Contracting system it is not feasible to identify potential DVBE subcontractors at time of bidding, since the individual jobs are not known. However, the successful low bidder will be required to meet or exceed the DVBE participation requirement by identifying DVBEs to be utilized on each Job Order during the job order proposal submission phase after Contract award. Bidders must exceed the 3% DVBE participation requirement in order to earn this incentive. When used on combination, the DVBE incentive with the Small Business Preference, the cumulative adjustment shall not exceed \$100,000. Bidders shall contact the Trustees’ DVBE Coordinator perittendon@csustan.edu.

DVBE Participation	Incentive
3.00% to 3.99%	None
4.00% to 4.99%	1%
5.00% to 5.99%	2%
6.00% or more	3%

As a condition of bidding, prospective bidders **must attend** a **MANDATORY** Pre-Bid conference. The pre-bid conference will be **held on Tuesday, October 20, 2015, at 10 a.m. in the South Dining Hall** located inside the Main

Notice to Contractors
Job Order Contract #9778
Page Two

Cafeteria Building (limited guest parking). The purpose of the pre-bid conference is to review the JOC concept, documents, bid considerations and to discuss JOC from a contractor's viewpoint. Conference attendees should RSVP with Julie Anderson by 10/12/15 at JMAnderson@csustan.edu

It will be the responsibility of each bidder to obtain a bid documents in sufficient time to fulfill requirements therein. Bid proposal packages are obtainable only by prequalified contractors, licensed in the State of California with a B license, and registered with the DIR to bid public works projects. The bid packages must be requested from the Trustees, located at CSU Stanislaus, One University Circle, Turlock, CA 95382; Attention: Julie Anderson 209-664-6592, JMAnderson@csustan.edu