

Notice to Bidders

Library Collection Moving and Storage RFP #CSUSTRFP18105

California State University, Stanislaus

One University Circle

Turlock, CA 95382

The Trustees of the California State University will receive electronic bid proposals, for furnishing all labor, materials, packing, and equipment to move, store and re-shelve the CSU Stanislaus Library collection consisting of approximately 39,000 linear feet of books, periodicals, maps, microform materials, Special Collections, etc. in preparation of a Library Renovation.

In general, the work consists of packing and moving the existing Library Collection to a storage facility as recommended by bidder, storage for approximately two years during renovation (June 2019 through June 2021) and move from storage and re-shelve to the renovated Library building in accordance with the plans and specifications stated in the RFP. The Library is a three-story building designed in the mid 1960's with two elevators between the first and second floors and one elevator between the second and third floors.

Proposals will be received at the CalUsource RFP website: <https://www.calusource.net/> until **2:00 p.m. on November 20, 2018**, in accordance with the RFP documents.

The RFP may be viewed after October 26, 2018 at <https://www.calusource.net/>. To participate in this bid you must register with CalUsource by clicking on the Supplier tab then completing and submitting the Registration Form (if you are not registered). For assistance using this public bid site click on the Supplier Resources link to review the Supplier Guide and tutorials. For technical assistance or general information using CalUsource contact GEP Help Desk at support@gep.com.

A **mandatory** pre-bid walkthrough has been scheduled for **November 6, 2018, at 10:00 AM**. Interested bidders should assemble in room L240 located on the 2nd floor, in the Vasche Library, Building No. 1 on the campus map.

Each bidder offering a proposal must comply with Bidding provisions and CSU General Provisions for Service Acquisitions as stated in the RFP.

The University provides a five percent (5%) preference to Proposers who qualify as a California Certified Small Business or non-small business that commits to 25% of the contract value to California Certified Small Businesses.

DVBE Incentive: In accordance with Government Code section 14838(f), and Military and Veterans Code sections 999.5(a) and 999.5(d), the Trustees shall grant a bid incentive for bid evaluation purposes only. The level of DVBE incentive will correlate to the level of participation.

It will be the responsibility of each bidder to obtain a bid proposal package in sufficient time to fulfill requirements therein. Allow sufficient time to upload all the bid documents to <https://www.calusource.net/>. The Bidder is responsible for submitting the Proposal on the referenced RFP website on time. Delays due to the instrumentalities used to transmit the Proposal will be the responsibility of the Bidder.