

Notice to Bidders

Library Moving RFP #CSUSTAN-RFP-00000044-2021

California State University, Stanislaus
One University Circle
Turlock, CA 95382

The Trustees of the California State University will receive electronic bid proposals, for furnishing all labor, materials, and equipment to move the various departments consisting of offices, classrooms and computer labs from the designated modular buildings, hereafter designated as Surge Space, and from one suite on the second floor of the Mary Stuart Rogers Educational Gateway Building, hereafter designated as MSR, to the newly renovated Library at California State University, Stanislaus. The Surge Space consists of five (5) modular sites with a total building area of approximately 29,600 SF. The modular structures are one story with ramps and steps and the MSR Building is a four-story structure accessible by stairs and three (3) elevators, one of which is a freight elevator.

In general, the work consists of moving approximately 78 occupants consisting of office furniture, boxed books, computer lab furniture and equipment, boxed office items, various office equipment, such as printers, copiers, scanners, etc. and computer equipment, in accordance with the plans and specifications stated in the RFP. The Library is a three-story building designed in the mid 1960's and has been newly renovated. There are stairs and two elevators between the first and second floors and stairs and one elevator between the second and third floors. The move shall occur between June 7, 2021 and June 18, 2021.

Proposals will be received at the CSUBUY RFP website: <https://www2.calstate.edu/csu-system/doing-business-with-the-csu/contract-services-and-procurement/Pages/csubuy.aspx> until **2:00 p.m. on March 16, 2021**, in accordance with the RFP documents.

The RFP may be viewed after February 15, 2021 at <https://www2.calstate.edu/csu-system/doing-business-with-the-csu/contract-services-and-procurement/Pages/csubuy.aspx>.

To participate in this bid, you must register with CSUBUY by clicking on the CSU Public Bid Portal button located at <https://www2.calstate.edu/csu-system/doing-business-with-the-csu/contract-services-and-procurement/Pages/csubuy.aspx> then clicking on the link to register for new account or to access existing account. For assistance using this public bid site see CSUBUY Resources or CSUBUY Support for FAQ's and tutorials located at the link above. For technical assistance or general information using CSUBUY contact the Help Desk at csubuy@calstate.edu.

A **mandatory** pre-bid walkthrough has been scheduled for **February 23, 2021 at 10:00 AM**. Interested bidders should assemble in room 130 located on the 1st floor, in the Mary Stuart Rogers Building (MSR), Building No. 27 on the campus map. All attendees shall wear a mask and allow a minimum of 6 feet of social distance between other attendees.

Only those bidders that attend the mandatory pre-bid walk through, may request bid package. To receive bid package, an email must be sent to JMAnderson@csustan.edu with the subject line to read: Bid Package Request for CSUSTRFP-00000044-2021- Library Move.

Each bidder offering a proposal must comply with Bidding provisions and CSU General Provisions for Service Acquisitions as stated in the RFP.

The University provides a five percent (5%) preference to Proposers who qualify as a California Certified Small Business or non-small business that commits to 25% of the contract value to California Certified Small Businesses.

DVBE Incentive: In accordance with Government Code section 14838(f), and Military and Veterans Code sections 999.5(a) and 999.5(d), the Trustees shall grant a bid incentive for bid evaluation purposes only. The level of DVBE incentive will correlate to the level of participation.

It will be the responsibility of each bidder to obtain a bid proposal package in sufficient time to fulfill requirements therein. Allow sufficient time to upload all the bid documents to CSUBUY website <https://www2.calstate.edu/csu-system/doing-business-with-the-csu/contract-services-and-procurement/Pages/csubuy.aspx>. The Bidder is responsible for submitting the Proposal on the referenced RFP website on time. Delays due to the instrumentalities used to transmit the Proposal will be the responsibility of the Bidder.