

**15/AS/15/UEPC – Resolution for Two-Pass Registration System
California State University, Stanislaus**

Be it resolved: That the Two-Pass Registration System be continued; and be it further

Resolved: The Two-Pass Registration System allows students to register for 12 units during the first pass registration and includes appointment times for individual students; and be it further

Resolved: The first pass priority registration will be followed by a second pass priority registration period that includes appointment times for all eligible individual students, to be followed by an open registration period; and be it further

Resolved: A joint review by the University Educational Policies Committee (UEPC) and the Vice President of Enrollment and Student Affairs will be conducted during Fall 2020.

Rationale: The UEPC recommends continuing the Two-Pass Registration System as it is currently implemented. Based on the review of available data on the Two-Pass Registration System, there is no evidence to suggest that any group of students is systematically disadvantaged by the current Two-Pass Registration System. The data do not suggest any relative disadvantage for students based on their registration priority. Registration priority is based on classification and number of units. While individual students may experience challenges in adjusting their personal, work, and academic schedules to accommodate course availability, there are no groups of students who are systematically disadvantaged by the Two-Pass Registration System. It was the consensus of the UEPC that enough data has been collected to respond to President Sheley's concern: Are freshmen and sophomores, even if satisfied, disadvantaged by the current system? There is no indication that freshmen or sophomores are disadvantaged. There is no indication that upper classmen are making seats unavailable to lower classmen. The data show that with the exception of Biology, there are open seats in all GE areas after the open registration period. Further analysis also shows open seats in major's courses. Due to changing conditions in both enrollment and budget, the Two-Pass Registration System Policy will be reviewed in 2020 to determine if student needs are being met.

**15/AS/15/UEPC – Two-Pass Registration System Policy
California State University, Stanislaus**

The Two-Pass Registration System allows students to register for 12 units during the first pass of registration, which will include appointment times for individual students. The first pass priority registration will be followed by a second pass priority registration period that includes appointment times for all eligible individual students, to be followed by an open registration period. A joint review by the University Educational Policies Committee and the Vice President of Enrollment and Student Affairs will be conducted during Fall 2020 to determine if student needs are being met.

Approved by the Academic Senate on December 8, 2015

Approved by President Joseph F. Sheley on February 15, 2016

For reference, here is the former policy and resolution:

**9/AS/14/UEPC – Two-Pass Registration System
California State University, Stanislaus**

The two-pass priority registration allows students to register for 12 units during the first round of registration, which will include appointment times for individual students. During the first pass, all eligible students will be given an appointment to register for classes. The first-pass priority registration will be followed by a second-pass priority registration period, to be followed by an open registration period. The two-pass registration system will apply to 2014-15 and 2015-16 Academic Years. Prior to registration for fall term 2016, a joint review will be conducted by the UEPC and Vice President of Enrollment and Student Affairs.

Approved by UEPC 8/28/14

Approved by the Academic Senate on 9/9/14

Approved by President Joseph F. Sheley on 9/26/14

**9/AS/14/UEPC – Resolution for Two-Pass Registration System
California State University, Stanislaus**

Be it Resolved: That the Academic Senate of California State University, Stanislaus approve the Two-Pass Registration System; and be it further

Resolved: That the Two-Pass Registration System be effective for the Spring 2015 through Spring 2016 registration cycles; and be it further

Resolved: That due to the constantly changing conditions in both enrollment and budget, the Two-Pass Registration System Policy will be reviewed prior to the Fall 2016 registration cycle to determine if student needs are being met.

Rationale: The Two-Pass Registration System was approved as a one-year pilot for Spring and Fall 2014. President Sheley signed the revised two-pass resolution on October 25, 2013, but indicated that it would only apply to two registration cycles (for Spring and Fall 2014). President Sheley also requested that a joint review of the two cycles be undertaken by the UEPC and the VPESF by December 31, 2014. The review was conducted to evaluate how well the system allowed students to register for the courses they need most to make progress towards their degrees and to allow administration to effectively manage enrollment.

Results of the review conducted for Spring 2014, prepared by the Office of Institutional Research (OIR), showed that a large majority of students who responded were satisfied with registering with 12 units in the first pass (Q#16) and preferred priority registration during both passes (Q#17).

Approved by UEPC 8/28/14

Approved by the Academic Senate on 9/9/14

Approved by President Joseph F. Sheley on 9/26/14