CALIFORNIA STATE UNIVERSITY, STANISLAUS
INSTRUCTIONAL STUDENT ASSISTANT (ISA) – UNIT 11 VACANCY ANNOUNCEMENT

Job Number: 107
Department: Advising Resource Center
Job Title: Tutor/Supplemental Instruction Leader
Job Type: Instructional Student Assistant
Wage/Salary: $11.50 per hour
Days/Hours: 10 - 15 hours per week
Location: MSR 180
Openings: 10-15
How to Apply: In Person or via E-mail with Unit 11 student job application, resume, cover letter and SI availability form.
Start Date: 8/20/15
When to Apply: Immediately
Qualifications:
• Undergraduate student at CSU Stanislaus
• An overall GPA of 3.0 or more on a 4-point scale
• Content-competency in the course to be taught generally determined by the professor and generally determined by a grade of B+ or better in the course
• Strong organization, interpersonal, and communication skills
• Must be available to attend training August 20, 2015 prior to the beginning of school
• Must attend weekly training meetings on Friday afternoons during the semester
Preferred Qualifications
• Junior or Senior Classification
• Prior enrollment with the professor teaching the course
• Demonstrated above-average creative problem-solving, critical thinking, patience, and decision-making skills
• Ability to work in a diverse, team-driven environment with a variety of students
• Friendly, respectful, and professional demeanor with a positive attitude
• Possess self-motivation, a willingness to accept supervision and constructive feedback, and the ability to implement recommendations for improvement as directed
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Job Description:

• Provide academic assistance in the form of supplemental instruction in one of the identified courses (BIOL 1010, ECON 2500, MATH 1600, PSCI 1201 or other identified course).
• Attend the SI training workshop and all class meetings of the selected course, take notes, do homework and read all assigned material including texts and supplemental readings.
• Conduct 3 study sessions per week throughout the semester using strategies learned through the SIL training workshop.
• Take student attendance records at SI sessions.
• Write lesson plans for each SI session.
• Regularly meet with SI Supervisor and SI Advisors for debriefing sessions.
• Provide extra SI sessions as necessary before exams.
• Maintain contact throughout the semester with professor teaching the course.

Contact: Silvia Soria at (209) 667-3263 or ssoria@csustan.edu

Job will be posted on: March 18, 2015   Job will go off-line on: Until Filled

All offers of employment are contingent upon presentation of documents demonstrating the applicant’s identity and eligibility to work in the U.S., in accordance with the Immigration Reform & Control Act.

Exceptions to minimum eligibility qualifications may be granted at the sole discretion of the University.

The university is an equal opportunity employer, with a strong commitment to the principle of diversity, and does not discriminate on the basis of race, religion, national origin, sexual orientation, gender, marital status, age, disability, disabled veteran or Vietnam-era veteran status.
SUPPLEMENTAL INSTRUCTION AVAILABILITY
We understand schedules change and availability can be updated if hired.

Name (Please Print):____________________________________________________________

**SI subject applying for** (circle one):
BIO 1010    BIO 1050    ECON 2500    MATH 1600    PSCI 1201    OTHER ____________

*Mark available times with an X.*

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