CALIFORNIA STATE UNIVERSITY, STANISLAUS
GRADUATE ASSISTANT (GA) – UNIT 11 VACANCY ANNOUNCEMENT

Job Number: 104
Department: Center for Public Policy Studies
Job Title: CPPS Community-based Graduate Research Scholars
Position/Rank: Graduate Assistant, Monthly
Wage/Salary: $900 maximum for assignment, equivalent to $15.00 per hour
Days/Hours: Up to 20 Hours Per Week totaling no more than 60 hours for assignment
Openings: 2
How to Apply: Send Cover Letter, Resume, Application and Work Schedule via email to Dr. Kelvin Jasek-Rysdahl at kjasekrysda@csustan.edu

Application Deadline: Open Until Filled
Hire Start Date: December 10, 2014
Qualifications: Student in good standing currently enrolled in a graduate degree program at CSU Stanislaus

Responsibilities: Scholars will take on various roles in partnership with a CPPS Researcher (Faculty) to work on community-based research projects. This will include (but is not limited to): Research design/methodological construction, Data collection, Data Analysis, Report writing, Engaging community members – interviewing and relationship building, Facilitation of meetings – including scheduling, organizing, and note-taking

Skills Desired: Experience and/or interest in community-based research, Excellent academic writing ability, Ability to use software including Word and Excel, Experience and/or interest in compiling and analyzing data, Interpersonal communication skills, Ability to work independently, Must possess ability to maintain confidentiality and exercise discretion and tact

All offers of employment are contingent upon presentation of documents demonstrating the applicant’s identity and eligibility to work in the U.S., in accordance with the Immigration Reform & Control Act.

Exceptions to minimum eligibility qualifications may be granted at the sole discretion of the University.

The university is an equal opportunity employer, with a strong commitment to the principle of diversity, and does not discriminate on the basis of race, religion, national origin, sexual orientation, gender, marital status, age, disability, disabled veteran or Vietnam-era veteran status.