

## Substitution for (or Waiver of) Departmental Degree Requirement

This form is used to request a substitution of a course for another course which applies to a departmental requirement. No fee required.

### INSTRUCTIONS

- Complete the form and obtain all required signatures.
- A copy of the approved action will be submitted to Enrollment Services to ensure proper evaluation of credit toward a major or minor requirement.

University ID# \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_  
Last First Middle

Phone # \_\_\_\_\_ Email address \_\_\_\_\_

Major \_\_\_\_\_ Minor/Concentration \_\_\_\_\_

1- CSUS Major course requirement \_\_\_\_\_  One-time Approval

Subj/Course#	Title	Units
<b>Substitute course offered in fulfillment of requirement</b>		

Approved for Articulation

Institution	Subj/Course#	Title	Units
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2- CSUS Major course requirement \_\_\_\_\_  One-time Approval

Subj/Course#	Title	Units
<b>Substitute course offered in fulfillment of requirement</b>		

Approved for Articulation

Institution	Subj/Course#	Title	Units
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Reason substitution should be granted \_\_\_\_\_

Student's signature \_\_\_\_\_ Date \_\_\_\_\_

Instructor/Advisor recommendation \_\_\_\_\_

Instructor/Advisor Signature \_\_\_\_\_ Date \_\_\_\_\_

Dept. Chair Action  Approved  Denied

Dept. Chair Signature \_\_\_\_\_ Date \_\_\_\_\_