

## Request for Verification Form

### Instructions:

1. Complete form and pay the \$5.00 processing fee at Cashiers
2. Submit completed form to Enrollment Services for processing – 3 to 5 business days

---

---

University ID # \_\_\_\_\_

Print Name \_\_\_\_\_  
Last First Middle

Email address \_\_\_\_\_ Phone # \_\_\_\_\_

### Indicate type of verification – check all boxes that apply

- Enrollment verification – indicate term year      Fall 20 \_\_\_\_\_      Spring 20 \_\_\_\_\_      Summer 20 \_\_\_\_\_
- Graduation application verification
- Degree verification
- Early Start verification
- GPA verification
- Other \_\_\_\_\_

### Indicate pick up or mailing verification

- Pick up verification at the Enrollment Services Office – requires identification
- Mail verification form to the following address:

Send to: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Student's signature \_\_\_\_\_ Date \_\_\_\_\_

**CASHIER'S Use Only – code 0509**

Date fee paid \_\_\_\_\_

Receipt # \_\_\_\_\_

Received by \_\_\_\_\_