### BE PREPARED
- Know the emergency exits and gathering areas for each of your classrooms.
  - The closest building exit for this classroom is: _____________________________
  - The gathering area for this classroom is: _____________________________
  - Find campus gathering areas at: [https://www.csustan.edu/emergency/evacuation](https://www.csustan.edu/emergency/evacuation)
- Update your personal contact information in the StanAlert emergency notification system
- Add the Stanislaus State Emergency information number 877-782-6411 into your cellphone to hear recorded information regarding campus conditions or closure
- Be personally prepared for an emergency: [https://www.csustan.edu/emergency](https://www.csustan.edu/emergency)

### FIRE
- Remain calm
- Activate nearest fire alarm pull station
- Evacuate the building
- DO NOT use elevators
- DO NOT reenter the building until authorized by emergency personnel

### EARTHQUAKE
- **DROP** to the ground where you are before the earthquake drops you
- **TAKE COVER** by getting under a sturdy desk or table and cover your face and head with your arms
- **HOLD ON** to something sturdy and stay where you are until the shaking stops

### ACTIVE SHOOTER
- **RUN**
  - Have an escape route and plan in mind
  - Leave your belongings behind
  - Keep your hands visible
- **HIDE**
  - Hide in an area out of the shooter view
  - Block entry to your hiding place and lock the doors
  - Silence your cell phone and/or pager
- **FIGHT**
  - As a last resort and only when your life is in imminent danger
  - Attempt to incapacitate the shooter
  - Act with physical aggression and throw items at the shooter

### Shelter-In-Place
There may be situations where it is imperative that you seek shelter and not leave the building:
- If directed, or you feel it is best to do so, seek shelter in a room with a lock, or barricade the door with large objects
- Turn off the lights and silence all cell phones
- Hide as best as possible until the all clear signal has been given by authorities

### Evacuation
- You may not know if it is a drill or not, so take every call to evacuate seriously
- Take your personal belongings (if time permits) and immediately leave the building
- Know where the evacuation area is for every building you are in; see gathering area map
- Stay with your class group and professor (as much as possible); leave the campus only if instructed