TO CHANGE MAJOR ADVISOR

Instructions:
1. Contact your proposed new advisor (during office hours or by e-mail) to find out if that advisor has space available. (Faculty members have a maximum number of student advisees allowed.)
2. If accepted by a new advisor, prepare this form, have your new advisor sign the form, and file the form in the Department Office (N-259).
3. It may take up to three weeks for your name to appear on your new advisor’s list. (It would be best to make changes between advising periods, not right before advising begins.)

STUDENT NAME __________________________________________
LAST _______________________________________
FIRST _______________________________________

STUDENT ID _______________________________ __________

CURRENT ADVISOR __________________________________________

NEW ADVISOR __________________________________________

APPROVAL:
NEW ADVISOR’S SIGNATURE _______________________________ DATE __________

STUDENT’S SIGNATURE _______________________________ DATE __________