

## Important Application Dates

August 24 – September 30, 2020



CALIFORNIA STATE UNIVERSITY

# Stanislaus

California State University, Stanislaus  
Credential Services (DBH 303)  
One University Circle Turlock, CA 95382  
Phone: (209) 667-3534 | Fax : (209) 664-7058  
[credentials@csustan.edu](mailto:credentials@csustan.edu)

## Online Application for Spring 2021 Single Subject Credential Program

Single Subject Credential Applications will be completed **On-line through the 4<sup>th</sup> Quadrant of the Graduate Application.**

\*For easier completion, please refer to the check list below and have all forms completed and scanned prior to commencing application.\*

To apply visit: [www.calstate.edu/apply](http://www.calstate.edu/apply)

### Application Check List

**DOWNLOAD ALL FORMS from the Credential Services website:**

<http://www.csustan.edu/Credentials/applicationsforms.html>

#### **PROCESSING FEE**

- Pay \$30.00 fee.

#### **OFFICIAL TRANSCRIPTS (Non-CSU Stanislaus Students ONLY)**

- Submit official transcripts to the Graduate School office (MSR 120).

#### **PREREQUISITE/CO-REQUISITE REQUIREMENTS (Form IV)**

- Submit Form IV with all areas filled out for SSCP.  
 Submit an official high school transcript if second language experience was met while in high school.

#### **SUBJECT MATTER COMPETENCY VERIFICATION (Form V) – (Check ONE Only)**

- Submit copy of CSETs score report if passed. **OR**  
 Submit **signed** verification of SMPP completion or 4/5ths completion (Form V for STAN students). **OR**  
 Submit proof of registration DATE for appropriate CSET subtests.

#### **ETHNIC IDENTITY (Form VI)**

- Submit completed form.

#### **REQUEST FOR LIVESCAN SERVICES - (Form 41-LS) - Not required for current holders of a valid document cleared by the CTC.**

- Submit a copy of processed Livescan (fingerprint) form. **OR**  
 Submit a copy of **valid** teaching credential/ permit, child center permit or other document cleared by the CTC.

#### **RELEASE OF LIABILITY FORM**

- Read, sign, and submit form.

#### **STATEMENT OF INTENT (Form I)**

- Read Form I for instructions.** Submit personal statement. **Two page maximum** - can be double spaced.

#### **VERIFICATION OF EARLY FIELD EXPERIENCE**

- Submit appropriate documentation for 45 hours of experience. **(Form III OR letter from school).** **OR**  
 Submit note stating, "I have not completed my hours of experience but will turn them in soon." **\*Required to be coded for Grad School\***

#### **BASIC SKILLS REQUIREMENT {BSE} - (Check ONE Only)**

- Submit a copy of CBEST score report. **OR**  
 Submit **OFFICIAL passing** results for **ONE** of the following: (CSU EAP Math/English Test; **OR** CSU EPT/ELM; **OR** combination of scores from EAP and EPT/ELM; **OR** ACT Exam; **OR** SAT Exam). **\*Please submit results in sealed official envelope to Credential Services.\* OR**  
 Submit passage of BSE from another state. **OR**  
 Submit proof of registration DATE for CBEST if not yet passed.

#### **CERTIFICATE OF CLEARANCE - (Form 41-LSa) - Not required for current holders of a valid document cleared by the CTC.**

- Submit a copy of email from CCTC showing application for clearance. **\*Must have COC to be admitted to Credential Program\*** **OR**  
 Submit a copy of **valid** teaching credential/ permit, child center permit or other document cleared by the CTC.

#### **TUBERCULOSIS CLEARANCE**

- Submit a copy of Tuberculosis test results dated within the last four years. **OR**  
 Submit a copy of Tuberculosis Risk Assessment Questionnaire Certificate of Completion dated in the last four years.

#### **REFERENCES / RECOMMENDATIONS (Form II) Required.**

- Submit **two** e-mail addresses for references **and notify them to expect email from CSUS.**

#### **LETTER OF EXCEPTION (If applicable)**

- Submit a letter indicating reasons for admission if GPA does not meet minimum requirement.