

Hello everyone! I hope you all are doing well among the pandemic. My name is Maydy and I am a recent graduate of the MA Counselor Education program. I am also the Program Director with Center Point Inc. for the Integrated Substance Use Disorder Treatment Program (ISUDTP) at California Health Care Facility (CHCF) in Stockton. The ISUDT Program will help address the needs of offenders suffering with Substance Use Disorder (SUD). The ISUDTP integrates programs such as the Cognitive Behavioral Treatment programming services, Narcotics Treatment Program, Community Based Treatment, Medication-Assisted Treatment, and Whole Person Care. CHCF is an all adult, male offender medical facility with the California Department of Corrections and Rehabilitation.

I have AOD Counselor positions and Supervising Counselor positions that I am looking to fill. If you are interested, please refer to the two attachments to review the job duties overview and qualifications for both positions. If you should meet the qualifications, please send your resumes to Mlo@cpinc.org for review.

Additionally, if you have questions, please do not hesitate to email me as well. Thank you all for your time and I wish you all well.

Regards,

Maydy Lo

SUD/AOD Entry Counselor- Correctional Institutions (Northern California)

About the Position:

As **Certified SUD/AOD Entry Counselor** you will support the community by delivering face-to-face rehabilitative programming services provided in the Integrated Substance Use Disorder Treatment Program (ISUDT Program).

Duties:

- Maintain a consistent and supportive environment for both staff participants.
- Maintain appropriate and professional boundaries between staff and the participants.
- Develop a treatment alliance with participants that is mutual, collaborative, individualized, and responsive to all parties changing needs.
- Maintain confidentiality.
- Comply at all times with ethical and moral standards of any social service, profession, certification or license, organizational, and CDCR requirements.
- Deliver programming and treatment services to the participants.
- Lead and participate in face-to-face group and individual meetings, motivational interviewing, cognitive behavioral therapy and other therapeutic processes.
- Work directly with participants to develop and implement treatment service plans and connect participants to supportive networks as they return to the community.
- Review treatment plans, evaluate and record treatment progress, records visible changes in appearance, behavior and demeanor of program participants.
- Maintain accurate, timely, and confidential participant records.
- Compile and evaluate assessments, comprehensive social, legal, and personal histories of program participants.
- Prepare reports as assigned. Prepare accurate, concise, informative reports, records and plans that are consistent with Center Point standards, and comply with applicable clinical and administrative rules.
- Document treatment outcome using acceptable methods and tools; the delivery of programming services to the participants.
- Work collaboratively with CDCR/CCHMS and institutional staff.
- Understand and appropriately apply Center Point policies and procedure, and adhere to agency-wide practices and regulations.

Qualifications

SUD/AOD Entry Counselors must meet one (1) of the following minimum requirements:

- A Master's Degree or above in social service-related field; **AND**
 - Licensed by, or registered with, Board of Behavioral Sciences; **OR**
 - Registered with an AOD certifying organization recognized by DHCS; **OR**
- A Bachelor's Degree in a social service-related field, AOD certified, **OR**
- An Associate's Degree in social service-related field, AOD certified, and two (2) years of experience providing SUDT services as a certified AOD Counselor; **OR**
- AOD certified and four (4) to five (5) years of experience providing SUDT services as a certified AOD Counselor.

- Counseling and other skills necessary to develop and maintain a treatment community within a prison setting.
- Understanding of causes, symptoms, and effects of substance abuse; appreciation for the behavioral, psychological, physical and social effects of drug abuse.
- Possess and maintain the skills necessary to provide process therapy.
- Understanding of program curriculum, objectives, and best practices for implementation.
- Knowledge of contractual requirements of ISUDTP is essential.
- Excellent interpersonal, written communications and typing skills. Operational knowledge of MS-Word, Outlook, Excel, and Access.
- Ability to maintain sensitivity and objectivity under pressures generated by association with substance abuse treatment participants.
- Ability to provide genuine warmth, empathy and honest sensitive to program participants to facilitate positive change.
- Ability to provide program participants with frequent acknowledgment and reinforcement for positive behaviors, as well as consistent and predictable feedback for negative behaviors, which may include reporting violations to CDCR staff.
- Demonstrate proper attitudes and techniques towards faculty, institution staff, and program participants; and model professional, effective work habit and responsible living.
- Ability to type 35+ words per minute.
- Pass background clearance.

Benefits/Perks

- Highly competitive compensation, competitive salary \$23-\$28 hourly depending on education and experience
- Medical, Dental, Vision.
- 15 days off (PTO/Sick time) increasing with tenure. Paid holidays.
- 401K with matching contribution & Life insurance programs
- Organization committed to community action
- Team oriented workplace

Education:

- High school or equivalent (Required)

Work Location:

- One location

Pay Frequency:

- Twice monthly

Schedule:

- Monday to Friday
- No weekends

SUD/AOD Supervising Counselor- Correctional Institutions (Northern California)

About the Position:

As *Certified SUD/AOD Supervising Counselor* you will support the community by delivering face-to-face rehabilitative programming services provided in the Integrated Substance Use Disorder Treatment Program (ISUDT Program).

Duties:

- Supervise approximately eight (8) AOD Counseling staff;
- Evaluate staff performance and provide applicable coaching and training;
- Have knowledge of the AOD certification process and regularly monitor counseling staff progress towards achieving and maintaining valid AOD certification;
- Supervise the orientation and intake processes of all participants newly assigned to programming;
- Approve and monitor treatment/action plan development;
- Track all participants (i.e. names of all participants in the program, counselors assigned to participants, stage of program participation, etc.);
- Provide training, oversight and monitoring of all ARMS documentation to ensure compliance with the terms of this Agreement;
- Provide training to AOD Counseling staff, including OMCP Mentors;
- Be responsible for the coordination and supervision of OMCP Mentors assigned to the program;
- Provide support and additional resources to ensure OMCP Mentors complete the work experience portion of the certification process, including practice of all twelve (12) Core Functions;
- Provide clinical verification of internship hours for AOD Counseling staff and OMCP Mentors;
- Verify and record, by the 5th of the month, each OMCP Mentor's monthly internship hours accrued during the previous month, utilizing CDCR's OMCP Verification of Internship Hours form in ARMS.
- Maintain a consistent and supportive environment for both staff participants.
- Maintain appropriate and professional boundaries between staff and the participants.
- Maintain confidentiality.
- Comply at all times with ethical and moral standards of any social service, profession, certification or license, organizational, and CDCR requirements.
- Deliver programming and treatment services to the participants.
- Review treatment plans, evaluate and record treatment progress, records visible changes in appearance, behavior and demeanor of program participants.
- Prepare reports as assigned. Prepare accurate, concise, informative reports, records and plans that are consistent with Center Point standards, and comply with applicable clinical and administrative rules.
- Document treatment outcome using acceptable methods and tools; the delivery of programming services to the participants.
- Work collaboratively with CDCR/CCHMS and institutional staff.
- Understand and appropriately apply Center Point policies and procedure, and adhere to agency-wide practices and regulations.

Qualifications

SUD/AOD Supervising Counselors shall have a working knowledge of SUDT programs and meet one (1) of the following minimum requirements:

- A minimum of a Bachelor's Degree in a social service-related field and two (2) years of experience providing SUDT services, as a certified AOD Counselor, at a responsibility no less than a Journey Level Counselor; **OR**
- An Associate's Degree in a social service-related field and four (4) years of experience providing SUDT services, as a certified AOD Counselor, at a responsibility no less than a Journey Level Counselor; **OR**
- Six (6) or more years of experience providing SUDT services, as a certified AOD Counselor, at a responsibility no less than a Journey Level Counselor.
- Counseling and other skills necessary to develop and maintain a treatment community within a prison setting.
- Understanding of causes, symptoms, and effects of substance abuse; appreciation for the behavioral, psychological, physical and social effects of drug abuse.
- Possess and maintain the skills necessary to provide process therapy.
- Understanding of program curriculum, objectives, and best practices for implementation.
- Knowledge of contractual requirements of ISUDTP is essential.
- Excellent interpersonal, written communications and typing skills. Operational knowledge of MS-Word, Outlook, Excel, and Access.
- Ability to maintain sensitivity and objectivity under pressures generated by association with substance abuse treatment participants.
- Ability to provide genuine warmth, empathy and honest sensitive to program participants to facilitate positive change.
- Ability to provide program participants with frequent acknowledgment and reinforcement for positive behaviors, as well as consistent and predictable feedback for negative behaviors, which may include reporting violations to CDCR staff.
- Demonstrate proper attitudes and techniques towards faculty, institution staff, and program participants; and model professional, effective work habit and responsible living.
- Ability to type 35+ words per minute.
- Pass background clearance.

Benefits/Perks

- Highly competitive compensation at \$31 per hour.
- Medical, Dental, Vision.
- 15 days off (PTO/Sick time) increasing with tenure. Paid holidays.
- 401K with matching contribution & Life insurance programs
- Organization committed to community action
- Team oriented workplace

Education:

- High school or equivalent (Required)

Work Location:

- One location

Pay Frequency:

- Twice monthly

Schedule:

- Monday to Friday
- No weekends