



San Joaquin County Office of Education

Job Description

POSITION TITLE: Teacher #1075
Alternative Education
County Operated Schools and Programs

SALARY PLACEMENT: Teacher Salary Schedule

MINIMUM QUALIFICATIONS – EDUCATION AND/OR TRAINING:

Possess a valid California Teaching Credential.

SUMMARY OF POSITION:

Under direct supervision of the Director, Alternative Programs. At single or multiple sites, using specialized techniques, provides instruction in identified social and academic areas which meet individual and group needs of students who have been unable to succeed in established elementary and high schools and/or continuation schools.

ESSENTIAL FUNCTIONS:

Essential functions may include, but are not limited to the following:

1. Complete registration process of students.
2. Assess individual student's current level of functioning to determine needs.
3. Design and implement instructional programs to meet student's needs.
4. Demonstrate knowledge of and utilize established curriculum.
5. Implement behavior management system to monitor individual student's program and progress.
6. Establish and maintain channels of communication with home, school and related agencies as necessary to the needs of individual students.
7. Maintain acceptable health and safety standards.
8. Participate in activities designated to promote professional growth.
9. Observe legal mandates.
10. Directs assigned classified staff and volunteers.
11. Other related duties as assigned.

PHYSICAL REQUIREMENTS:

Employees in this position must have the ability to:

1. Sit and stand for extended periods of time.
2. Exhibit manual dexterity to dial a telephone, to enter data into a computer, and to perform assigned classroom tasks using both hands.
3. See and read a computer screen and printed matter with or without vision aids.
4. Hear and understand speech at normal classroom levels and outdoors and on the telephone.
5. Speak in audible tones to that others may understand clearly in normal classrooms, outdoors, and on the telephone.
6. Physical agility to lift up to 25 pounds to shoulder height and 50 pounds to waist height; and to bend, to stoop, to sit on the floor, to climb stairs, to walk and to reach overhead.

WORK ENVIRONMENT:

Employees in this position will be required to work indoors in a standard classroom environment and outdoors as instruction requires. Comes in direct contact with students, SJCOE and district office staff, and the public.