



HUMAN RESOURCES & DEVELOPMENT

TULARE COUNTY

PROBATION CORRECTIONAL OFFICER I

FILING DEADLINE: Continuous

SALARY RANGE: \$2,808 - \$3,423 Monthly

This recruitment will establish an employment list to fill current and future vacancies with the Probation Department in the Juvenile Detention Facility and the Probation Youth Facility. Probation Correctional Officer I incumbents will be in a probationary period status for a total of one year, with promotion to level II within six months. The salary range at the II level is \$3,101 - \$3,780 per month. Employees assigned to qualifying night shifts receive a shift differential of 4% in additional compensation. Facilities operate 24 hours and employees work various shifts, including weekends and holidays, on a rotational basis.

ABOUT THE FACILITIES

The Juvenile Detention Facility is a state-of-the-art high security facility designed to house up to 210 minors who need temporary detention while awaiting court disposition or commitment for treatment and housing. The facility provides a safe and secure environment for protection of the minor and the community. Probation Correctional Officers in this setting provide supervision to juveniles to ensure safety; prevent escapes; and direct educational, programming and recreational activities.

The Probation Youth Facility is housed in a building apart from the Juvenile Detention Facility. The Youth Facility contains 5 dorms, capable of housing up to 120 youth. The programs utilize Aggression Replacement Training to address anger control, substance abuse, gangs, and decision making issues. The goal is to prepare incarcerated youth for return to the community with the skills and desire to lead a productive and law abiding life. The setting is a dormitory style medium security facility.

DUTY SAMPLE

Counsel juveniles regarding individual, family, social or other problems; supervise and instruct an assigned group of juveniles in programming and recreational activities; observe, evaluate and report on the conduct, needs, personality, adjustment and progress in treatment; take security measures such as performing bed checks, searching for contraband, monitoring phone calls and mail; enforce regulations; notify proper officials when emergencies occur; learn and utilize proper restraining techniques; supervise and inspect buildings and grounds to maintain cleanliness, order and safety; assist with admitting, receiving, and release procedures; testify in court; transport juveniles to outside appointments and Court hearings; write incident, shift, and crime reports.

EMPLOYMENT STANDARDS

Education/Experience - Education requirements must meet the California Government Code 1031 requirements which include equivalent to two years of college with a major work in a behavioral or social science or criminology or a high school diploma/GED from an accredited U.S. public, private, or Department of Defense school and two years of responsible work experience, one year of which involved public interaction.

Skill/Ability to - Counsel minors to help resolve problems; recognize unusual, potentially dangerous and emergency situations; write reports and information in a clear, concise and legible manner; work with minors who may suffer from varying degrees of mental, emotional or physical challenges; understand ethnic and cultural differences; effectively communicate with others in a patient, tactful and courteous manner; read, understand, retain and recall technical information such as legal terminology, regulations and policies; give and follow written and oral instructions.

Conditions of Employment

Prior to employment, applicants must successfully complete and pass a written examination; an oral interview; a medical examination, including a drug and alcohol screen; a physical ability test; a psychological evaluation, and a thorough background investigation to assess their fitness for the position. (Details regarding these processes can be found on the reverse side of this flyer.) In accordance with California Government Code 1031, be a citizen of the United States or a permanent resident alien who is eligible for and has applied for citizenship, except as provided in Section 2267 of the Vehicle Code. A felony conviction will result in disqualification.

Employees must obtain a PC 832 Certificate within 90 days of employment, and pass the California Board of State and Community Corrections (BSCC) training course within the first year of employment.

LICENSE OR CERTIFICATE: Must be in possession of, or have the ability to obtain, a valid California Driver's License.

TRAINING

New employees receive a minimum of 120 hours of intensive training within the first year of employment. Areas of training include ethics; program overview; report writing; courtroom testimony; weaponless defense tactics; search; suicide prevention; application of evidence based practices; review of Title 15, the Welfare and Institutions Code, and other applicable regulations.

01/17/15 Rect: CT-023410A15/rlr

Human Resources & Development

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APPLY ONLINE AT: www.co.tulare.ca.us/HRD