***Trucking Dispatcher- Merced***

Central Valley Trucking is seeking a dispatcher for its Merced location. We are an intrastate transportation company specializing in aggregate material delivery throughout the central valley. The successful candidate will be working in a team environment and will help supervise, route, schedule and direct 150 + drivers as well as schedule jobs and take orders by telephone, email, etc. Must be a team player, have a strong work ethic and have prior knowledge of DOT regulations. This is a very busy position in a fast-paced environment that requires multi-tasking and problem solving. Benefits after 30 days, 401k after 1 yr., and Paid Vacation Time.

Essential Responsibilities and Tasks:

* Familiarity with California DOT regulations
* Proficient with computer and software databases, MS Office
* Responsible for the day-to-day-Scheduling of drivers, customer orders and on time deliveries.
* Ensure compliance with all health, safety, and environmental legislation, regulations, and company policies and procedures.  Report any unsafe condition, accidents or incidents to supervisor immediately
* Help ensure quality product and timely deliveries to our customers with focus on company’s performance objectives and targets
* Mon-Sat: We do both night and day work, so must be flexible on hours.
* Regular and on time attendance
* Customer Service and inside sales
* Must be able to multi task and work in a fast-paced environment.
* Experience in resolving problems and dealing with demanding situations.

Preferred Qualifications (but not required)

* Excellent communication, coaching and leadership skills
* Prior dispatch experience in the transportation industry.
* Prior experience with aggregate materials (Rock, Sand, Asphalt, etc.).

Email [Ralph@centralvalleyconcrete.com](mailto:Ralph@centralvalleyconcrete.com) with your resume to be considered for an interview (please note the position you are applying for). Thank you.