Enrollment Summary

This guide outlines the process to view units enrolled, GPA, and term for a student.

1. Enter the student ID, last name or first name

NOTE: The more information entered in the search fields the more detail the search results are.

2. Enter the Academic Career; will default to Undergraduate

3. Enter the Academic Institution; will default to STCMP

4. Enter the Term

5. Click the Search button

6. Select the individual from the Search Results

NOTE: If the student ID was entered the system will go directly to the Enrollment Summary page.

7. View the enrollment summary for the student

This will show what classes the student is currently enrolled in and what Grading Basis was selected.