

FY 2020-2021

Student Recreation Complex

Operating Budget

California State University, Stanislaus

Student Recreation Complex Budget
2019-2020 Proposed Budget - Table of Contents

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Approvals



Victor Lucatero (Dec 4, 2020 10:41 PST)

Victor Lucatero
Interim Director, Campus Recreation/Student Recreation Complex

Dec 4, 2020

Date



Andrew klingelhofer (Dec 4, 2020 11:27 PST)

Andy Klingelhofer
Interim Associate Vice President/Dean of Students

Dec 4, 2020

Date



Christine Erickson (Dec 4, 2020 18:25 PST)

Dr. Christine Erickson, Ed.D
Vice President, Student Affairs

Dec 4, 2020

Date



Angela Sevilla
Interim Director, Budget Planning & Administration

Dec 14, 2020

Date



Christene James
Vice President, Business and Finance

Dec 15, 2020

Date



Dr. Ellen Junn
President

Dec 15, 2020

Date



EXECUTIVE SUMMARY

The Campus Recreation/Student Recreation Complex is an auxiliary operation within the Division of Student Affairs that provides healthy lifestyle oriented programs, events, and services to students, employees, alumni, and the community. Program offerings include: Informal Recreation, Intramural Sports, Fitness Programs, Aquatics, and Warrior Adventure Rental Equipment (WARE). The department is dependent on the support of the Business Office, Information Technology, Communications/Marketing, Custodial Services, and Maintenance which supplement the program area functions and provide seamless customer service to CSU Stanislaus students, employees, and affiliates.

The vision of Campus Recreation is to offer a large variety of quality recreational services, continually expanding the range of program offerings, and keeping the costs at a reasonable level for participants, major efforts are underway to increase awareness of health, wellness, staying fit and how it can help improve performance in school. Campus Recreation provides healthy lifestyle oriented programs and services, where, again, the primary emphasis is the students.

The Student Recreation Oversight Committee (SROC) was non-existent during 2018-19 due to a shortage of student representatives not being appointed. Once Victor Lucatero was appointed as Interim Director of Campus Recreation/SRC, he was able to reach out to the departments and seek new student representatives. The Student Recreation Oversight Committee was reinstated after two years of being inactive. By taking into account the voices and feedback from the students/representatives and presenting renovation plans to the committee, Campus Recreation was able to have SROC vote on multiple items such as: new LED lights in the facility, new stereo sound system in the facility, storage container project for more space, the purchase of a Tandem Rodent Control Compressor to fix the gopher problems in the Intramural field, soccer field, practice field, and stadium, the purchase of new weight plates and equipment for the weight room and last but not least a vote to initiate a work order to remedy the major flooring issues in the weight room.

Campus Recreation was able to expand services to the Stockton Campus with its new fitness center. The Campus Recreation Fitness Center is equipped with state of the art equipment in the three (3) rooms: the Selectorized room, the Cardio room, and the Free Weight room. The new fitness center provided job opportunities, which included the hiring of new student assistants. The Stockton Campus Fitness Center currently provides services to students only.

We will continue to aid all students in their pursuit of health and wellness by reducing stress associated with the daily challenges of their lives and evaluate the best way to meet the students' needs as they pursue academic success in school especially during this pandemic. Our goal for

this new school year is to continue to provide new virtual offerings for students with a wide range and hope to re-open the facility in the safest manner possible, once it is permitted.

RESPONSIBILITIES

The Campus Recreation Department and Student Recreation Complex (SRC) are responsible for the coordination of the following areas:

- Facilities: Student Fitness Center, Warrior Stadium Complex, Soccer Practice Field, and the Intramural Recreation Field, and the Stockton Campus Fitness Center.
- Campus Recreation Programs: Group Exercise, Personal Training, Fitness Programs, Intramural Sports, Warrior Adventure Rental Equipment (WARE), Informal Recreation, and Lap Swim.
- Aquatic Facility: Daily operations and staffing of the aquatics facility for Open Swim hours and assist event services for third party rentals to ensure optimal pool usage and in keeping with community needs.
- Coordination of SRC facility use is primarily with Athletics, Kinesiology, student groups and 3rd party reservations. We work closely with campus departments to ensure appropriate uses of the facilities.
- Increase coordination with Health and Wellness.
- Continuously fostering relationships with other departments we can better serve our students, faculty, staff, and alumni. Spreading awareness of our programs and services to remind students that the university is united in supporting them.
 - Continuing the development of diverse offerings, in the virtual climate, in order to keep students engaged and healthy, both physically and mentally.

STAFFING

The Campus Recreation consists of 3 full time employees (1 currently on administrative leave), approximately 40-50 students, 2 grounds crew (Indirect report) and 1 custodian (chargeback).

- We will hire 2 emergency temps in order to help with daily operations. (Administrative Support Assistant and Administrative Support Coordinator)
- We will recruit 1 full time position to aid with the daily departmental operations for Aquatics and Marketing.
- We will recruit 1 full time position to aid with the daily departmental operations of the Stockton Campus Fitness Center. (Administrative Support Coordinator)

SUCSESSES

- One of our greatest accomplishments was to move the in-person offerings to virtual offerings by moving Group X classes online using Zoom, Intramural Sports into E Sports

using gaming consoles, and the Fitness Instructors' expertise online by providing Q&A's using Instagram Live from 7am-10pm. We also experimented with a few companies that gave our students trial runs with their fitness apps.

- The Intramural Sports Program had 323 students participate during the Fall Semester. We had 29 sports scheduled for Spring Semester and we had 181 students participate in Intramural Sports before the closure with our most popular sport being Futsal with 55 students participating. Unfortunately, 14 of those sports were cancelled due to the COVID -19 closures, those sports included outdoor soccer, basketball, softball, etc. In order to serve students during the closure, we switched to online EA sports gaming tournaments for Intramural Sports.
- The Group X Program had 771 participants during the Fall semester with Zumba being its most popular class. Before the closure during the Spring semester, we had 524 participants attending our Group X classes. Our most popular class was Zumba, which came in with 184 students attending. After the closure, we had 283 participants attending our virtual Group X classes. Our most popular class was Cross Lifting with 105 students attending. Overall, for the Spring Semester we had a total of 807 students participating in Group X classes.
- Social Media Engagement was huge, as we opened up all platforms such as Facebook, Snapchat, Instagram, Twitter and we were able to get a great number of student participation and views.
- We served 8 students with Personal Training packages and the number of appointments varied by package plan.
- Our Aquatics facility successfully hosted the Modesto Junior College Water Polo Team's home games and practices.
- Reestablished the Student Recreation Oversight Committee after two years of being inactive.
- Campus Recreation's open recreation program (Open Rec) implemented Volleyball Nights, Futsal Nights, and Badminton Nights in response to their high demand.
- Provided Stockton campus students with a fitness center that houses three rooms: Selectorized room, Cardio room, and Free Weight room.
- Recruiting Sara Rhodes as our Member Services & Business Operations Specialist.
- We continue to build our relationships with Athletics, Residential Housing, Health Education & Promotion, ASI and others by promoting events that promote healthy choices with alternative evening programming. We also work with Disability Resource Services to create an adaptive intramural sports program for individuals with disabilities. We will continue to work with ASI to put on events such as the Homecoming event in the quad and expand community relationships.
- Campus Recreation provides students with employment opportunities in multiple program areas such as Intramural Sports Officials, Facility Operations, Facility Maintenance, Lifeguards, and Fitness Instructors. It is our goal to keep students on

campus and help them with jobs to allow them gain as much work experience for their future as they can to benefit them in life.

CHALLENGES

- Providing several programs through Campus Recreation is beneficial for the students in order for them to have a well-balanced, healthy life. Students will have the option to continue to exercise, play a variety of sports, swim, and attend fitness classes or try new things they have never experienced before. Unfortunately, due to our high popularity with students, we continue to have a great deal of students walking in and immediately walking out as soon as they realize that the gym is extremely overcrowded. Although our Group X classes are desired by many, students have difficulty attending the classes which is attributable to not having a designated space for classes. In order to have Zumba and Yoga, we are required to close the court and stop any open rec activities taking place at that time to provide the space for the classes. There have been many times that we have been forced to cancel classes due to some Intramural Sports being held in the court or vice versa.
- This facility has approximately 1.5 square feet per eligible student and remains well below the recommended 10 square feet per student. Access to variety, especially during peak times is essential to students. Participation during peak hours left the Fitness Center at capacity causing long waits for workouts and games.
- The addition of the new programs such as sports clubs will provide a more well-rounded wellness outlet for the campus with the addition of space. The demands and interests of the large number of students participating is ready for the growth that the university sees through its plans for a healthy campus. The challenge remains in finding the space to house these new programs without further disrupting the fitness center's capabilities.
- Hiring more full-time staff will allow us to focus our energy into our own individual areas and reduce staff stress. We currently are understaffed with only 3 full-time employees and one of those employees has been on administrative leave for a year, leaving us with only 2 full-time employees in reality. When our staff is stressed, our hospitality and service can falter as with any department. When we are not stressed, the work environment is more positive and productive. This in turn, creates a more welcoming environment for our students, faculty, staff, and alumni. We need to continue to hire full-staff for the Turlock and Stockton Campus Fitness Center.
- The greatest challenge of the year was moving our services from in-person to virtual, along with creating more diverse offerings as we continue serving our students from a distance. We would like to keep our student engagement high during this pandemic not only for the students' physical health but also for their mental health. We would like to explore new options in terms of technology that we could use to serve our students such as workshops, new apps, and new outlets.

OPPORTUNITIES

- Our greatest challenge is also our greatest opportunity as we are forced to explore new ways to serve our students. In order to continue serving our students we are looking for new ways to renovate our services and transfer those services into those that can be received in any location. We will continue to create more diverse offerings as we continue to serve our students from a distance. It serves as an opportunity to reach those students who had previously avoided Campus Recreation because of its high volume demand. Now we are able to expand and serve all students simultaneously without the fear of crowding and unsafe health practices given the current pandemic. Most importantly it gives us an opportunity to care not only for the students' physical health but also for their mental health as they take on today's greatest life challenges. We will continue to explore new options in terms of technology that we could use to serve our students such as workshops, new apps, and new outlets. The opportunity from our greatest challenge is in fact challenging us to become better, do better and serve our students better.
- We will continue to collaborate with departments and programs on campus such as the Summer Bridge program, the STEM program, Housing, and particularly with the Student Health Center and the Psychological Center, to push for Health and Wellness throughout the campus. It will be a opportunity for the three departments to expand services to our students to facilitate their journey to health and wellness.
- We would like to receive alternate funding fueled by donations, and procure a sponsor for the SRC Fitness Center and SRC Stadium.
- The collaborations across campus and the current success of programs, opens opportunities for enhancing and increasing programs offered under the SRC, and to develop plans which will help aid in the expansion of Campus Recreation/ SRC facilities.
- We would also like for Instructional Program offerings to provide certifications for certain types of fitness classes and swimming.
- Expanding the Fitness Center will play an immense role in recruiting prospective students, faculty and staff, while bringing additional vitality to the community, and:
 - Promote healthy activity and wellness
 - Support retention
 - Reduce Stress
 - Provide an expanded variety of programs
 - Expanded Intramural Sports play
 - Youth programs to target needs of the community
 - Become a campus showpiece
 - Improve faculty and staff productivity, health, wellness, and reduce time missed from work
 - Fundraising and Rental opportunities

- Team Building, group dynamics training and outdoor services
- Host Convocation and other large events

BUDGET HIGHLIGHTS

Projected Revenues: \$3,175,605

Debt Service Payments: \$942,300

Projected Operating Expenses: \$1,892,091

Required Debt Service Ratio: 1.362%

Projected contribution to SRC reserves: \$341,213

Total Projected Reserves: \$5,374,602

- **Account Revenues:**
 - Enrollment numbers, fee waivers, and uncollectible fees will determine the final revenue numbers. The member (faculty, staff, alumni) usage and income remains low.
- **Account Expenditures:**
 - Staffing Estimates: 5 full time staff, 40-50 student assistants, 2 grounds maintenance staff, 1 custodian, 2 emergency temps, equipment and repairs.
- **Salaries and Benefits:**
 - There will be an increase in staff salary expenditures proposed for the academic year for the increases due to minimum wage compression. Management positions salaries remain at the bottom of the CSU system.
- **Additional Use of Funds:**
 - General operating expenses related to supplies, grounds and custodial contracts will continue at a slightly higher rate than last year. Equipment purchases and major facility upgrades are planned in order to provide a changed environment as requested by SROC. Other repair and maintenance projects in the Fitness Center should remain steady.
 - Capital Improvements: \$305,000
 - \$175,000 will be used to replace the flooring in the weight room which includes removal of original flooring, disposing of removed flooring, installation of new flooring and painting of the weight room.
 - \$100,000 will be used for the construction of a sand volleyball court.
 - \$30,000 will be used to construct two storage containers and a carport charging station which will house equipment, supplies, and our department cart.
 - Equipment Acquisitions: \$215,000

- \$50,000 will be used to construct picnic tables in front of the Fitness Center to help welcome students to the facility and provide a space for them to utilize as needed.
- \$40,000 will be used to purchase and install LED lights in the Facility.
- \$40,000 will be used to purchase portable lights for our department to use when we host night events and for rentals.
- \$30,000 will be used to purchase spin bikes for the cardio room and Group X spin classes.
- \$30,000 will be used to replace/purchase bench presses and racks for the weight room.
- \$25,000 will be used to replace/purchase grounds equipment as needed.

Projected Funds in Reserves

- Reserve for Outstanding Commitments: \$1,400,000
 - The SRC is required to maintain a minimum balance of 75% of the operating budget at fiscal year-end.
- Reserve for Facilities Maintenance and Repairs: \$450,000
 - Earmarked for minor & major repairs in and on the facilities of the SRC Fitness Center, Sports Fields, and Stadium. Included are capital replacement items, pertaining to mechanical, HVAC, lighting systems, and minor construction and renovation projects and grounds care equipment. Funds are also used to cover uninsured losses or deductibles.
- Reserves for Future Debt Service: \$1,059,775
 - Earmarked to cover costs of one years debt service payments for the facilities.
- Reserves for Equipment Acquisition: \$135,000
 - Earmarked for the purchase and replacement of fitness equipment, grounds equipment and office equipment.
- Reserves for Capital Improvement/ Construction: \$2,265,521
 - Earmarked for the expansion and renovations of the SRC facilities to provide an increased assortment of recreational offerings. The SRC shall have no minimum or maximum balance until future assessments can be made.
- Reserves for Catastrophic Events: \$50,000
 - Earmarked for unforeseen events, such as natural disasters or pandemics beyond the control of the SRC.
- Reserves for Designated Encumbrances: \$14,305
 - Earmarked for non-capital equipment for Rogue weight plates and additional equipment and accessories purchased for SRC weight room.

OVERVIEW AND STRATEGIC DRIVES

Campus Recreation works with many departments in providing students what they desire to improve their college experience. Successful educational institutions focus more resources on the physical, as well as the mental wellbeing of students. Campus Recreation recognizes that

participation in exercise and recreation plays a vital role in the development and maintenance of an individual physically, mentally and emotionally, and that the purpose of recreation is to enhance the lives of students, faculty and staff. Recreational activities are a wealth for student development, to provide recreational level competition, to generate social interaction, to deliver guidance in fitness, and to offer student leadership opportunities. Campus Recreation acts as a hub and social center to interact with one another both socially and recreationally and educate participants on healthy living.

Campus Recreation supports excellence in academic programs, improves retention and graduation rates, and supports student development in higher education. Ideally, students should graduate within 4-years, it is our goal to assist students in reaching their goal by helping them maintain physical/socioemotional health and wellness throughout their journey.

Student leadership positions in Campus Recreation allow the students employed to learn and build upon leadership and supervisory skills. In addition, these positions provide entry level students an opportunity to strive towards higher level employment. All student employees participate in training sessions conducted by various members of the professional staff. Training includes, but is not limited to: managing peers, trust and credibility, conflict management, social habits, and leading. We provide the opportunity to develop and implement activity classes, opportunity to lead on the field, and to provide program changes that fits today's student wants.

The Intramural Sports program creates and stimulates a co-curricular educational environment of learning components. Student employees including sports officials, office workers, and on-site managers learn and build upon invaluable life skills including confidence, responsibility, empowerment, teamwork, critical thinking, and self-sufficiency. Participants are taught and held accountable to the concepts of responsible participation, peer leadership, and social courtesy. Through their experience they are exposed to the characteristic of physical activity for a healthy lifestyle.

Our Fitness Programs provide exercise and physical activity for health, relieving stress, positive body image, etc. Students also develop leadership skills for careers, specifically those in the fitness industry. In order to provide students with a better fitness program, we give the power and tools to the students to build the programs they desire, which in turn further motivate students to seek out these new programs because they are being heard and valued.

Campus Recreation continued to collaborate with Intercollegiate Athletics to deliver recruitment tryouts, practices and camps to youth and with Kinesiology for class offerings. We now also collaborate with the Summer Bridge Program, STEM Program, MJC Water Polo team, Health and Wellness, Psychological Department, University Departments, student club/organizations on-campus and third-party organizations. We will continue to build relations with our university and community members.

CONCLUSION

Our staffing goals are to increase the number of full time staff to 5 staff members, in order to help with daily operations as we are currently very understaffed. With 2 new full time staff, this will help alleviate our work loads and increase our efficiency in order to expand our programs successfully. Now that we have expanded to the Stockton Center, we will be able to provide services to more students who are currently unable to utilize the SRC in Turlock at this time due to its distance, etc. Overall, we will be focusing on how to provide our students with numerous virtual offerings during our facility closure.

Access to recreation facilities during peak times is essential. Unfortunately, students are walking away having no equipment and no physical space available at the times they want to participate. This facility offers approximately 1.5 usable square feet per eligible student and remains well below the recommended 10 square feet per student. This also limits us on the programs that we can offer. As we grow programs at the SRC, we will continue to struggle due to the lack of space in our facility. We hope to expand our facility to meet the increased attention on improving health, staying fit and the need to relieve stress.

As the recreation programs continue to grow, adding highly skilled personnel, additional programs, new services and functional facility space will help the university meet the diverse needs of students and the campus community. Recreation is important on many levels of higher education. Recruitment and retention, complementing academic missions, improving physical and mental health, and the strengthening of alumni pride are all stimulated. It is important for Campus Recreation to improve to help the university stay strong. Furthermore, finding funding from community donations will help reduce debt on building, is a mean to give a scholarship to all students by reducing fees. The naming of the building and ongoing gifts can be a vital part of the SRC and its mission.

Student Recreation Complex Budget
2020-2021 DRAFT Budget - URC01 Summary

Description	URC PROPOSED FY 2020-21 BUDGET
Revenues	
Fall	\$ (1,593,221)
Spring	\$ (1,466,384)
Total Fees	\$ (3,059,605)
Interest	\$ (116,000)
Other Operating	\$ (20,000)
Fee Waivers	\$ 20,000
Total Revenue	\$ (3,175,605)
Expenditures	
Management Salaries	\$ 75,136
Student Assistants	\$ 200,000
Support Staff	\$ 283,765
SRC Benefits	\$ 182,459
General Operating Expense	\$ 897,781
Support Staff-Facilities (B&F)	\$ 88,980
Total Use of Funds	\$1,728,121
Direct and Indirect Services - Mandatory Transfer In (Out)	
State Pro Rata Charges	\$ 6,067
Overhead - B & F	\$ 145,947
Overhead-Chanc Ofc	\$ 11,956
Total Direct and Indirect Services	\$ 163,970
Debt Service/Bond Payment	\$ 942,300
Reserve Category Detail	
304010/660992 Capital Improvement/ Construction	\$ 2,265,521
304011/660992 Equipment Acquisition	\$ 135,000
304013/660992 Future Debt Service	\$ 1,059,775
304014/660992 Facilities Maintenance and Repairs	\$ 450,000
304016/660992 Outstanding Commitments	\$ 1,400,000
304018/660992 Encumbrances	\$ 14,305
304017 Catastrophic Events	\$ 50,000
Current Total Reserve 2020-21 FY	\$ 5,374,601
Equipment Purchases - Reserves	\$ (520,000)
Total Equipment Purchases (Reserves)	\$ (520,000)
Designated Reserves FY20/21 - (Projected)	\$ 341,213
FY 2020-21 Proposed Reserve Fund Balances	\$ 5,374,601

Student Recreation Complex Budget
2020-2021 DRAFT Budget - Operating Detail

URC01 Detail

Item Description			Detail	Reserve Detail
Revenue				
Session	Headcount	(Fee Paying)	Fee	
504844 - Fall Student Rec Complex Fee		10765	148	\$ (1,593,221)
504846 - Spr Student Rec Complex Fee		9908	148	\$ (1,466,384)
504850 - Std Rec Cmplx Waiver				\$ 20,000
504 - Sales and Services of Auxiliary Enterprises Total				\$ (3,039,605.00)
508001 - Interest - External Inv				\$ (116,000)
580090 - Other Operating Revenues				\$ (20,000)
580 - Other Financial Sources Total				\$ (136,000)
50 - Revenues Total				\$ (3,175,605.00)
Expenses				
601201 - Mgmt Supervisory				\$ 75,136
601303 - Student Assistants				\$ 200,000
601823 - Support Staff Salaries				\$ 283,765
601823-44500 - Facilities Services Staff Total				\$ 88,980
601 - Regular Salaries and Wages TOTAL				\$ 647,881
603001 - OASDI				\$ 12,000
603003 - Dental Insurance				\$ 1,500
603004 - Health & Welfare				\$ 27,355
603005 - Retirement				\$ 56,133
603007 - Workers Compensation				\$ 11,000
603011 - Life Insurance				\$ 20
603012 - Medicare				\$ 4,400
603013 - Vision Care				\$ 225
603014 - Long Term Disability Insurance				\$ 224
603091 -Dental Care Annuitants				\$ 1,679
603090 - Benefits-Other				\$ 35,000
603092 - State Pro Rata Medical				\$ 32,423
603812 - Protective Clothing				\$ 500
603 - Benefits Group Total				\$ 182,459
General Operating Expenses				
604803 - Telephone Usage				\$ 1,000
604 - Communications Total				\$ 1,000
605001 - Utilities Electric				\$ 35,000
605002 - Utilities Gas				\$ 2,000
605004 - Utilities Water				\$ 1,500
605005 - Utilities Sewage				\$ 1,200
605090 - Other Utilities				\$ 9,500
605 - Utilities Group Total				\$ 49,200
606001 - Travel In State				\$ 6,000
606 - Travel Total				\$ 6,000
612001 - State Pro Rata Charges				\$ 6,067
612 - State Pro Rata Charges Group Total				\$ 6,067
613001 - Contractual Services				\$ 1,000
613802-Visa/Mastercard				\$ 700
613 - Contractual Services Group Total				\$ 1,700
616812 - Software/Licence Non Instructional				\$ 15,000
616804 - Non Cap Comp Equip				\$ 4,500
616 - Software/Licence Non Instructional Total				\$ 19,500
619001 - Equipment/Cap (Non Instructional)				\$ 220,000
619803 - Equipment/Non-Cap (Non Instructional)				\$ 300,000
619 - Equipment Group Total				\$ 520,000
660003 - Supplies and Services				\$ 50,000
660009 - Training & Professional Dev				\$ 3,000
660010 - Insurance Premiums				\$ 6,600
660014 - State Service Charges for SRB				\$ 1,200
660017 - Advrt & Promtional Publications				\$ 55,000
617001 - Overhead - University Charges				\$ 145,947
660025 - Overhead-Chanc Ofc				\$ 11,956
660105-Interfund Pension Loan Repayment				\$ 16,000
660809 - Memberships and Dues				\$ 7,000
660814 - Campus Stores				\$ 200
660822 - Other Paper				\$ 200
660832 - Office Supplies-Staples				\$ 6,000
606812 - Hospitality				\$ 5,000
660954-Background check				\$ 181
617810 - Cost Recovery, Facility Services				\$ 150,000
660 - Misc. Operating Expenses Total				\$ 458,284
General Operating Expenses Total				\$ 1,061,751
671000 - Tr Out within 948-Campus/CO/Debt Service Spring Semester (May)				\$ 942,300
671 - Operating Transfers Out Total				\$ 942,300
Total Operational and Overhead Expenditures				\$ 1,892,091
Total Revenue				\$ (3,175,605)
Net Revenue				\$ (1,283,514)
Debt Service Ratio				\$ 1.362
Total Expenditures				\$ 2,834,391
Projected Contributions to Designated Reserves				\$ 341,213

Student Recreation Complex Budget
2020-2021 DRAFT Budget - Salaries Wages

Position Classification	Empl Reg Temp	Current Employee Class	Name	Position #	Grade	Pos Fte	Empl Fte	Comp Rate	Monthly Rt	Annual Rt	0% COLA	Total Salary
601201 - Mgmt Supervisory TOTAL												\$ 75,136
Interim Director	R	Interim Director (Administrator II)	Lucatero, Victor	1671	1	1	1	\$ 6,079	\$ 6,079	\$ 72,948	1.03	\$ 75,136
601823 - Support Staff Salaries TOTAL												\$ 283,765
Member Services, Business Processes, Administrative Support	R	Admin Analyst Non Exempt	Rhodes, Sara	1043	1	1	1	\$ 4,246	\$ 4,246	\$ 50,952	1.03	\$ 52,481
Recreation Specialist	R	Admin Analyst/Specialist - Exempt	Levesque, Joshua	2851	1E	1	1	\$ 4,474	\$ 4,474	\$ 53,688	1.03	\$ 55,299
Recreation Specialist	R	Admin Analyst/Specialist - Exempt	Vacant/Victor's Position	764	1E	1	1	\$ 3,897	\$ 3,897	\$ 46,764	1.00	\$ 46,764
Recreation Specialist	R	Admin Analyst/Specialist - Exempt	Currently on HOLD	1085	1E	1	1	\$ 3,897	\$ 3,897	\$ 46,764	1.00	\$ 46,764
Administrative Support Coordinator	R	Administrative Support Coordinator I	TBD Help with operations in Stockton	1463	1	1	1	\$ 2,846	\$ 2,846	\$ 34,152	1.00	\$ 34,152
Administrative Support Assistant	T	Office Asst, Facility Op's	TBD Help with facility operations in Turlock		1	1	1	\$ 2,705	\$ 2,705	\$ 32,460	1.00	\$ 16,230
Administrative Support Coordinator	T	Intramural Sports Mngr	TBD Help with the IM Program		1	1	1	\$ 2,846	\$ 2,846	\$ 34,152	1.00	\$ 17,076
Casual Worker	T	Fitness Instructor	Viviana Fuentes	852							1.00	\$ 15,000
601823- Facilities Services Staff Total												\$ 88,980
Facility Services Position	R	Gardening Specialist	Gomez, Arnulfo	566	2	1	1	\$ 3,900	\$ 3,900	\$ 46,800	1.03	\$ 48,204
Facility Services Position	R	Groundswoker	Ramirez, Javier	1761	1	1	1	\$ 3,299	\$ 3,299	\$ 39,588	1.03	\$ 40,776
SRC Total Salary/Wages												\$ 447,881
01303 - Student Assistant TOTAL										\$ 200,000		\$ 200,000
601303 - Student Assistant										\$ 200,000		\$ 200,000
Benefits Total												\$ 182,459
603001 - OASDI												\$ 12,000
603003 - Dental Insurance												\$ 1,500
603004 - Health & Welfare												\$ 27,355
603005 - Retirement												\$ 56,133
603007 - Workers Compensation												\$ 11,000
603011 - Life Insurance												\$ 20
603012 - Medicare												\$ 4,400
603013 - Vision Care												\$ 225
603014 - Long Term Disability Insurance												\$ 224
603092 - State Pro Rata Charges Medical												\$ 32,423
603090 - Benefits-Other												\$ 35,000
603812 - Protective Clothing												\$ 500
603091 - Dental Care Annuitants												\$ 1,679
Grand Total												\$ 830,340

Student Recreation Complex Budget
2020-2020 DRAFT Budget - Reserves Detail

Contributions to Designated Reserves		Calculations	Capital Improvement/ Construction 304010	Equipment Acquisition 304011	Future Debt Service 304013	Facilities Maintenance and Repairs 304014	Outstanding Commitments 304016	Catastrophic Events 304017	Designated Encumbrances
Beginning Balance		\$ 5,553,388	\$ 2,229,308	\$ 350,000	\$ 1,059,775	\$ 450,000	\$ 1,400,000	\$ 50,000	\$ 14,305
Interest									
Contributions to Designated Reserves		\$ 341,213							
304010	Capital Improvement/ Construction	\$ 341,213	\$ 341,213						
304011	Equipment Acquisition	\$ -							
304013	Future Debt Service	\$ -							
304014	Facilities Maintenance and Repairs	\$ -							
304016	Outstanding Commitments	\$ -							
Total Transfers to Designated Reserves		\$ 341,213	\$ 341,213	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fund Balances		\$ 5,894,601	\$ 2,570,521	\$ 350,000	\$ 1,059,775	\$ 450,000	\$ 1,400,000	\$ 50,000	\$ 14,305
Use of Funds									
	Equipment Purchases								
	Repair & Maintenance								
	Work Orders								
	Fitness Center Improvements		\$ (305,000)	\$ (190,000)					
	Stadium Improvements								
	Practice Field Improvements								
	Intramural Field Improvements								
	General Facility and Grounds			\$ (25,000)					
	Misc. Expense								
Total Use of Funds		\$ (520,000)	\$ (305,000)	\$ (215,000)	\$ -	\$ -	\$ -	\$ -	\$ -
Proposed Total Fund Balances		\$ 5,374,601	\$ 2,265,521	\$ 135,000	\$ 1,059,775	\$ 450,000	\$ 1,400,000	\$ 50,000	\$ 14,305

Student Recreation Complex Budget
2020-2021 Proposed Budget - History

	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21
Sources of Funds	Actual	Actual	Actual	Actual	Actual	Proposed
Student Fees Fall	\$ (1,257,657)	\$ (1,337,016)	\$ (1,389,983)	\$ (1,450,065)	\$ (1,527,171)	\$ (1,593,221)
Student Fees Spring	\$ (1,189,256)	\$ (1,255,676)	\$ (1,331,582)	\$ (1,363,215)	\$ (1,432,341)	\$ (1,466,384)
Interest*	\$ (34,937)	\$ (69,729)	\$ (81,478)	\$ (73,685)	\$ (116,125)	\$ (116,000)
Other Operating Revenues	\$ (78,319)	\$ (39,557)	\$ (35,449)	\$ (29,155)	\$ (16,041)	\$ (20,000)
Fee Waivers & Reserve for Bad Debt	\$ 20,444	\$ 20,446	\$ 28,746	\$ 38,810	39,728	\$ 20,000
Total Sources of Funds	\$ 2,539,725	\$ 2,681,532	\$ 2,809,745	\$ 2,877,310	\$ 3,051,950	\$ 3,175,605
Use of Funds						
Management Salaries	\$ 106,742	\$ 108,462	\$ 74,568	\$ 75,708	\$ 60,790	\$ 75,136
Support Staff Salaries	\$ 145,288	\$ 140,438	\$ 153,954	\$ 177,123	\$ 148,820	\$ 283,765
Total Benefits	\$ 173,848	\$ 169,986	\$ 194,644	\$ 188,454	\$ 145,150	\$ 182,459
Student Assistants	\$ 120,677	\$ 141,682	\$ 198,509	\$ 205,696	\$ 294,652	\$ 200,000
Grounds Salaries	\$ 77,769	\$ 65,395	\$ 95,638	\$ 82,066	\$ 84,060	\$ 88,980
Grounds Benefits	\$ 66,290	\$ 59,657	\$ 76,381	\$ 60,600	\$ 81,600	\$ 46,512
General Operating Expense	\$ 597,990	\$ 435,181	\$ 119,389	\$ 153,972	\$ 306,436	\$ 330,951
Telephone	\$ 3,110	\$ 1,608	\$ 1,352	\$ 1,200	\$ 1,546	\$ 1,000
Travel/Training/Professional Development	\$ 11,598	\$ 4,743	\$ 17,660	\$ 10,561	\$ 3,067	\$ 3,000
Equipment Maintenance/Purchases	\$ 76,999	\$ 19,690	\$ 298,254	\$ 109,961	\$ 170,066	\$ 520,000
Cost Recovery (Work Orders)	\$ 206,473	\$ 129,284	\$ 104,605	\$ 163,806	\$ 146,705	\$ 150,000
Contractual Services	\$ 270	\$ 279	\$ 9,996	\$ 1,258	\$ 1,144	\$ 1,000
Insurance Premiums	\$ 6,586	\$ -	\$ 5,503	\$ -	\$ 6,586	\$ 6,600
Utilities	\$ 48,341	\$ 45,298	\$ 49,022	\$ 47,877	\$ 47,578	\$ 49,200
Total Use of Funds	\$ 1,641,981	\$ 1,321,702	\$ 1,399,474	\$ 1,278,282	\$ 1,498,200	\$ 1,938,604
Transfers Out						
660024 - Campus Overhead	\$ 133,516	\$ 138,671	\$ 117,374	\$ 136,344	143,001	\$ 145,947
612001 - State Pro Rata Charges	\$ 18,241	\$ 27,825	\$ 5,581	\$ 5,927	5,913	\$ 6,067
660025 - Overhead-Chanc Ofc	\$ 9,303	\$ 5,660	\$ 11,887	\$ 12,181	11,956	\$ 11,956
Total Transfers Out	\$ 161,060	\$ 172,156	\$ 134,842	\$ 154,452	\$ 160,870	\$ 163,970
Total Debt Service Payment	\$ (1,059,775)	\$ (984,076)	\$ (980,770)	\$ (942,400)	\$ (932,430)	\$ (942,300)
Contribution to Reserves Fund Balance	\$ 194,273	\$ 706,425	\$ 289,355	\$ 502,176	\$ 605,186	\$ 341,213
Use of Funds/Reserves	\$ -	\$ -	\$ -	\$ -		\$ (520,000)
Prior Year Carry forward	\$ 3,391,573	\$ 3,585,846	\$ 4,156,671	\$ 4,446,026	\$ 4,948,202	\$ 5,553,388
Adjustment to Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Fund Balance	\$ 3,585,846	\$ 4,156,671	\$ 4,446,026	\$ 4,948,202	\$ 5,553,388	\$ 5,374,601