

Minutes of the December 13, 2021 Board of Directors Meeting

PRESENT: Ellen Junn, Christene James, Richard Ronten, Mariah Burciaga, Christine Erickson, David Seibert, Ralph Bucheli

STAFF: David Sawyer, Regan Linderman, Francine Gutierrez, Dennette Dores, Stephanie Faria

ABSENT: Ayuba Seidu

I. WELCOME AND CALL TO ORDER

The meeting was called to order by C. James at 11:05am.

II. APPROVAL OF MINUTES

A. Auxiliary and Business Service Board Meeting October 22, 2021

Motion to approve the minutes of the October 22, 2021 Auxiliary and Business Services Board Meeting.

(MSP Ronten/Bucheli)

III. DISCUSSION & REPORTS

A. Audit Committee Report

R. Bucheli provided an update on the Audit Committee meeting with review of the Audited Financial Statements for Fiscal Year 2020-21 and IRS Form 990. R. Ronten asked about the expenses for Chartwells which are for utilities (there may be some HEERF funding to cover but that is still being determined).

INFORMATIONAL ITEMS:

A. Audited Financial Statement for Fiscal Year ended June 30, 2021 (emailed to the Board after the Audit Committee meeting held at 10:15am today)

B. Chartwells MOU Update

D. Sawyer informed the committee that as we approached the start of the Fall semester, we initially agreed to \$200k for services based on projected number of students, faculty, and staff. As a higher number of students, faculty, and staff will now be returning to campus, we continue to work on the MOU with Chartwells proposed new total cap of \$780k (\$580k more) for expanded services including Starbucks. Some of this expense will be offset by the upfront \$100k payment for RLV and the balance will be covered by HEERF funding. We are reviewing the proposal/financials and will have something finalized in the coming weeks. We are also working towards efficiencies and have identified some. We will continue to update.

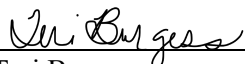
IV. NEXT MEETING

The ABS Board will meet on Monday, December 13, 2021 from 11:00am to 12:00pm.

V. ADJOURNMENT

C. James adjourned the meeting at 11:26am.

Respectfully Submitted,


Teri Burgess