

## **Minutes of the June 14, 2021 Board of Directors Meeting**

PRESENT: Ralph Bucheli, Richard Ronten, Christene James, Melannie Castellanos, David Seibert, Ellen Junn

STAFF: David Sawyer, Dennette Dores, Regan Linderman, Francine Gutierrez

ABSENT: Christine Erickson, Ayuba Seidu

### **I. WELCOME AND CALL TO ORDER**

The meeting was called to order by C. James at 10:30a.m.

### **II. APPROVAL OF MINUTES**

- A. Auxiliary and Business Services Board Meeting March 1, 2021 (*Attachment II-A*)  
Motion to approve the minutes of the March 1, 2021 Auxiliary and Business Services Board Meeting.  
(M/S/P Bucheli/Ronten)

### **III. DISCUSSION AND REPORTS**

- A. Audit Committee Report  
R. Bucheli presented the Audit Committee report. They met June 10, 2021 with Bobby LeCour of Aldrich Advisors who will be conducting the independent audit. During the Audit meeting, D. Dores presented the March 31, 2021 financial statements.

### **IV. ACTION ITEMS**

- A. Resolution to Approve Election of Board Members (*Attachment IV-A*)  
C. James presented the resolution for the appointment of Dr. Ayuba Seidu for one year.  
(M/S/P Ronten/Seibert)
- B. Resolution to Approve Election of Audit Committee Members (*Attachment IV-B*)  
C. James presented the resolution for the appointment of Ralph Bucheli for one year.  
(M/S/P Ronten/Seibert)
- C. Resolution to Approve Operating Budget 2021-2022 (*Attachment IV-C*)  
D. Dores Dennette presented the resolution to approve the Auxiliary Business Services Operating budget for 2021-22 Fiscal Year.  
(M/S/P Bucheli/Junn)
- D. Resolution to Approve Memorandum of Understanding for Administrative Management, Accounting, and Financial Systems Access Services (*Attachment IV-D*)  
D. Dores Dennette presented the resolution to approve the MOU for Admin Management, Accounting and Financial Systems for 2021-22 Fiscal Year. The annual agreement is for \$279,800 and approved by Cabinet.  
(M/S/P Ronten/Seibert)
- E. Resolution to Approve Amendment to Agreement for Bookstore Services with Barnes & Noble College Booksellers (*Attachment IV-E*)

D. Sawyer presented the resolution to approve the Amendment to the Agreement for Bookstore Services with Barnes & Noble college Booksellers. The amendment secures an additional \$15K for ABS to use for scholarships, bringing the campus total from Barnes & Noble to \$25K. Agreement is from July 1, 2021 to June 30, 2024.

(M/S/P Bucheli/Ronten)

- F. Resolution to Approve Canteen (Compass Group) Agreement for the Library (*Attachment IV-F*)

D.Sawyer presented the resolution to approve the Canteen (compass Group) Agreement for the Library. Discussion among board members recommended that the terms be renegotiated, and the resolution was tabled until a future meeting to be scheduled.

No action was taken.

V. **INFORMATIONAL ITEMS**

- A. Financial Report for the Nine Months Ended March 31, 2021 (*Attachment IV-A*)

D. Dores reviewed the financial report for the nine months ending on March 31, 2021

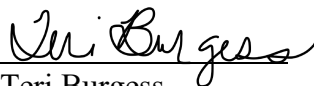
VI. **NEXT MEETING DATE**

C. James discussed the necessary meeting for the Vending Agreement and the Chartwell's MOU to occur before the start of Fall 2021 semester. A poll will be sent to the Board to schedule a meeting in July.

VII. **ADJOURNMENT**

C. James adjourned the meeting at 11:30am.

Respectfully Submitted,

  
Teri Burgess