

## **Minutes of the March 29, 2022 Board of Directors Meeting**

PRESENT: Ellen Junn, Mary Stephens, Richard Ronten, Mariah Burciaga, Christine Erickson, David Seibert, Ralph Bucheli, Ayuba Seidu

STAFF: David Sawyer, Regan Linderman, Francine Gutierrez, Dennette Dores, Stephanie Faria

ABSENT:

### **I. WELCOME AND CALL TO ORDER**

The meeting was called to order by M. Stephens at 4:02 p.m.

### **II. APPROVAL OF MINUTES**

#### **A. Auxiliary and Business Service Board Meeting December 13, 2021**

Motion to approve the minutes of the December 13, 2021 Auxiliary and Business Services Board Meeting.  
(MSP Bucheli/Seibert)

### **III. DISCUSSION & REPORTS**

#### **A. Audit Committee Report**

R. Bucheli provided an update on the Audit Committee meeting with review of the Audited Financial Statements for the three months ending December 31, 2021. A small loss resulted due to COVID and funds are being requested from HEERF. D. Dores provided additional review of the statement. R. Ronten questioned the bond payment amount; it was explained that the payment is accrued before it is paid in November each year.

### **IV. INFORMATIONAL ITEMS**

#### **A. Financial Report for the Six Months Ended December 31, 2021 (*Attachment IV-A*)**

#### **B. Proposed Barnes & Noble Amendment (*Attachment IV-B*)**

D. Sawyer informed the board that Barnes and Noble wants to remove the clause in the agreement in which they assume freight costs for shipped items due to the increasing cost of fuel and other associated costs (shipping containers and overseas paper costs have dramatically increased). If the campus were to accept the change, it would go into effect on July 1st resulting in a price increase. Barnes & Noble is asking for the change to be unmitigated, while we would prefer to create a scale using the Federal Fuel Index to limit the cost that would be passed along to the students. E. Junn requested that we check with other campuses and vendors to see if they are seeing this type of amendment as she has not heard this from other campus presidents. R. Ronten is also asking how material is the change going to potentially be? A summary is to be provided to the Board for review and vote once all of the information has been received.

#### **C. Chartwells Update**

Some venues on campus have opened; Warrior Grill, Starbucks, and Village Café. Red Wave is opening in the coming week for three days focusing on highest traffic days. All are not open 100% and are adjusting to fluctuation campus population. Fall operations are in discussion which includes opening Shake Smart. Canteen is open in the library and is operating similar to a hotel concept with coffee, other beverages, and grab-n-go food. Restocking concerns are being discussed with Chartwells to ensure product is available when students are on campus. There is concern that the machines are not ADA accessible and are potential solutions for mobility-challenged patrons are under review.

There were four bidders for the new classroom building project in Stockton (projected fall 2025 opening). The current Canteen agreement will be amended to add the Stockton Campus as a new location. AMS management is in negotiation for machines that are similar to those in the library.

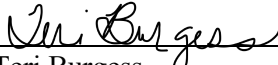
D. Sawyer and S. Faria were thanked for all the work put into getting venues open and working on the Stockton Campus buildout.

IV. **NEXT MEETING: TBD**

V. **ADJOURNMENT**

M. Stephens adjourned the meeting at 4:36 p.m.

Respectfully Submitted,

  
Teri Burgess