

Minutes of the March 1, 2021 Board of Directors Meeting

PRESENT: Ralph Bucheli, Ayuba Seidu, Richard Ronten, Christine Erickson, Christene James, Melannie Castellanos

STAFF: Mike Wojciechowski, Dennette Dores, Regan Linderman, Francine Gutierrez

ABSENT: Ellen Junn, David Seibert

I. WELCOME AND CALL TO ORDER

The meeting was called to order by M. Wojciechowski at 11:05am.

II. APPROVAL OF MINUTES

- A. Auxiliary and Business Services Board Meeting December 3, 2020 (*Attachment II-A*)
Motion to approve the minutes of the December 3, 2020 Auxiliary and Business Services Board Meeting.
(M/S/P Bucheli/Seibert)

III. ACTION ITEMS

- A. Resolution to Approve LAIF Signature Policy (*Attachment III-A*)
D. Dores presented the proposed changes that add the Controller and removed AVP Facilities. Previous signatures were person-assigned not position-assigned.
(M/S/P James/Erickson)
- B. Resolution to approve Amendment to Agreement for Bookstore Services with Barnes & Noble College Booksellers
M. Wojciechowski explained the contract included to increase commissions and any bonus. There is a one-year extension ending on June 30, 2021 and it is proposed to extend this to three years with an additional \$15K in scholarships. The resolution was tabled until the June 2021 meeting to be scheduled bring a better extension.

IV. DISCUSSION & REPORTS

- A. Audit Committee Report
R. Bucheli stated that the committee met on March 1, 2021 with nothing significant to report. The Financial report was reviewed and approved with a minor calculation fix on the spreadsheet.

V. INFORMATIONAL ITEMS

- A. Financial Report for the Six Months Ended December 31, 2020) (*Attachment IV-A*)
D. Dores reviewed the Financial report for the six months ending on December 31, 2020.

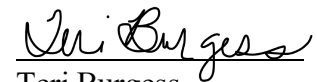
VI. NEXT MEETING DATE

M. Wojciechowski discussed the current meeting day and time not being ideal for many members. He informed them that a poll would be distributed to find a more optimal meeting day and time.

VII. **ADJOURNMENT**

M. Wojciechowski adjourned the meeting at 11:29am.

Respectfully Submitted,


Teri Burgess