



University Student Union - CSU Stanislaus
2015-2016 Operating Budget Summary

	74001 Administration	74002 Operations	74003 Game Room	74004 Service Desk	74005 Programs	74006 Marketing	74007 Leadership	APPROVED BUDGET 2015-2016	APPROVED BUDGET 2014-2015	Variance	
REVENUE											
504009	Facilities and Equipment Rental Revenue	-	52,500.00	-	-	-	-	52,500.00	45,500.00	7,000.00	
504901	Game Room Revenue	-	-	5,000.00	-	-	-	5,000.00	6,400.00	(1,400.00)	
504902	Service Desk Revenue	-	-	-	10,452.50	-	-	10,452.50	11,532.70	(1,080.20)	
504903	Program Event Revenue	-	-	-	-	13,200.00	8,500.00	21,700.00	12,150.00	9,550.00	
504904	Lease Income	55,281.60	-	-	-	-	-	55,281.60	55,281.60	-	
504848	Student Fee Revenue	1,353,858.10	4,500.00	-	-	-	-	1,358,358.10	1,284,515.23	73,842.87	
580802	Interest Income	5,000.00	-	-	-	-	-	5,000.00	5,000.00	-	
580093	Miscellaneous Revenue (Recycling)	-	-	-	-	-	-	-	1,250.00	(1,250.00)	
580815	Marketing Revenue	-	-	-	-	14,500.00	-	14,500.00	12,000.00	2,500.00	
	TOTAL REVENUE	\$ 1,414,139.70	\$ 57,000.00	\$ 5,000.00	\$ 10,452.50	\$ 13,200.00	\$ 14,500.00	\$ 1,522,792.20	\$ 1,433,629.53	\$ 89,162.67	
EXPENSES											
601201	Management and Supervisory	145,434.88	57,474.00	-	-	-	-	202,908.88	196,278.91	6,629.97	
601823	Support Staff Salaries	39,979.45	46,837.83	-	-	-	-	86,817.28	84,288.62	2,528.66	
603003	Dental Insurance	3,830.25	3,873.48	-	-	-	-	7,703.73	7,741.67	(37.94)	
603004	Health Insurance and EAP	74,478.53	45,791.32	-	-	-	-	120,269.85	116,777.62	3,492.23	
603005	Retirement	23,981.63	7,800.40	-	-	-	-	31,782.03	35,915.03	(4,133.00)	
603007	Worker's Compensation	7,063.00	-	-	-	-	-	7,063.00	5,114.00	1,949.00	
603011	Life Insurance	128.88	85.92	-	-	-	-	214.80	214.50	0.30	
603013	Vision Insurance	551.17	450.44	-	-	-	-	1,001.61	886.19	115.42	
603902	FICA and Medicare Payroll Tax	14,184.19	7,979.86	-	-	-	-	22,164.05	21,425.35	738.70	
604001	Telephone	1,445.40	984.00	240.00	-	900.00	-	4,669.40	4,469.40	-	
604803	Cell Phone	1,440.00	720.00	-	-	-	1,440.00	3,600.00	2,880.00	720.00	
606001	Travel In-State	8,800.00	-	-	-	1,600.00	-	2,843.00	13,243.00	(5,243.00)	
606002	Travel Out of State	-	-	-	-	2,400.00	-	-	-	-	
606009	Conference Fees In-State	2,450.00	-	-	-	800.00	-	-	3,250.00	900.00	
612001	State Pro Rata	3,960.00	-	-	-	-	-	-	3,960.00	-	
613001	Contractual Services	111,774.00	11,262.00	-	-	1,100.00	-	124,136.00	126,012.00	(1,876.00)	
616002	IT Equipment and AV Equipment	1,500.00	1,500.00	650.00	-	200.00	-	4,350.00	7,200.00	(2,850.00)	
616003	IT Software Expenses	1,200.00	2,000.00	-	1,000.00	-	450.00	-	4,650.00	3,000.00	
619001	Equipment and Furniture	1,500.00	2,250.00	250.00	-	-	-	-	4,000.00	(8,900.00)	
660001	Postage	200.00	-	-	-	-	-	-	200.00	-	
660002	Printing	200.00	-	150.00	100.00	-	2,000.00	500.00	2,950.00	(2,925.00)	
660003	Supplies-Other	500.00	7,225.00	1,346.00	5,252.40	1,000.00	300.00	-	15,623.40	7,982.60	
660009	Training-Staff Development	7,700.00	500.00	200.00	100.00	400.00	150.00	1,000.00	7,800.00	2,250.00	
660010	Insurance Premiums	22,881.00	-	-	-	-	-	-	22,881.00	4,336.00	
660017	Marketing, Promotions and Giveaways	500.00	-	-	-	3,750.00	500.00	4,500.00	9,250.00	(1,400.00)	
660019	Legal Fees	4,050.00	-	-	-	-	-	-	4,050.00	-	
660021	Repair and Maintenance-External	1,500.00	2,000.00	300.00	200.00	-	-	-	4,000.00	(1,050.00)	
660025	Chancellor's Office-Overhead	18,608.00	-	-	-	-	-	-	18,608.00	-	
660046	Bank Charges	3,660.00	-	-	-	-	-	-	3,660.00	2,460.00	
660809	Memberships and Dues	1,750.00	-	-	-	400.00	-	-	2,150.00	(237.50)	
660822	Supplies-Office and Paper	1,500.00	-	100.00	1,350.00	1,500.00	8,600.00	-	13,050.00	8,950.00	
660856	Chancellor's Cost-Debt Service Reimbursement	58,500.00	-	-	-	-	-	-	58,500.00	-	
660910	Awards, Gifts and Donations	825.00	-	-	-	-	775.00	-	1,600.00	375.00	
660911	Accounting, Audit Fees and Tax Preparation	14,000.00	-	-	-	-	-	-	14,000.00	-	
660912	Other Tax and License Fees	500.00	-	-	-	-	-	-	500.00	-	
660950	Food and Beverage	4,200.00	-	-	-	6,800.00	500.00	6,000.00	17,500.00	(1,750.00)	
601303	Student Assistants	-	80,800.00	13,550.00	16,785.25	27,720.00	9,645.00	38,610.00	187,110.25	(35,007.25)	
660963	Event-Other Supplies	-	-	-	-	1,350.00	-	-	1,350.00	350.00	
660951	Event-Equipment and Supplies Rental	-	-	-	-	750.00	-	-	750.00	-	
660952	Event-Decoration Supplies and Services	-	-	-	-	2,550.00	-	-	2,550.00	(550.00)	
660947	Event-Entertainment	-	-	-	-	23,600.00	-	-	23,600.00	600.00	
660959	Event-Transportation	-	-	-	-	10,000.00	-	-	10,000.00	-	
660948	Event-Speaker Fees	-	-	-	-	1,000.00	-	-	1,000.00	(1,000.00)	
605001	Utilities-Electric	-	81,900.00	-	-	-	-	-	81,900.00	5,900.00	
605002	Utilities-Gas	-	4,200.00	-	-	-	-	-	4,200.00	200.00	
605004	Utilities-Water	-	1,375.00	-	-	-	-	-	1,375.00	275.00	
605005	Utilities-Sewer	-	2,835.00	-	-	-	-	-	2,835.00	135.00	
605005	Utilities-Waste Removal	-	4,680.00	-	-	-	-	-	4,680.00	-	
660094	Depreciation	-	10,000.00	-	-	-	-	-	10,000.00	-	
660095	Equipment Depreciation	-	15,000.00	-	-	-	-	-	15,000.00	-	
660821	Repairs and Maintenance-Internal	-	25,000.00	-	-	-	-	-	25,000.00	-	
660050	Cost of Goods Sold	-	-	-	-	-	5,000.00	-	5,000.00	-	
660913	Board Functions	-	-	-	-	-	-	14,164.00	14,164.00	(3,470.00)	
660090	Miscellaneous Expense	-	-	-	-	-	5,000.00	-	5,000.00	(6,000.00)	
	TOTAL EXPENSES	\$ 584,775.38	\$ 424,524.25	\$ 16,786.00	\$ 24,787.65	\$ 87,820.00	\$ 27,645.00	\$ 75,732.00	\$ 1,239,670.28	\$ 1,262,212.09	\$ (22,541.81)
	Increase (Decrease) in Net Assets	\$ 829,364.32	\$ (367,524.25)	\$ (11,786.00)	\$ (14,335.15)	\$ (74,620.00)	\$ (13,145.00)	\$ (67,232.00)	\$ 283,121.92	\$ 171,417.44	\$ 111,704.48



USU FEES PRO.

FISCAL YEAR 2015-2016

	TERM	FEE	HEAD COUNT
	Fall (2015)	\$ 78.50	9110
	Spring (2016)	\$ 78.50	8670
			TOTAL

FISCAL YEAR 2014-2015

	TERM	FEE	HEAD COUNT
	Fall (2014)	\$ 77.50	8937
	Spring (2015)	\$ 77.50	8150
			TOTAL

JECTION

REVENUE @ 100%	HEAD COUNT 97%	REVENUE @ 97%
\$ 715,135.00	8836.70	\$ 693,680.95
\$ 680,595.00	8409.90	\$ 660,177.15
\$ 1,395,730.00		\$ 1,353,858.10

REVENUE @ 100%	HEAD COUNT 97%	REVENUE @ 97%
\$ 692,617.50	8668.89	\$ 671,838.98
\$ 631,625.00	7905.50	\$ 612,676.25
\$ 1,324,242.50		\$ 1,284,515.23



**UNIVERSITY STUDENT UNION 2015-2016
ADMINISTRATION DETAILED BUDGET -74001**

		74001 APPROVED BUDGET 2015-2016	74001 APPROVED BUDGET 2014-2015	Variance
Revenue				
504848	Student Fee Revenue	1,353,858.10	1,284,515.23	69,342.87
504904	Lease Income	55,281.60	55,281.60	-
580802	Interest Income	5,000.00	5,000.00	-
580093	Miscellaneous Revenue (Recycling)	-	-	-
	Total Revenue	\$ 1,414,139.70	\$ 1,344,796.83	\$ 69,342.87
Expenses				
601201	Management and Supervisory	145,434.88	141,198.91	4,235.97
601823	Support Staff Salaries	39,979.45	38,815.00	1,164.45
603003	Dental Insurance	3,830.25	3,849.11	(18.86)
603004	Health Insurance and EAP	74,478.53	72,869.89	1,608.64
603005	Retirement	23,981.63	25,996.97	(2,015.34)
603007	Worker's Compensation	7,063.00	5,114.00	1,949.00
603011	Life Insurance	128.88	128.70	0.18
603013	Vision Insurance	551.17	448.97	102.20
603902	FICA and Medicare Payroll Tax	14,184.19	13,753.53	430.66
604001	Telephone	1,445.40	1,445.40	-
604803	Cell Phone	1,440.00	720.00	720.00
606001	Travel In-State	8,800.00	8,600.00	200.00
660009	Conference Fees In -State	2,450.00	2,350.00	100.00
612001	State Pro Rata	3,960.00	3,960.00	-
613001	Contractual Services	111,774.00	113,424.00	(1,650.00)
616002	IT Equipment and AV Equipment	1,500.00	1,500.00	-
616003	IT Software Expenses	1,200.00	1,200.00	-
619001	Equipment	1,500.00	1,500.00	-
660001	Postage	200.00	200.00	-
660002	Printing	200.00	200.00	-
660003	Supplies-Other	500.00	500.00	-
660009	Training-Staff Development	7,700.00	2,700.00	5,000.00
660010	Insurance Premiums	22,881.00	18,545.00	4,336.00
660017	Marketing, Promotion and Giveaways	500.00	500.00	-
660019	Legal Fees	4,050.00	4,050.00	-
660021	Repair and Maintenance-External	1,500.00	1,500.00	-
660025	Chancellor's Office-Overhead	18,608.00	18,608.00	-
660046	Bank Charges	3,660.00	1,200.00	2,460.00
660809	Memberships and Dues	1,750.00	2,075.00	(325.00)
660822	Supplies-Office and Paper	1,500.00	1,500.00	-
660856	Other/External Reimbursement-Chancellor's Cost	58,500.00	58,500.00	-
660910	Awards, Gifts and Donations	825.00	950.00	(125.00)
660911	Accounting, Audit Fees and Tax Preparation	14,000.00	14,000.00	-
660912	Other Tax and License Fees	500.00	500.00	-
660950	Food and Beverage	4,200.00	4,200.00	-
	Total Expenses	\$ 584,775.38	\$ 566,602.48	\$ 18,172.90
	Increase (Decrease) in Net Assets	\$ 829,364.32	\$ 778,194.35	\$ 51,169.97



UNIVERSITY STUDENT UNION 2015-2016
ADMINISTRATION DETAILED BUDGET -74001

REVENUE			
504848	Student Fee Revenue		\$ 1,353,858.10
	Student Fees - FALL 2015	Projected Enrollment Headcount	693,680.95
	Student Fees - SPRING 2016	Projected Enrollment Headcount	660,177.15
504904	Lease Income		\$ 55,281.60
	Lease with Associated Students		36,714.60
	Lease with Student Leadership Development		16,767.00
	Lease with Golden One Credit Union		1,800.00
580802	Interest Income		\$ 5,000.00
	Local Area Investment Fund		5,000.00
580093	Miscellaneous		
	Recycling		-
		TOTAL REVENUE	\$ 1,414,139.70

EXPENSES			
601201	Management and Supervisory		\$ 145,434.88
	Executive Director	Exempt Monthly Salary \$7956.75	95,481.00
	Human Resource Specialist	Exempt Monthly Salary \$4162.82	49,953.88
601823	Support Staff Salaries		\$ 39,979.45
	Administrative Support Coordinator	Non-Exempt Monthly Salary \$3272.62 25 hours OT	39,271.43 708.02
603003	Dental Insurance		\$ 3,830.25
	Executive Director	Monthly Payment - \$55.64 Avg.	667.71
	Human Resource Specialist	Monthly Payment - \$161.40 Avg.	1,936.74
	Administrative Support Coordinator	Monthly Payment - \$102.15 Avg.	1,225.80
603004	Health Insurance and EAP		\$ 74,478.53
	Executive Director	Monthly Payment - \$ 739.20 EAP -\$3.81	8,916.09
	Human Resource Specialist	Monthly Payment - \$1901.47 EAP -\$3.81	22,863.36
	Administrative Support Coordinator	Monthly Payment - \$1465.40 EAP -\$3.81	17,630.50
	Retiree Health - Byron Kamp	6 months @ \$369.92 6 Months @ \$388.42	4,550.04
	Retiree Health - William Brosmer	4 mo @ \$644.33, 2 mo. @ 340.62, 6 mo @ \$357.66	5,404.54
	Retiree Health - Melanie Lourenco	6 months @ \$1250.88 6 Months @ \$1268.12	15,114.00
603005	Retirement		\$ 23,981.63
	Executive Director	Employer Contribution \$729.08 / Mo.	8,748.92
	Human Resource Specialist	Employer Contribution \$381.44 / Mo.	4,577.27
	Administrative Support Coordinator	Employer Contribution \$4299.87 Mo.	3,598.44
	Side Fund		7,057.00
603007	Worker's Compensation		\$ 7,063.00
		Covers full-time, student assets & volunteers	7,063.00
603011	Life Insurance		\$ 128.88
	Executive Director	Monthly Payment - \$3.58	42.96
	Human Resource Specialist	Monthly Payment - \$3.58	42.96
	Administrative Support Coordinator	Monthly Payment - \$3.58	42.96
603013	Vision Insurance		\$ 551.17
	Executive Director	Monthly Payment - \$8.39 average	100.73
	Human Resource Specialist	Monthly Payment - \$18.77 average	225.22
	Administrative Support Coordinator	Monthly Payment - \$18.77 average	225.22
603902	FICA and Medicare Payroll Tax		\$ 14,184.19
	Executive Director	FICA (\$5919.82) + Medicare (\$1384.47)	7,304.29
	Human Resource Specialist	FICA (3097.14) + Medicare (\$724.33)	3,821.47
	Administrative Support Coordinator	FICA (\$2478.73) + Medicare (\$579.70)	3,058.43

--	--	--	--	--

604001	Telephone			\$ 1,445.40
	3 phone lines @\$25 ea. mo. x 12 months	Exec. Dir., Office Admin, HR Specialist	900.00	
	3 phone lines @\$15.15 ea. mo. x 12 months	2 Courtesy Phones & 1 Elevator Phone	545.40	
604803	Cell Phone			\$ 1,440.00
	Cell Data Reimbursement	Monthly Payment \$30/mo. Exec. Director	360.00	
	Cell Phone Reimbursement	Monthly Payment \$30/mo. Exec. Director	360.00	
	Cell Phone Reimbursement	Monthly Payment \$30/mo. HR Specialist	360.00	
	Cell Phone Reimbursement	Monthly Payment \$30/mo. Admin Assist	360.00	
606001	Travel In-State			\$ 8,800.00
	AOA - ASI/USU Subcommittee	ASI/USU Directors Meeting	1,000.00	
	AOA - Human Resource Subcommittee	ASI/USU Human Resource Meeting	1,000.00	
	AOA Annual Conference	Sacramento (January)	3,000.00	
	ACUI - Region 1	Las Vegas (October)	2,000.00	
	CSUnity Leadership Conference	Chico (August)	800.00	
	Miscellaneous Travel		1,000.00	
660009	Conference Fees In-State			\$ 2,450.00
	AOA - ASI/USU Subcommittee		300.00	
	AOA - Human Resource Subcommittee		300.00	
	AOA Annual Conference		1,200.00	
	ACUI - Region 1		500.00	
	CSUnity Leadership Conference		150.00	
612001	State Pro Rata			\$ 3,960.00
	Chancellor's Office		3,960.00	
613001	Contractual Services			\$ 111,774.00
	Payroll Processing & Maintenance	Qquest Company	6,400.00	
	Accounting & HR Services	Business & Finance Services	103,474.00	
	Copier machine service/maintenance	Mo-Cal	900.00	
	Alhambra Water		1,000.00	
616002	IT Equipment and AV Equipment			\$ 1,500.00
	General IT Equipment		1,500.00	
616003	IT Software Expenses			\$ 1,200.00
	Software		300.00	
	Job Application Software	\$150 per month (USU 50%)	900.00	
619001	Equipment			\$ 1,500.00
	General Equipment		1,500.00	
660001	Postage			\$ 200.00
	USPS, FEDEX & UPS		200.00	
660002	Printing			\$ 200.00
	Reprographics	Misc. Flyers, Posters & Copies	200.00	
660003	Supplies-Other			\$ 500.00
	Miscellaneous Supplies		500.00	
660009	Training-Staff Development			\$ 7,700.00
	Local and Regional Seminars and Workshops		1,200.00	
	Student Assistant Training	Fall and Spring	1,500.00	
	Leadership Development	FT Staff and Student Assistants	5,000.00	
660010	Insurance Premiums			\$ 22,881.00
	Building Structure-USU and USU Addition		13,500.00	
	Self-Insured Retention Liability Fund		3,661.00	
	Excess Liability (Ironshore)		1,200.00	
	Commercial Property Insurance (PEPIP)		2,217.00	
	Commercial Crime Insurance		812.00	
	Excess Cyber Risk		18.00	
	Identity Fraud Expense Reimbursement		11.00	
	Participant Accident Insurance (PAI)		1,462.00	
660017	Marketing, Promotion and Giveaways			\$ 500.00
	Gift cards, merchandise		500.00	

--	--	--	--	--	--

660019	Legal Fees			\$ 4,050.00
		\$405.00/hr. x 10 hrs.	4,050.00	
660021	Repair and Maintenance-External			\$ 1,500.00
	Office Equipment Repairs		500.00	
	OIT Repairs/Service		500.00	
	Telephone Repairs/Service		500.00	
660025	Chancellor's Office-Overhead			\$ 18,608.00
			18,608.00	
660046	Bank Charges			\$ 3,660.00
	Check Payment Coverage	\$305.00 per month	3,660.00	
660809	Memberships and Dues			\$ 1,750.00
	ACUI membership		1,150.00	
	AOA membership		500.00	
	Costco membership		100.00	
660822	Supplies-Office and Paper			\$ 1,500.00
	General Office Supplies	Split 50% with ASI (Upstairs)	1,500.00	
660856	Other/External Reimbursement-Chancellor's Cost			\$ 58,500.00
	Chancellor Direct Costs	Debt Service Payment on the Building 11/01/2015	50,000.00	
	Chancellor Direct Costs	Debt Service Payment on the Building 05/01/2016	8,500.00	
660910	Awards, Gifts and Donations			\$ 825.00
	Gifts for USU Graduating Seniors	Alumni Sweatshirts (15 x \$35.00)	525.00	
	ASI/USU Year-End Awards		300.00	
660911	Accounting, Audit Fees and Tax Preparation			\$ 14,000.00
	External Audit		12,500.00	
	Tax Form Preparation		1,500.00	
660912	Other Tax and License Fees			\$ 500.00
	Use Tax		500.00	
660950	Food and Beverage			\$ 4,200.00
	Fall ASI/USU Unite lunch	Split 50% with ASI	1,200.00	
	Holiday Dinner Party	Split 50% with ASI	1,500.00	
	Year-End Awards Dinner	Split 50% with ASI	1,500.00	
			TOTAL EXPENSES	\$ 584,775.38



UNIVERSITY STUDENT UNION 2015-2016
OPERATIONS DETAILED BUDGET -74002

		74002 APPROVED BUDGET 2015-2016	74002 APPROVED BUDGET 2014-2015	Variance
Revenue				
504009	Facilities Rental (CBSL, EC, GR, Conference Rooms)	50,000.00	45,500.00	4,500.00
504848	Event Manager Fees	4,500.00	4,500.00	-
504009	Equipment Rental	2,500.00	-	2,500.00
580093	Recycling	-	1,250.00	(1,250.00)
	Total Revenue	\$ 57,000.00	\$ 51,250.00	\$ 5,750.00
Expenses				
601201	Management and Supervisory	57,474.00	55,080.00	2,394.00
601823	Support Staff Salaries	46,837.83	45,473.62	1,364.21
603003	Dental Insurance	3,873.48	3,892.56	(19.08)
603004	Health Insurance and EAP	45,791.32	43,907.73	1,883.59
603005	Retirement	7,800.40	9,918.06	(2,117.66)
603011	Life Insurance	85.92	85.80	0.12
603013	Vision Insurance	450.44	437.22	13.22
603902	FICA and Medicare Payroll Tax	7,979.86	7,671.82	308.04
601303	Student Assistants	80,800.00	96,637.50	(15,837.50)
604001	Telephone	984.00	984.00	-
605001	Utilities-Electric	81,900.00	76,000.00	5,900.00
605002	Utilities-Gas	4,200.00	4,000.00	200.00
605004	Utilities-Water	1,375.00	1,100.00	275.00
605005	Utilities-Sewage	2,835.00	2,700.00	135.00
605006	Utilities-Waste Removal	4,680.00	4,680.00	-
613001	Contractual Services	11,262.00	11,488.00	(226.00)
616002	IT Equipment and AV Equipment	1,500.00	1,500.00	-
616003	IT Software Expenses	2,000.00		
660002	Printing	-	875.00	(875.00)
660003	Supplies-Other	7,225.00	7,225.00	-
660009	Training-Staff Development	500.00	500.00	-
660094	Depreciation	10,000.00	10,000.00	-
660095	Equipment Depreciation	15,000.00	15,000.00	-
660821	Repairs and Maintenance-Internal	25,000.00	25,000.00	-
604803	Cell Phone	720.00	720.00	-
619001	Equipment and Furniture	2,250.00	11,050.00	(8,800.00)
660021	Repairs and Maintenance - External	2,000.00	2,000.00	-
	Total Expenses	\$ 424,524.25	\$ 437,926.31	\$ (13,402.06)
	Increase (Decrease) in Net Assets	\$ (367,524.25)	\$ (386,676.31)	\$ 19,152.06



UNIVERSITY STUDENT UNION 2015-2016
OPERATIONS DETAILED BUDGET -74002

REVENUE				
504009	Facilities Rental (CBSL, EC, GR, Conference Rooms)			50,000.00
504848	Event Manager Fees			4,500.00
504009	Equipment Rental			2,500.00
580093	Recycling			-
			TOTAL REVENUE	\$ 57,000.00

EXPENSES				
601201	Management and Supervisory			\$ 57,474.00
	Assistant Director Operations	Exempt Monthly Salary \$4789.50	57,474.00	
601823	Support Staff Salaries			\$ 46,837.83
	Reservations Coordinator	Non-Exempt Monthly Salary \$3834.03 25 hours OT	46,008.35 829.48	
603003	Dental Insurance			\$ 3,873.48
	Assistant Director Operations	Monthly Payment - \$161.40 Avg.	1,936.74	
	Reservations Coordinator	Monthly Payment - \$161.40 Avg.	1,936.74	
603004	Health Insurance and EAP			\$ 45,791.32
	Assistant Director Operations	Monthly Payment - \$1910.16 EAP -\$3.81	22,967.61	
	Reservations Coordinator	Monthly Payment - \$1898.17 EAP -\$3.81	22,823.71	
603005	Retirement			\$ 7,800.40
	Assistant Director Operations	Employer Contribution \$298.72 / Mo.	3,584.65	
	Reservations Coordinator	Employer Contribution \$351.31 / Mo.	4,215.75	
603011	Life Insurance			\$ 85.92
	Assistant Director Operations	Monthly Payment - \$3.58	42.96	
	Reservations Coordinator	Monthly Payment - \$3.58	42.96	
603013	Vision Insurance			\$ 450.44
	Assistant Director Operations	Monthly Payment - \$18.77 average	225.22	
	Reservations Coordinator	Monthly Payment - \$18.77 average	225.22	
603902	FICA and Medicare Payroll Tax			\$ 7,979.86
	Assistant Director Operations	FICA (\$3563.39) + Medicare (\$833.37)	4,396.76	
	Reservations Coordinator	FICA (\$2903.95) + Medicare (\$679.15)	3,583.10	
601303	Student Assistants			\$ 80,800.00
	Event Managers	Fall 1121hrs x \$10.75---Spring 1151hrs x \$11.75	25,575.00	
	Student Custodian Assistant (Day)	20hrs *\$9.50 * 25 weeks	4,750.00	
	Student Custodian Assistant (Day)	20hrs *\$10.50 * 25 weeks	5,250.00	
	Lead Custodial	20hrs *\$10.00 * 25 weeks	5,000.00	
	Lead Custodial	20hrs *\$11.00 * 25 weeks	5,500.00	
	Student Custodial Assistants (Evening)	20hrs *\$10.50 * 25 weeks * 3 staff	15,750.00	
	Student Custodial Assistants (Evening)	20hrs *\$9.50 * 25 weeks * 3 staff	14,250.00	
	IT Student Tech	15hrs *\$10.00hr * 15 weeks	2,250.00	
	IT Student Tech	15hrs *\$11.00hr * 15 weeks	2,475.00	
604001	Telephone			\$ 984.00



UNIVERSITY STUDENT UNION 2015-2016
 GAME ROOM DETAILED BUDGET -74003

		74003 APPROVED BUDGET 2015-2016	74003 APPROVED BUDGET 2014-2015	Variance
Revenue				
504901	Game Room Revenue	5,000.00	6,400.00	(1,400.00)
	Total Revenue	\$ 5,000.00	\$ 6,400.00	\$ (1,400.00)
Expenses				
601303	Student Assistants	13,550.00	14,400.00	(850.00)
604001	Telephone	240.00	240.00	-
616002	IT Equipment and AV Equipment	650.00	950.00	(300.00)
619001	Equipment and Furniture	250.00	350.00	(100.00)
660002	Printing	150.00	1,400.00	(1,250.00)
660003	Supplies-Other	1,346.00	2,296.00	(950.00)
660009	Training-Staff Development	200.00	200.00	-
660021	Repair and Maintenance-External	300.00	1,300.00	(1,000.00)
660822	Supplies-Office and Paper	100.00	100.00	-
	Total Expenses	\$ 16,786.00	\$ 21,236.00	\$ (4,450.00)
	Increase (Decrease) in Net Assets	\$ (11,786.00)	\$ (14,836.00)	\$ 3,050.00



UNIVERSITY STUDENT UNION 2015-2016
 GAME ROOM DETAILED BUDGET- 74003

REVENUE			
504901	Game Room Revenue		\$ 5,000.00
	Regular Gaming		3,000.00
	Video Game Consoles Rentals		2,000.00
		TOTAL REVENUE	\$ 5,000.00

EXPENSES			
601303	Student Assistants		\$ 13,550.00
	Game Room Attendant	8 hrs. * 16 Weeks * 5 days * \$10.00	6,400.00
		8 hrs. * 16 Weeks * 5 days * \$11.00	7,040.00
	Sick Time	10 hrs * \$11.00	110.00
604001	Telephone		\$ 240.00
	1 phone line @ \$20 mo. x 12 mos.		240.00
616002	IT Equipment and AV Equipment		\$ 650.00
	New Gaming Console		650.00
619001	Equipment and Furniture		\$ 250.00
660002	Printing		\$ 150.00
	Marketing Game Room Services		150.00
660003	Supplies-Other		\$ 1,346.00
	Misc. Equipment (Pool Cues, Ping Pong Balls, etc.)		500.00
	Video Game Purchases		400.00
	Batteries for Game Controllers		70.00
	Cleaning Supplies		100.00
	Staff Shirts	12 @ \$23.00	276.00
660009	Training-Staff Development		\$ 200.00
	Food and Training		200.00
660021	Repair and Maintenance-External		\$ 300.00
	Miscellaneous Repairs		300.00
660822	Supplies-Office and Paper		\$ 100.00
	Misc. Office Supplies		100.00
		TOTAL EXPENSES	\$ 16,786.00



UNIVERSITY STUDENT UNION 2015-2016
SERVICE DESK DETAILED BUDGET -74004

		74004 APPROVED BUDGET 2015-2016	74004 APPROVED BUDGET 2014-2015	Variance
Revenue				
504902	Service Desk Revenue	10,452.50	11,532.70	-1,080.20
	Total Revenue	\$ 10,452.50	\$ 11,532.70	\$ (1,080.20)
Expenses				
601303	Student Assistants	16,785.25	25,300.00	-8,514.75
660002	Printing	100.00	150.00	-50.00
660021	Repairs and Maintenance- External	200.00	250.00	-50.00
660003	Supplies-Other	5,252.40	4,844.80	407.60
660009	Training-Staff Development	100.00	100.00	0.00
616003	IT Software Expenses	1,000.00	0.00	1,000.00
660822	Supplies-Office and Paper	1,350.00	1,000.00	350.00
	Total Expenses	\$ 24,787.65	\$ 31,644.80	\$ (6,857.15)
	Increase (Decrease) in Net Assets	\$ (14,335.15)	\$ (20,112.10)	\$ 5,776.95



UNIVERSITY STUDENT UNION 2015-2016
SERVICE DESK DETAILED BUDGET- 74004

REVENUE			
504902	Service Desk Revenue		\$ 10,452.50
	Bus Passes	85 tickets x \$26.50	2,252.50
	Movie Tickets	50 tickets x \$9.00	450.00
	Boomer Amusement Park Tickets	10 tickets x \$18.00	180.00
	Printing	2000 prints x \$.10	2,000.00
	Copier	500 copies x \$.10	50.00
	Balloons	50 bouquets x \$6.75	337.50
	Balloon Delivery Fee	10 x \$2.00	20.00
	Helium Sale	50 x \$.75	37.50
	Faxes	50 x \$1.00	50.00
	Envelopes - single	50 x \$.10	5.00
	Warrior Card	2400 x \$1.50	3,600.00
	Warrior Card (NSO)	1280 x \$.50	640.00
	6 flags	10 tickets x \$40.00	400.00
	Great America	10 tickets x \$40.00	400.00
	Greeting Cards	15 x \$1.50	22.50
	Scans	30 pages x \$.25	7.50
			TOTAL REVENUE \$ 10,452.50

EXPENSES			
601303	Student Assistants		\$16,785.25
	62 hours x 20 weeks x \$10.75	Service Desk Attendants (Spring)	13,330.00
	62 hours x 20 weeks x \$9.75	Service Desk Attendants (Fall)	12,090.00
	25 hrs x 11 weeks x 9.75	Service Desk Attendants (Summer)	2,681.25
	72 hrs x \$10.75	Sick Time	774.00
660002	Printing		\$ 100.00
	Service Desk Marketing		100.00
660021	Repairs and Maintenance- External		\$ 200.00
	Misc. Repairs	Printer Repairs	200.00
660003	Supplies-Other		\$ 5,252.40
	START Bus Passes	30 tickets x 25.50 & 50 tickets x 45.00	3,015.00
	Regal Cinema Movie Tickets	50 tickets x \$7.50	375.00
	Boomer Tickets	10 tickets x 17.00	170.00
	Balloon supplies		200.00
	Helium		400.00
	6 Flags	10 tickets x 30.74	307.40
	Great America	10 tickets x 36.00	360.00
	Service Desk Attendants Polos	5 staff x \$25.00	125.00
	Helium Tank		300.00
660009	Training-Staff Development		\$ 100.00
	5 meetings x \$20 month		100.00
660822	Supplies-Office & Paper		\$ 1,350.00
	Printing Supplies	Toner Cartridge	1,000.00
	Paper for the copier/ Office Supplies		350.00
616003	IT Software Expenses		\$ 1,000.00

	Vend Software		1,000.00	
			TOTAL EXPENSES	\$ 24,787.65



UNIVERSITY STUDENT UNION 2015-2016
PROGRAMMING DETAILED BUDGET -74005

		74005 APPROVED BUDGET 2015-2016	74005 APPROVED BUDGET 2014-2015	Variance
Revenue				
504903	Program Event Revenue	13,200.00	12,150.00	1,050.00
	Total Revenue	\$ 13,200.00	\$ 12,150.00	\$ 1,050.00
Expenses				
601303	Student Assistants	27,720.00	28,800.00	(1,080.00)
604001	Telephone	900.00	900.00	-
606001	Travel-In State	1,600.00	4,825.00	(3,225.00)
606002	Travel-Out of State	2,400.00	-	2,400.00
660009	Conference Fees-In State	800.00	1,150.00	(350.00)
613001	Contractual	1,100.00	1,100.00	-
616002	IT Equipment and AV Equipment	200.00	250.00	(50.00)
660809	Memberships and Dues	400.00	312.50	87.50
660822	Supplies-Office and Paper (WAC)	1,500.00	1,500.00	-
660003	Supplies-Other	1,000.00	1,000.00	-
660963	Event-Other Supplies	1,350.00	1,000.00	350.00
660017	Marketing, Promotion and Giveaways	3,750.00	3,800.00	(50.00)
660951	Event-Equipment and Supplies Rental	750.00	750.00	-
660952	Event-Decoration Supplies and Services	2,550.00	3,100.00	(550.00)
660947	Event-Entertainment	23,600.00	23,000.00	600.00
660950	Food and Beverage	6,800.00	5,800.00	1,000.00
660959	Event-Transportation	10,000.00	10,000.00	-
660948	Event-Speaker Fees	1,000.00	2,000.00	(1,000.00)
660009	Training-Staff Development	400.00	-	400.00
	Total Expenses	\$ 87,820.00	\$ 89,287.50	\$ (1,467.50)
	Increase (Decrease) in Net Assets	\$ (74,620.00)	\$ (77,137.50)	\$ 2,517.50



UNIVERSITY STUDENT UNION 2015-2016
PROGRAMMING DETAILED BUDGET- 74005

REVENUE				
504903	Program Event Revenue			\$ 13,200.00
	Weekend Warrior		12,500.00	
	Farmers Market		700.00	
			TOTAL REVENUE	\$ 13,200.00

EXPENSES				
601303	Student Assistants			\$ 27,720.00
	Daily Events Coordinator	22 weeks x 20 hrs x \$10.00 (July-Dec)	4,400.00	
	Daily Events Coordinator	22 weeks x 20 hrs x \$11.00 (Jan-Jun)	4,840.00	
	Social Awareness Coordinator	22 weeks x 20 hrs x \$10.00 (July-Dec)	4,400.00	
	Social Awareness Coordinator	22 weeks x 20 hrs x \$11.00 (Jan-Jun)	4,840.00	
	Weekend Warrior Coordinator	22 weeks x 20 hrs x \$10.00 (July-Dec)	4,400.00	
	Weekend Warrior Coordinator	22 weeks x 20 hrs x \$11.00 (Jan-Jun)	4,840.00	
604001	Telephone			\$ 900.00
	3 phone lines @ \$25 each/ month	DE Cord, SA Cord, WW Cord	900.00	
606002	Travel-Out of State			\$ 2,400.00
	<i>NACA Regional Conference</i>	<i>Spokane, WA</i>		
	Meals for 2 @ \$125		250.00	
	Hotel Room @ \$150 * 3 nights		450.00	
	Car Rental @ \$200		200.00	
	Flights 2 @ \$500		1,000.00	
	Miscellaneous Travel		500.00	
660009	Conference Fees-In State			\$ 800.00
	NACA Regional Conference (Spokane, WA)		800.00	
613001	Contractual Services			\$ 1,100.00
	Copy Machine Maintenance	50% Split with ASI	1,100.00	
616002	IT Equipment and AV Equipment			\$ 200.00
	Miscellaneous IT & AV Equipment		200.00	
660809	Memberships and Dues			\$ 400.00
	NACA membership	50% split with ASI	400.00	
660822	Supplies-Office and Paper (WAC)			\$ 1,500.00
	Miscellaneous Office Supplies	50% split with ASI (WAC Office)	1,500.00	
660017	Marketing, Promotion and Giveaways			\$ 800.00
	Marketing, Promotion and Giveaways	Programming Member Recruitment	300.00	
	Marketing, Promotion and Giveaways	NSO--50% split with ASI	500.00	
660003	Supplies-Other			\$ 1,000.00
	Programming Member Apparel		1,000.00	

PC 1212	USU Daily Events			\$ 12,950.00
	<i>Community Programming (Christmas Parade)</i>			\$ 2,300.00
660951	Event-Equipment and Supplies Rental		750.00	
660952	Event-Decoration Supplies and Services		1,200.00	
660017	Marketing, Promotion and Giveaways		250.00	
660963	Event- Other Supplies		100.00	
	<i>Farmers Market</i>			\$ 1,250.00
660947	Event-Entertainment		100.00	
660950	Food and Beverage		1,000.00	
660963	Event-Other Supplies		150.00	
	<i>Warriors in the Quad</i>			\$ 7,500.00
660017	Marketing, Promotion and Giveaways		1,000.00	
660947	Event-Entertainment		4,000.00	
660963	Event- Other Supplies		500.00	
660950	Food and Beverage		2,000.00	
	<i>Warrior Date Night</i>			\$ 1,900.00
660947	Event-Entertainment		1,000.00	
660017	Marketing, Promotion and Giveaways		200.00	
660963	Event-Other Supplies		200.00	
660950	Food and Beverage		500.00	
PC 1214	USU Weekend Warrior			\$ 25,000.00
	<i>4 Fall Semester Trips</i>			\$ 12,500.00
660959	Event-Transportation		5,000.00	
660947	Event-Entertainment		7,500.00	
	<i>4 Spring Semester Trips</i>			\$ 12,500.00
660959	Event-Transportation		5,000.00	
660947	Event-Entertainment		7,500.00	
PC 1215	USU Social Awareness			\$ 7,600.00
	<i>LGBTQ Week</i>			\$ 2,250.00
660947	Event-Entertainment		1,500.00	
660950	Food and Beverage		250.00	
660952	Event-Decoration Supplies and Services		400.00	
660017	Marketing, Promotion and Giveaways		100.00	
	<i>New Programs</i>			\$ 2,900.00
660947	Event-Entertainment		500.00	
660950	Food and Beverage		750.00	
660017	Marketing, Promotion and Giveaways		150.00	
660948	Event-Speaker Fees		1,000.00	
660952	Event-Decoration Supplies and Services		500.00	
	<i>Open Mic</i>			\$ 950.00
660950	Food and Beverage		750.00	
660952	Event-Decoration Supplies and Services		100.00	
660017	Marketing, Promotion and Giveaways		100.00	
	<i>Finals Stress Relief</i>			\$ 1,500.00
660947	Event-Entertainment		1,000.00	
660017	Marketing,Promotion and Giveaways		250.00	
660950	Food and Beverage		250.00	

	USU Miscellaneous Programming			\$ 3,450.00
	Warriors Up All Night			\$ 2,050.00
660950	Food and Beverage		1,000.00	
660947	Event-Entertainment		500.00	
660952	Event- Decorations Supplies and Services		250.00	
660963	Event- Other Supplies		300.00	
	Talent Show			\$ 1,400.00
660017	Marketing, Promotion and Giveaways		900.00	
660950	Food and Beverage		300.00	
660952	Event-Decorations Supplies and Services		100.00	
660963	Event-Other Supplies		100.00	
660009	Training-Staff Development			\$ 2,000.00
	Programming Summer/Winter Retreat			
606001	Travel In-State	50% split with ASI (Transportation)	1,000.00	
606001	Travel In-State	50% split with ASI (Food)	600.00	
660009	Staff Development	50% split with ASI	400.00	
			TOTAL EXPENSES	\$ 87,820.00



UNIVERSITY STUDENT UNION 2015-2016
 MARKETING DETAILED BUDGET -74006

		74006 APPROVED BUDGET 2015-2016	74006 APPROVED BUDGET 2014-2015	Variance
Revenue				
580815	Graphic Design and Printing Services (External)	14,000.00	12,000.00	2,000.00
201008	Sales Tax (External)	-	800.00	(800.00)
580815	Printing Services (Internal)	500.00	-	500.00
	Total Revenue	\$ 14,500.00	\$ 12,800.00	\$ 1,700.00
Expenses				
660002	Printing	2,000.00	2,250.00	(250.00)
660017	Marketing, Promotion and Giveaways	500.00	750.00	(250.00)
601303	Student Assistants	9,645.00	18,675.00	(9,030.00)
616002	IT Equipment and AV Equipment	500.00	3,000.00	(2,500.00)
613003	IT Software Expenses	450.00	450.00	-
660950	Food and Beverage	500.00	500.00	-
660003	Supplies-Other	300.00	-	300.00
660822	Supplies-Office and Paper	8,600.00	-	8,600.00
660050	Cost of Goods Sold	5,000.00	5,000.00	-
660009	Training-Staff Development	150.00	-	150.00
	Total Expenses	\$ 27,645.00	\$ 30,625.00	\$ (2,980.00)
	Increase (Decrease) in Net Assets	\$ (13,145.00)	\$ (17,825.00)	\$ 4,680.00



UNIVERSITY STUDENT UNION 2015-2016
LEADERSHIP DETAILED BUDGET -74007

		74007 APPROVED BUDGET 2015-2016	74007 APPROVED BUDGET 2014-2015	Variance
Revenue				
504903	Program Event Revenue	8,500.00	8,900.00	(400.00)
	Total Revenue	\$ 8,500.00	\$ 8,900.00	\$ (400.00)
Expenses				
601303	Student Assistants	38,610.00	38,305.00	305.00
604001	Telephone	900.00	900.00	-
604803	Cell Phone	1,440.00	1,440.00	-
606001	Travel	2,843.00	4,861.00	(2,018.00)
660002	Printing	500.00	1,000.00	(500.00)
660009	Training-Staff Development	1,000.00	2,000.00	(1,000.00)
660017	Marketing, Promotion and Giveaways	4,500.00	5,500.00	(1,000.00)
660910	Awards, Gifts and Donations	775.00	275.00	500.00
660913	Board Functions	14,164.00	17,634.00	(3,470.00)
660090	Miscellaneous Expense	5,000.00	11,000.00	(6,000.00)
660950	Food and Beverage	6,000.00	8,750.00	(2,750.00)
	Total Expenses	\$ 75,732.00	\$ 91,665.00	\$ (15,933.00)
	Increase (Decrease) in Net Assets	\$ (67,232.00)	\$ (82,765.00)	\$ 15,533.00



UNIVERSITY STUDENT UNION 2015-2016
LEADERSHIP DETAILED BUDGET- 74007

REVENUE			
504903	Program Event Revenue		\$ 8,500.00
	Run 4 U	\$18.00 per registration x 300 Participates	5,000.00
	Taste of Stanislaus	\$7.00 per ticket x 500 Participants	3,500.00
			TOTAL REVENUE \$ 8,500.00

EXPENSES			
601303	Student Assistants		\$ 38,610.00
	Chair Person of the Board	48 weeks x 20 hrs. x \$13.00	12,480.00
	Vice Chair of the Board	48 weeks x 20 hrs. x \$12.00	11,520.00
	Secretary	30 weeks x 10 hrs. x \$10.50	3,150.00
	USU Events Coordinator	44 weeks x 15 hrs. x \$11.00	7,260.00
	BOD Executive Assistant	40 weeks x 10 hrs. x \$10.50	4,200.00
604001	Telephone		\$ 900.00
	Chair, Vice Chair and Events Coord.	3 phone lines @ \$25/month x 12 months	900.00
604803	Cell Phone		\$ 1,440.00
	Cell Reimbursement	Monthly Payment \$30/month x 12 months x 2 (Chair and Vice Chair)	720.00
	Cell Data Reimbursement	Monthly Data Payment \$30/month x 12 months (Chair, Vice-Chair)	720.00
606001	Travel-In State		\$ 2,843.00
	<i>Travel to CSUnity</i>	2 ppl (Chair and Vice Chair)	993.00
	2 Registrations @\$99/each		198.00
	Hotel - 3 Rooms x 2 Nights x \$125 50% ASI		375.00
	Transportation, gas and parking - 1 vehicle		200.00
	Food Per Diem- per individual \$55 x 2 Days		220.00
	<i>Travel to ACUI</i>	2ppl (Chair and Vice Chair)	1,850.00
	2 Registrations @ \$225		450.00
	2 Rooms @\$150/Night x 3 Nights		900.00
	2 Traveler meals@\$100		200.00
	1 Car Rental		300.00
660002	Printing		\$ 500.00
	Flyers		500.00
660009	Training-Staff Development		\$ 1,000.00
	In house training		1,000.00
660017	Marketing, Promotion and Giveaways		\$ 4,500.00
	Gift cards, merchandise		250.00
	USU Recruitment Giveaways		250.00
	Monday Pick me up		4,000.00
660910	Awards, Gifts and Donations		\$ 775.00
	Carol Burke Award (\$100 & plaque)		200.00
	Plaque for Board of Director's Chair		75.00
	Spring Birthday Bash		500.00
660913	Board Functions		\$ 14,164.00
	Board of Director's Retreat in August (3 days off campus)		3,000.00
	Winter BOD Retreat (2 days-on campus)		1,000.00
	Parking passes for voting student members	1/2 of Fall & Spring Campus Parking Pass x 9 Student Reps.	2,200.00
	Daily Parking reimbursement	Comm Rep. and Alumni Rep. (2 mtng/month for 12 mo @\$6/Daily pass)	288.00
	Board of Director's Polo Shirts	22 shirts @ \$25/each	550.00
	Graduation Cords-Graduating Seniors (6 BOD x \$21.00)		126.00
	Run4U		3,500.00
	USU Renovation/Expansion/ Referendum		3,500.00

660090	Miscellaneous Expense			\$ 5,000.00
	USU Stockton Programming		5,000.00	
660950	Food and Beverage			\$ 6,000.00
	Fall Open House		1,500.00	
	Halloween Open House		750.00	
	Spring Birthday Bash		2,000.00	
	USU 2015-2016 BOD Ceremony		1,500.00	
	ASI/USU Budget Committee (Split 50%)		250.00	
			TOTAL EXPENSES	\$ 75,732.00