

Associated Students, Inc.
California State University, Stanislaus

Vice President/Treasurer

Description of Position: The ASI Vice President and Treasurer, in compliance with ASI By-laws, shall represent students within the Associated Students and the University.

Specialized Qualifications:

To be ASI Vice President you must have served one semester as a member of the ASI Board of Directors. In the event that a candidate does not meet the minimum qualification of having one semester served on ASI Board of Directors, the candidate may appeal to the ASI Elections Committee. All appeals will result in an interview with the Elections Committee and be decided upon seven calendar days before the mandatory candidates meet. The Elections Committee will take the following into account during the interview:

- Knowledge of Associated Students, Inc.
- Knowledge of current events in regards to higher education
- Knowledge of finance and accounting practices
- Political system and administration at CSU Stanislaus
- Political systems in the CSU system
- Campus current events

The ASI Elections Committee may waive the one semester requirement.

Tenure and Terms:

The ASI Vice President shall hold office for one year. Such term will begin 12:00 noon on the first day of June and conclude at 12:00 on the first day of June the following year.

Duties and Responsibilities:

The position of ASI Vice President duties and responsibilities shall include, but are not limited to the following:

- Shall maintain a minimum of 15-20 office hours a week, 10 hours of which must be posted
- Shall report directly and be supervised by the President. Additionally, the Vice President will act as the President's primary assistant, and shall assume such roles and responsibilities as delegated by the President
- Shall lobby for the rights of all students
- Shall perform the duties of the President in the President's absence and in case of vacancy of that office shall succeed to the office of President
- Shall be responsible along with the Budget Assistant for all funds of the Association
- Shall attend summer and winter retreat
- Shall attend scheduled meetings of the ASI Board of Directors held from 5:00pm to adjournment on Tuesdays. (Classes and work shall be planned accordingly)
- Shall notify the Chair and Rules Committee Chair in advance, in the event of an absence from a scheduled Board of Directors meeting
- Shall review all minutes and attached documents prior to all meetings
- Shall serve on a minimum of five campus-wide committees
- Shall be actively involved in ASI programs and events
- Shall have all powers and duties as outlined in the ASI Bylaws
- Shall be subject to the Point System as outlined in Section 5.0 of the ASI Bylaws