INTRODUCING THE NEW

BNC ADOPTION & INSIGHTS PORTAL

Faculty
Introducing the Adoption & Insights Portal (AIP)

AIP was developed by Barnes & Noble College to solve challenges faced by our higher education partners in the areas of discovering, selecting, and monitoring course material adoptions.

Powered by your Student Information System (SIS), AIP delivers a highly personalized, streamlined, action-oriented user experience for faculty, staff, administrators, and academic leadership.

With AIP, faculty and staff can easily manage and submit course material adoptions each term.
Getting Started with AIP
How do I log in?

• The Adoption & Insights Portal lets you log in with your institution credentials via a link to AIP in your SIS or Learning Management System (LMS)

• You can also access AIP through the link in your Adoption Reminder emails
As faculty, you will land on the **Course List** and see all your courses for the term/semester, powered by data from your SIS.

In the Course List, you can submit your adoptions by using your adoption history, searching the catalog, and more.
To Re-Adopt from a past term, use the new **One Click Re-Adopt** function
Select which term you want to use.
Deselect any materials you don’t want to Re-Adopt
Apply your course materials to all or just submit one. Note: Only submit applicable sections and deselect sections that you are NOT responsible for submitting adoptions.

Teaching multiple sections?

Would you like to adopt these materials for the following sections?
- ECN 101 | 001 Economics
- ECN 101 | 002 Economics

NO THANKS, JUST SUBMIT MY ORIGINAL COURSE
YES, SUBMIT SELECTED SECTIONS
That’s it! View and edit your submitted courses here. Click on a specific ISBN to update it or delete it from your adoption.

<table>
<thead>
<tr>
<th>Course ID</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECON 101 001</td>
<td>Microeconomics by Krugman, Paul</td>
</tr>
<tr>
<td>AAS 305 001</td>
<td>Afroamerican &amp; African Studies</td>
</tr>
<tr>
<td>AAS 432 001</td>
<td>Afroamerican &amp; African Studies</td>
</tr>
<tr>
<td>AAS 620 001</td>
<td>Afroamerican &amp; African Studies</td>
</tr>
<tr>
<td>ACC 650 001</td>
<td>Accounting</td>
</tr>
<tr>
<td>ACC 650 461</td>
<td>Accounting</td>
</tr>
</tbody>
</table>

COURSE LIST
Course List
Guided Adoption
To find new course materials, select the **Guide Me** option.
View Detailed Adoption History by term, course, or professor.
Write a book-specific message to students.

Click **Add to Course** to add as many ISBNs as you need before clicking **Submit Adoption**.

View textbook summary, pricing for students, and savings.

Select if book is **Required** or **Recommended**.

You may use a previous edition if you already have it.
If you can't find the ISBN you are searching for, complete the New Title Add form here or contact the bookstore.
Upload adoption materials for this specific section with an easy template.
Discover **Affordability Solutions** specific to your course topic.
Not using traditional materials? Let us know if you are using an OER.
Course List
Editing an Adoption
On the Course List page, navigate to your Submitted Courses.

On a submitted course, click Add Course Materials to add additional materials to the already submitted course.
Once you've found a material you'd like to use, click 'Use This Book' to add it to the course.
Make sure to click ‘Submit’ to save changes.

New materials are identified by an ‘Added’ note.
If you want to select new materials for this course, select ‘Yes, I’ll Choose Them Later’

If you want to use no materials, select ‘No Materials Required’

To Delete an adoption or start over, click ‘Delete Adoption’ below the submitted course

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Instructor</th>
<th>ISBN</th>
</tr>
</thead>
<tbody>
<tr>
<td>BA 100 003</td>
<td>Business Administration</td>
<td>Professor Jones</td>
<td>9780544568707 Mathematics (Gride B) by Holt McDougal</td>
</tr>
<tr>
<td>CHE 341 001</td>
<td>Chemical Engineering</td>
<td>Mike Traub</td>
<td>9780544567779 Biology by Nowicki, Staphen</td>
</tr>
</tbody>
</table>
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Adoption Support: 877-713-6697
Monday – Friday 8:00am – 5:00pm (CST)*
Email: AIPsupport@bnncservices.com

*Please note: Adoption Support hours have been temporarily adjusted due to COVID-19 protocols. If you require assistance outside of these support hours, please refer to the Frequently Asked Questions.