

To:	Chris Nagel, Speaker of the Faculty
From:	Betsy Eudey, Chair, University Education Policies Committee (UEPC), 2018-2019
CC:	
Date:	May 6, 2019
RE:	Annual Report of the UEPC, 2018-2019

UEPC addressed an extraordinary diversity of topics this academic year, with a workload that was exacerbated by a large number of carry-forward items (as 2017-18 was especially focused on implementation of EOs 1100 and 1110), and the need to review 13 courses for designation as “multicultural” courses. In addition to discussion of issues that didn’t lead to formal votes (e.g., items raised in Subcommittee reports, Curriculog implementation, Diversity and Inclusion Plan, Chemistry prereqs, Super Seniors, Peoplesoft matters, Enrollment Services forms), we approved and sent to Academic Senate 11 policy resolutions (one on Undergraduate Academic Advising has been returned to UEPC and will carry-forward to 2019-20), 7 resolutions related to curricular matters, as well as a dozen other actions on curriculum and policy implementation that didn’t require Senate approval. An itemization of these items is included below.

Discussions related to the LMS evaluation, Academic Advising Policy, BS in Health Sciences, Instructional Materials Accessibility Policy, General Education Assessment, and GWAR-related issues were topics that especially required lengthy consideration. We could not have accomplished so much were it not for the thoughtful and careful consideration of issues by the UEPC members, and the willingness of members of the campus community to provide information and feedback. UEPC had many guests at our meetings, received sound advice and information from our Subcommittees and at Academic Senate, consulted with many departments and individuals, held forums, and were invited to gatherings of faculty, students, administrators, and staff. I especially appreciate the invaluable advice and insights provided by Lisa Bernardo, Director of Enrollment Services, on a variety of issues we addressed this year related to scheduling, registration, and enrollment. Such consultations and conversations are essential components of shared governance, and we hope that the policies and procedures we recommended reflect careful consideration of all perspectives, even as they cannot always align with the preferences or opinions of all (including the individual members of UEPC).

Prioritization of agenda items is always a challenge, and we did our best to balance items that were time-sensitive (curriculum, LMS contract) with on-going policy and procedural matters. We have many topics that are still in-progress or were never addressed, and while this is regrettable it was unavoidable given the number and complexity of carry-forward and new items added throughout the year. The establishment of the Multicultural Requirement Subcommittee and the Academic Technology and Learning Committee will help to redistribute some responsibilities away from UEPC, helping to ease the 2019-20 workload. Key items to be addressed in 2019-20 include priority registration for student athletes, matters related to “Core Competencies,” grading and grade appeal policies, academic dishonesty, probation and disqualification policies, and continuing discussions of the Undergraduate Academic Advising Policy. In Fall UEPC will receive reports on the Undergraduate Graduation Writing Requirement and the Multicultural Requirement, and will act on them as appropriate.

As chair, I wish to offer heartfelt thanks the committee for their extraordinary efforts to support teaching and learning, and ensure that we have policies and practices in place that support our institutional commitments. The members were: Robert Werling (Chair-elect), Martha Cuan, Tim



Held, Gerard Wellman, Brent Powell, Steven Wood, Jingyun Li, Nhu-Y Stessman, Chris Nagel, Michelle Nungaray, and Shawna Young.

And of course, the committee cannot offer enough praise for the work Sarah Schraeder does on behalf of the UEPC and faculty governance.

Policy/Procedural Items “Completed”

- Approved revision of the Assessment of Student Learning Subcommittee Charge
- Approved a special form/process to support exception to university-wide requirements tied to GE catalog year changes and transition to the new GE program.
- Recommended an Academic Calendar for 2021-2022
- **04/AS/19/UEPC** Incomplete Grade Reporting Policy – Approved by AS
- **05/AS/19/UEPC** Leave of Absence Policy – Approved by AS
- **12/AS/19/UEPC** Class Registration Closure/Late Add Policy – Approved by AS
- **13/AS/19/UEPC** Modification to the Course Time Module Policy – Approved by AS
- **14/AS/19/UEPC** Reading Day/Modification of the Academic Calendar Policy – Approved by AS
- **15/AS/19/UEPC** Creation of Multicultural Requirement Subcommittee – Approved by AS
- **16/AS/19/UEPC** LMS Evaluation and 2019 Contract Extension- Approved by AS
- **18/AS/19/UEPC** Instructional Materials Accessibility Policy - Approved by AS
- **19/AS/19/UEPC** Grading Option for Golden Four Courses - Approved by AS
- **20/AS/19/UEPC** Policy on Upper Division General Education -- Approved by AS

Program/Curricular Decisions

- Approved by UEPC, and sent to AS for Approval
- **22/AS/18/UWC/UEPC** Undergraduate Graduation Writing Assessment Requirement (GWAR) Implementation Policy (revised) – Approved by AS
- **01/AS/19/UEPC** Revision of 17-AS-17-UEPC General Education Goals/Outcomes Alignment – Approved by AS
- **02/AS/19/UEPC** Elevation of Kinesiology concentration in Exercise Science to a BS in Exercise Science – Approved by AS
- **06/AS/19/UEPC** Elevation of Art concentration in Art History to a BA in Art History – Approved by AS
- **21/AS/19/UEPC** Revision to GE Outcomes/KINS activity Course - Approved by AS
- **22/AS/19/UEPC** General Education Assessment Plan- Approved by AS
- **23/AS/19/UEPC** Acceptance of General Education Academic Program Review - Approved by AS

Approved, within UEPC only

- Program Title Revision: BS in Applied Leadership to Leadership Studies
- Program Revision: BS in Applied Leadership (now Leadership Studies)
- New Course Prefix: LEAD (Leadership Studies)
- New Minor: Leadership Studies
- Department Name Change: Computer Information Systems (CIS) to Management Information Systems (MIS)
- Program Revision: Kinesiology BA
- Creation of the Center for Applied Spatial Analysis (CASA)
- Approved updates to GWAR procedures (alignment with 22/AS/19/UWC/UEPC Undergraduate GWAR Implementation Policy, revised)



Multicultural Course Approvals

- CJ 4735 - Social and Legal Rights of Historically Disadvantaged People
- ETHS 2400 – Contemporary Race and Ethnic Studies
- ETHS 3225 – Black/African American Experiences
- ETHS 3275 – Chicanx and Latinx Experiences
- ETHS 3400 – Native American/Indigenous Experiences
- ETHS 3900 – Writing, Race, and Power (WP)
- ETHS 4200 – Racial and Ethnic Experiences
- ETHS 4040 – Education for Social Justice
- ETHS 4350 – Racial Inequalities in Education
- GEND 2040 – Introduction to LGBT Studies
- GEND 4170 – Gender and Sexuality in Popular Culture
- GEOG 3330 – Ethnic Geography
- THEA 4560 – Contemporary Latinx Theatre

Did Not Approve/Returned

- Bachelor of Science in Health Science (and associated concentrations in Environmental Health, Food Safety, Health Promotion and Health Administration). UEPC strongly supports the creation of the degree programs addressed in the proposals, but did not find that the proposals were ready for approval, noting particular concerns with the organizational/administrative structure and budget/staffing. The faculty/programs involved are working on new program proposals that will go through typical program approval processes.

Referred Items

- The University Writing Committee is charged with review of the GVAR requirements, with a report due in December 2019.
- The Ad Hoc Committee on the Multicultural Requirement is charged with review of the undergraduate multicultural requirement with an expectation of a Fall 2019 Academic Senate vote
- The Technology and Learning Subcommittee just completed review of the Online and Technology-Mediated Courses and Programs Policy. This will go directly to the Academic Technology and Learning Committee and not to UEPC.
- The Technology and Learning Subcommittee is addressing Technology Enhanced Active Learning Classrooms. When completed, this will go directly to the Academic Technology and Learning Committee and not to UEPC.

Not Completed/Carry-Forward

- **11/AS/19/UEPC** Revision to the Undergraduate Advising Policy/ASI Advising Resolution
- Priority Registration for Student Athletes
- Core Competency FLC Policy/Procedure
- Information Literacy –FLC Progress Report and Recommendations
- Disqualification and Academic Probation Policies
- Credit/No Credit Policy
- Grade Appeal Policy
- Academic Dishonesty Policy
- Warrior Day (when does the “half day” end, should this be a half-day?)
- Notifications Regarding Mandatory Course Materials (Connect, First Day, etc)
- 3000/4000-level course crosslists (may begin in Grad Council)



- UEE Winter/Summer Course Policies (SEC agenda item, with items to be referred to UEPC)
- Barnes and Noble Contract/Bookstore Advisory Committee

Ongoing Issues

- GE Batch Recertification will begin this year, as will the first year of the GE Assessment Plan, and UEPC will monitor/assist as needed to support policy and procedural matters.
- We continue to monitor issues related to the implementation of EO 1100 and 1110
- Efforts are underway to move many enrollment services forms to online formats and/or to revise the forms for greater clarity. Some forms are under revision in response to policy/procedural changes made this year (e.g. Leave of Absence, GVAR petition). We will continue to provide support to the review of documents as appropriate.

Not every item placed on the UEPC agenda is covered in this report. For a full record of the activities of the committee, see the distributed agendas and minutes at <https://www.csustan.edu/UEPC/agenda-minutes>