October 9, 2001 AS Meeting

Speaker Russ called the meeting to order at 2:34 p.m. It was MSP Filling/Farrar to approve the agenda as submitted. The September 25 minutes were amended by deleting paragraphs 5 and 11 on page 5. It was then MSP to approve the minutes of September 25 as amended.

REPORTS AND ANNOUNCEMENTS

a. Speaker/SEC (Russ)

Speaker Russ reported that Filling has organized a list serve for Senators and will create one for department chairs also in order to improve communications.

President Hughes spoke of her difficulty in attending Senate meetings regularly because of required attendance at the Executive Council and Board of Trustees meetings that conflict with the Senate meetings. She believes the President and the Senate are disadvantaged by the conflicts and suggested that the Senate give consideration to changing the meetings to Thursdays. Then she distributed the final roster for the search committee for Provost. The committee will consider two possible timelines, one being to complete the search on a fast track by the end of 2001 and the other being an extension into 2002.

The President also noted that the charge of the Committee to Review Budget Planning and Assessment is to review the structure, organization, and operations of the Budget Planning and Assessment Committee to include its history, mission, functions, composition, and operating procedures. The Committee will review 1) the strategic resource allocation document, 2) the multi-year budget planning proposal and other proposals that may be presented, and 3) methods of revenue distribution including strategies for possible reductions during times of economic downturn. The committee will forward its recommendations to the President by March 2002. Membership includes: Tom Young (chair), Provost Rhodes, V.P. Stephens, Roger Pugh, Roseann Hogan, Susan MacDonald and Steve Filling.

b. UEPC (Floyd)

Floyd explained the information sheet that describes the Draft Executive Order on Grade Symbols, Assignment of Grades, and Grade Appeals that will replace Executive Orders 268 and 320. Key changes are that 1) "IC" replaces "I" and may be used when a student who received an authorized incomplete fails to complete the required course work within the allowed time limit and 2) "IP" replaces "SP" (the definition remains basically unchanged). Withdrawals may be assigned prior to the last 20% of instruction rather than the last three weeks. Any of these changes are possible, but our campus would have to adopt them. Questions about financial aid must be answered. Russ noted that the issue would first go to FAC for review and recommendations, then to the Senate, and finally to the faculty for a vote.
Floyd added that the draft Academic Program Review document has been sent to the APR, GE, and Assessment of Student Learning subcommittees of UEPC. The goal is to implement changes this year.

Thompson questioned if an "IC" counts as a failing grade and Floyd replied affirmatively. Thompson further questioned if an "IC" could be assigned by an administrator rather than by the instructor and Floyd replied it would be assigned by the instructor.

c. **FAC (Towell)**

Towell advised that a faculty forum was held last Wednesday to gather input on the voting rights for non-tenure-track faculty. FAC will consider the feedback from the forum for a possible change in policy. One department has some concern because it has a large number of full-time lecturers who believe they should have the right to vote on all issues. FAC is looking seriously at this situation.

FAC is also working on the Administrative Review Policy. Faculty may still provide input.

d. **FBAC (Filling)**

Filling reported that FBAC will meet next week. V.P. Stephens has been invited to the next meeting. The DUR Report will return to the Senate on November 6.

e. **GG (Blodgett)**

Blodgett advised that the description for the position of Coordinator for the Graduate School (previously Graduate Studies) is in draft form. Mary Coker is retiring April 2002. The position has been reclassified as a full-time administrative position which requires an MA with a PhD preferred. The goal is to complete the search by February 2002. Blodgett announced that anyone on the Graduate Council or Senate may apply.

Blodgett reported that an assessment method for goals of graduate students is being developed. Klein presented the draft academic program review document. President Hughes and Provost Curry have approved the resolution to rename "Graduate Studies" as "Graduate School."

f. **SWAS (Sarraille/Thompson)**

Sarraille reported that the SWAS Report has been finalized and published: "The CSU at the Beginning of the 21st Century: Meeting the Needs of the People of California."

Three of the recommendations require legislative action: 1) provide opportunity for faculty to devote a minimum of one-fifth of their assigned workload to research, scholarship, and creative activity; 2) revise current budget formulae to restore and enhance the quality of education and to encourage new program development; 3)
authorize and provide appropriate funding to CSU campuses to offer the Ed.D. The full text of the report is available at:  http://bss.sfsu.edu/cherny/dr-com.htm

g. Provost/VPAA (Rhodes) no report

h. Associated Students (Johnson/VanRuiten)

Johnson reported that they are in the process of searching for a replacement of the ASI Administrative Director who resigned. An executive position was added to the President's Council because student leaders need help with committee assignments. Two goals are to involve more students in student governance and to revise the ASI Constitution.

INFORMATION ITEM

a. Parliamentary Procedures for Academic Senate Meeting

Thompson reviewed the attached parliamentary crib sheet which explains the process for moving, amending, and voting on a resolution. Russ thanked Thompson for compiling this information and stated her hope that Senators find the information helpful. Her goal is to move through the agenda quickly, but give all the opportunity to speak.

FIRST READING ITEM

a. 20/AS/01/SEC—Support for Teach-In

It was MS Sarraille/Filling:

Resolved: That Academic Senate, California State University, Stanislaus heartily endorse and promote the Teach-In facilitated by the local chapter of the California Faculty Association, and, be it, further

Resolved: That the Academic Senate urge students, staff, faculty, administrators, and community members to attend and participate in the Teach-In.

Rationale: Crucial outcomes of education are the ability to recognize, understand, critique, evaluate, and transform the conditions in which one learns and works. The Teach-In promotes these outcomes for all university stakeholders.

Sarraille explained that members of CFA, staff, and hopefully ASI will participate in the forum. Discussion will center around the future of the CSU. Sarraille encouraged faculty to send their students.

It was MS Nagel/Christopher to waive the rules and go to a second reading. Motion passed with 1 no and no abstentions.
Filling explained that the time from 10:30 to noon will consist of an open forum to provide an historical perspective, noon to 1:00 will include discussion with CSEA and Trades Council members during lunch, and from 1:00 to 3:30 informative films will be shown.

Sarraille stated that the event is organized by the CFA, but administrators are welcome to attend. Filling noted that this is an opportunity for anyone to speak about the future of the CSU.

Carroll stated that faculty need to be careful not to lend credence to the notion that faculty do not have long hours. Sarraille clarified that 'workload' is used in the MOU. Russ advised that we will began discussion on the workload/teaching load issue soon.

Burroughs inquired whether the teach-in idea has caused a conflict between CFA and the CSU. Filling stated that some people at the Chancellor's Office reacted negatively and sent a memo to campus Presidents. His understanding now is that the CSU and CFA have discussed this activity and have agreed to disagree about this event. This is not a labor event, but a discussion of the future of the CSU.

Thompson noted that the second resolved clause urges us all to attend and participate. Christopher added that teach-ins are generally a very effective way the University can respond to a crisis, but the major concern she hears everywhere is that people are afraid to have teach-ins or to discuss current issues. The teach-in should link students and the community with our situation and could have positive effects. We must preserve academic freedom.

Zarling pointed out that the press has access to the administration on campus and at the Chancellor's Office, not to the CFA or faculty. Christopher reminded Senators that most campuses in the CSU are holding teach-ins. Russ added that our resolution is very inclusive of the administration and others. In addition, Filling stated that talking to our students about what we are doing and why is a good educational exercise and Kobus noted that our Mission Statement talks about creating a learning environment which encourages students to expand their horizons.

The question was called and the vote on the resolution passed with 1 no and 1 abstention.

**DISCUSSION ITEMS**

a. Ex-officio, non-voting Vice President of Business and Finance on Academic Senate

Russ noted that any change related to the above item would require a constitutional amendment. It would first go to the Faculty Affairs Committee to draft the language and then to a General Faculty vote.
Vice President Stephens explained her rationale for wanting to be a part of the Academic Senate. She noted the importance of communication between her office and the Senate and said that receiving notice of meetings and agenda materials in advance would be very helpful. She further stated that she knows she would be expected to attend Senate meetings, contribute to discussions that deal with her area, and even propose agenda items. Currently she has no formal means to communicate with the Senate early to let it know what her office is doing. If she had an official role in the Senate, she would be obligated to attend.

Potter stated that he discussed this issue with colleagues in his department and they felt V.P. Stephens already can attend meetings at any time, so that the need for this language seems unclear. Almy declared his support of the Vice President's request. Communication is important and, when we discuss matters related to business and finance, her attendance would be helpful. Sarraille stated that this addition would mirror what they do at the Statewide Senate. Stephens explained that she would have conflicts at times and might not be able to attend all meetings, but she would send a representative.

Russ called for a straw vote. Thirty Senators voted to approve. This issue will be sent to the Faculty Affairs Committee for a possible constitutional amendment.

b. Assessment

Russ reported that recently Roseann Hogan, Assistant Vice President for Institutional Research and Assessment, attended an SEC meeting to discuss assessment. Hogan distributed a Mission Statement and overview of her office. The Mission Statement reads: "To provide timely, accurate and objective decision support to the CSU Stanislaus leadership, including Vice Presidents, Deans, Department Chairs and Faculty; to provide leadership in meeting assessment and accountability requirements; to provide a central repository for institutional data; and to provide data that communicates effectively the role and character of the University to students, alumni, and the public."

Russ stated that when Executive Vice Chancellor Spence was on campus recently, assessment was discussed. Concerns were what is assessment, what is required, and what does WASC want? One of the issues brought up was that faculty are overburdened with demands of assessment. Russ asked Senators to return to their departments and discuss the issue of assessment. On October 23 we will have Hogan address the questions Senators raise.

Christopher noted that some have found Hogan's office very unsatisfactory in supplying information requested. Russ stated that this issue has come up in discussions. Floyd pointed out also that assessment relates to revision of academic program review and the impact on the process since the management has been transferred to her department.

Russ advised that we will set aside time to discuss assessment, not just have a presentation. Thompson stated we need to discuss how assessment interfaces with governance. He is interested in how the office of Institutional Research and Assessment
might be thinking about running the assessment program. How assessment of student learning and G.E. interface with governance is not clear.

MacDonald questioned the consequences if faculty do well in assessment and then are expected to perform extraordinarily, even with budget deficits. Russ stated that the Executive Vice Chancellor emphasized we are not required to do more assessment. We need to see where the requirement is coming from since there is no mandate from the Chancellor. It might be a local requirement.

The entire packet of information Hogan sent to the SEC will be sent to Senators over the new list serve.

**OPEN FORUM**

Ferriz questioned the habit of moving to a second reading on a first reading date. This procedure does not give him time to discuss matters with colleagues in his department. Russ replied that from time to time we need to move to a second reading because of time constraints, but doing this at the last two meetings is a rare occurrence. Zarling agreed, stating that he has been a Senator for a number of years, and this action is rarely taken.

Meeting adjourned at 3:35 p.m.