

California State University, Stanislaus
Graduate Council
Meeting Minutes
May 3, 2019

Members: Matt Cover (chair), Umar Ghuman (chair-elect), K. Baker, K. Kidd, R. Weikart, C. Martin (via Zoom), S. Wood, S. Neufeld, D. Bukko, J. Garcia, R. Bhaduri, S. Young, D. Avalos

Ex-Officio: Tomas Gomez-Arias

Guest: E. Littlepage, M. Perez, S. Schraeder (recording), S. Wooley

Excused: V. Cortez, A. Dorsey, P. Hauselt

- I. **Call to Order.** M. Cover called the meeting to order at 2:06 p.m.
- II. **Approval of Agenda.** The agenda of April 18, 2019 was approved with modifications. S. Young moved, U. Ghuman seconded, and the committee affirmed to make an amendment to the agenda to add a new business item: Discussion of Catalog Language of Percentage of 5000 Courses and Inclusion of 3000 Level Courses in Graduate Programs.
- III. **Approval of the Minutes.** The minutes of March 7 and April 18, 2019 were approved as distributed.
- IV. **Information, Announcements, Reports.** Welcomed Erin Littlepage. S. Young shared save the date for New Graduate Student Welcome Event.
- V. **Old Business**
 - A. **Academic Program Reviews (APRs).** The Graduate Council response for the Master in Social Work APR was reviewed and discussed by the committee. Based on the review of the Social Work Department's self-study, and the successful reaccreditation, the program continues to flourish and meet the needs of their students. S. Young motioned, U. Ghuman seconded, and committee unanimously voted to approve the recommendation. J. Garcia thanked the subcommittee members for their thoughtful work. M. Cover discussed the committee's recommendations for the substitution for a self-study form. Recommended that additional feedback be provided here.
 - B. **Re-Certifying Graduate Writing Courses.** Deferred.
 - C. **Graduate Education Action Plan.** The committee reviewed the current Graduate Education Action Plan and suggested several minor updates. S. Young will share an updated plan.
- VI. **New Business**

- A. Graduate Council Meeting Schedule for 2019-2020.** The committee discussed the draft meeting schedule and members will share any feedback with U. Ghuman or S. Schraeder. A finalized schedule will be sent to all members before the end of the semester.
- B. DRAFT Graduate Council Committee Report, 2018-19.** M. Cover asked members to share feedback regarding the draft Graduate Council Committee Report for 2018-2019 by Monday, May 6, 2019.
- C. Discussion of Catalog Language of Percentage of 5000 Courses and Inclusion of 3000 Level Courses in Graduate Programs.** S. Young shared that last time the two policy related questions were discussed (3000/4000 and 50/70% requirement) was in 2010. The Chancellor's Office has confirmed it was a recommendation but it was never implemented as actual policy. The Academic Senate Office confirmed no campus policies reflected a change in percentage. Young is reporting back that this is not official policy. Young and Bernardo are currently updating the 2019-2020 Academic Catalog and are seeking guidance about if the current catalog language that specifies the 70% should be changed to the policy approved 50%. K. Baker moved, it was seconded, and the committee unanimously approved to change the percentage language to match Title 5 with the clause "unless specified by the graduate program."

VII. Tabled Business

- A. Course Time Module Scheduling Policy Review.** Tabled until further campus discussion.

VIII. Other. This is the final meeting for 2018-2019 academic year.

- IX. Adjournment.** The meeting adjourned at 4:01 p.m.

X. Action Items

Description	Assigned To	Notes
Update Graduate Education Action Plan/Progress Chart for further discussion and share any additional feedback regarding revisions.	S. Young and Program Directors	