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California State University, Stanislaus
Environmental Health and Safety Board
MINUTES FOR: October 16, 2009

I. Called to Order: 10:10 am

II. Members Present (10/09):
   - Kellie Marshall, EHSEM/UPD
   - Michele Gordon, Chemistry Dept.
   - Michael Chavez, Unit-5/Facilities
   - Dr. Ted Wendt, Faculty Affairs
   - Dr. Bruce Wilbur, Student Health
   - Barney Gordon, OIT
   - Gilbert Luna, Unit-6/Safety Steward
   - Neil Jacklin, Unit-9/Biological Sciences
   - Abel Abrego, Student Representative
   - Ajamit Jhalli, Student Representative

   Members Absent (10/09):
   - Amy Thomas, EHSEM/UPD
   - Dr. William Bourns, Unit-3/CJ
   - Clarissa Lonn-Nichols, Unit-4/FMP
   - Marlys Knutsen, Unit-7/CIS
   - Kelly Mode, Human Resources

III. Accepted minutes from last quarterly meeting 7/17/09

IV. Old Business
   A. Laptop Computer Power Stations – As of this date no solutions have been presented regarding the use of power outlets by students for laptop use. Neil Jackson raised the issue specific to Naraghi Hall where students are plugging into outlets originally intended for display cases. The cords are stretched across areas to pillars located in the buildings. Neil suggested that until display cases can be afforded and purchased, a simple fix would be to place blank covers over the outlets thus disabling their use. It was also brought to the attention of the committee that this laptop power issue is a huge concern in the Mom’s dining facility where students will stretch power cords across the room.
   B. Hazard Communication – Barney Gordon presented information on the Sentry 101 duress alarm system for possible use by the Chemistry Department. He presented the material to Dr. Jane Bruner, Interim AVP for Academic Resources. Dr. Bruner liked the suggestion and stated that there was the possibility of using LEED certification grant funds to purchase the alarm system. Barney Gordon will be following up with Dr. Bruner on the possible purchase.
   C. University Circle Entrance – Michael Chavez reported that the signage issue at University Circle has been resolved. Signs have been posted and arrows indicating direction of travel have been painted on the roadway.

V. New Business
   A. Student Injuries – Members reviewed non-confidential data of Fiscal YTD injury reports
   B. Employee Injuries – Members reviewed non-confidential data of Fiscal YTD injury reports
   C. University Police Daily Log – Members reviewed public information log of University Police activity. Kellie Marshall noted and explained the difference in appearance is due to a new computer program for data entry
   D. Evacuation Drill After Action Report – Kellie Marshall shared the overall results from the campus wide drills and noted that such improvements have been made in evacuation times that now Facilities Services does not have time to tour the buildings and check on status of alarms. Will be corrected for future drills
   E. Campus Fire Alarm Monitoring System – The on-site Fire Marshal recently raised questions regarding response from Turlock Fire Department and how they respond to campus fire alarms. This has prompted a change in SOP's for fire alarms on campus and a review of the campus fire alarm systems was conducted.
   F. Seasonal Flu Shots – Dr. Wilbur gave a brief presentation regarding the season flu shot and the H1N1 flu shot. He reported that there have been higher than normal student cases of flu on campus recently.
   G. Communication to the campus community – Questions were raised on the communication efforts to the campus community regarding safety issues on campus. Barney Gordon suggested that a quarterly safety newsletter be created. Kellie Marshall indicated that there had been one in the past but did not know why it had been stopped. Kellie Marshall to research further and report back to the committee at its next meeting.
   H. An e-mail message from the Human Resources Workman’s Comp Coordinator was read expressing the concern about tensions running high for staff, faculty and students. It was suggested that the committee could speak to others on campus about making extra efforts to treat each other well during these difficult times. And it is more important than ever to take a breath and treat each other with respect and courtesy.

VI. Adjourned at 11:10 am

NEXT QUARTERLY MEETING: Friday, January 22nd