



California State University, Stanislaus

Multiple Subjects Credential Program (Elementary School Teaching)

Informational Pamphlet

Contact us at the Turlock Main Campus or Stockton Campus.

TURLOCK CAMPUS

Department of Teacher Education
Demergasso Bava Hall, Rm 330
801 West Monte Vista Avenue
Turlock, CA 95382
(209) 667-3357

Co-Coordinators: Mary F. Borba, Ed.D. & Anne Weisenberg, Ed.D.

STOCKTON CAMPUS

California State University, Stanislaus
612 E. Magnolia St.
(Magnolia at California St)
Stockton, CA 95202
(209) 467-5300

Contact us at: Teacher_Ed@csustan.edu

See our webpage for resources and links to assist in completing your application and for dates/times for attending an information session:

<http://www.csustan.edu/TeacherEd/pages/CredentialDegreeInfo/MultSubjCredProg/info-seminars.html>

FREQUENTLY ASKED QUESTIONS

How Long Does It Take to Complete the Program?

Full-time students can complete the program in one year. Students who start in summer can be finished by the end of May of the same school year. Students who begin in January can be finished by the middle of December. Part-time students will take longer. The program is 35 units which includes student teaching.

How Much Does It Cost?

Full-time students will pay about \$8,000.00 in total tuition. This is the total for the whole program with books costing extra (about \$700). These payments are spread out over four pay periods at the beginning of each semester, summer, and winter term.

Are Courses Offered at Night or Weekends?

We offer the complete credential program courses in the evening in Turlock and Stockton. We also have morning options in Turlock. The only part of the program that cannot be completed in the evening is the student teaching the last 14 weeks of the program. Currently, we do not offer weekend courses.

Can I Take Only a Few Courses Each Semester?

Many of our students take courses on a part-time basis. Generally, we advise students to try to complete at least two courses per semester – but students can take less if this is what is best for them. However, the 14 weeks of student teaching must be completed on a full-time basis.

How Long Is Student Teaching? Who Finds the School? Do We Get Paid for Student Teaching?

Student teaching is 14 weeks long and takes place the last semester of the program. The University finds the placement for the student teacher. Whenever possible, it is our goal to place all student teachers in schools in the towns where they live. Student teachers are not paid and must pay tuition for the student teaching units and supervision.

Is It Possible To Student Teach Part-time?

Yes, the Integrated Program allows students to student teach part-time for a full year and take courses part-time while student teaching. In this way, theory and application are integrated throughout the whole program. Students must pass all parts of CSET Exams before being considered for the Integrated Program.

Do You Have Paid Internships?

Yes, CSU Stanislaus has intern agreements with most school districts in San Joaquin, Stanislaus and Merced Counties. Intern teachers do not complete student teaching; their paid intern teaching replaces student teaching. Students may also be hired as long-term substitutes and obtain pay and credit for student teaching at the same time. Consult the program Handbook for details on this option.

Do You Offer Assistance in Passing the TPA, CSET, and RICA Exams?

Yes, assistance is provided for students having difficulty passing these exams. The preparation for the RICA and TPAs is integrated into the coursework. Contact Teacher Recruitment for CSET workshop information at 209-667-3589.

Is Your Program Accredited? What Happens If I Want to Teach in Another State?

CSU Stanislaus is fully accredited by the California Commission on Teacher Credentialing (CCTC) and by the National Commission on Accreditation of Teacher Education (NCATE). Therefore, you can be assured that your program meets the highest State and National Standards. If you go to another county or

state, you will have university transcripts that detail the courses and program that you completed. No other program in this region can offer you both national accreditation and university transcripts verifying your program.

How Many Students Do You Admit Each Semester? Do You Reject Many Students?

CSU Stanislaus is committed to admitting as many qualified students as possible. With the most recent State budget crisis, the MSCP has been reduced in numbers. Presently, Stanislaus admits about 120 students for summer/fall start and 90 for winter/spring start.

Introduction

This pamphlet is designed to provide an overview of the requirements for a Preliminary Multiple Subjects Teaching Credential.

Tips on Increasing Your Chances of Being Admitted Promptly

To increase the possibility of getting the course times and locations of your first preference, follow these guidelines:

- 1) **Early Application.** Applications will be stamped in the order that they are received. *It is best to deliver your application in person rather than having it sent by mail. Mailed applications will be stamped with the date and time they arrive in the Department of Teacher Education.* If you do not meet the GPA requirement, do not bother to apply.
- 2) **Complete file.** Incomplete files will not be accepted. Applicants usually have the most problem obtaining official transcripts and letters of recommendation. It is required that you have the sets of the transcripts from all colleges and universities (except CSU Stanislaus) sent directly to you. Keep the transcripts in the sealed envelope and include these in your application folder.
- 3) **Passage of CSET:** Multiple Subjects Exam and CSET: Writing (or CBEST).

Where to Submit Your Completed Application

Submit Completed Applications to:

Credential's Processing Center in Turlock in Demergasso-Bava Hall, Room 303 or Stockton Campus office in the Acacia Court Building. In Turlock & Stockton, submit application between 8:00 a.m. & 5 p.m., Monday through Friday.

Applications will be stamped with the date that they are turned in. If an application is mailed, the date and time will be that at which it is received in the Department of Teacher Education (which may be several days after the time it arrives in the University mailroom).

When to Apply to the Credential Program

You may apply to the credential program 1) if you have already completed a bachelor's degree (BA or BS) or 2) if you are close to completing your degree (generally, in the last semester of the BA/BS program).

Applications are made about six months prior to the beginning of the semester. That is, we begin accepting applications mid-February for the Summer Term and/or Fall Semester and the middle of September for the Winter Term and/or Spring Semester. There is a Priority Application window of one

week when we first begin to accept new applications. This is followed by a month of regular applications. However, we continue to accept applications after the Priority Week for as long as there is room in the program.

Application Procedures

The application forms are available on the Turlock campus in the Department of Teacher Education in DBH 330, at the office on the Stockton campus, and on-line at <http://www.csustan.edu/TeacherEd/pages/CredentialDegreeInfo/MultSubjCredProg/index.html>.

Applications are submitted six months prior to the semester in which the student plans to enroll. For the Fall semester, the program begins accepting applications in mid-February and for Spring semester in mid-September.

Application procedures are as follows:

- submit completed application packet (see the Application Form for exact contents)
- attend an orientation session to the Program
- be interviewed by a committee composed of University professors and representatives of local school districts.

Program Starts: When to Begin the Program - Winter and Summer Terms

Students at CSU Stanislaus can begin the Credential program at two points during the year. It is recommended that students 1) begin the credential program in the Summer Term and continue taking courses through the Fall semester and then student teach in Spring semester OR 2) that students begin taking courses in Winter Term (January) and continue taking courses through the Spring semester and student teach in the Fall semester. If this is not possible, students may begin the program in Fall or Spring semesters.



Description and Overview

NOTE: STUDENTS WHO ENTER IN SPRING 2004 AND BEYOND WILL ENTER AN SB 2042 CREDENTIAL PROGRAM DESCRIBED HERE. THIS CREDENTIAL IS DIFFERENT FROM THE PREVIOUS RYAN CREDENTIAL PROGRAM.

Note: There are no “catalog rights” in credential programs. Requirements are subject to changes and are set by the California Commission on Teacher Credentialing, the California State University, and by CSU Stanislaus. Students must meet the present requirements for the credential. This booklet outlines the present requirements at the time of its revision.

This credential authorizes the holder to teach:

- all subjects in self-contained classes from kindergarten through high school

- “core” classes in middle/junior high school and high school

In practice, most holders of the Multiple Subject Credential teach in grades K-6, with a substantial number teaching “core” classes in grades 7-8.

Emphasis in the Multiple Subjects Credential Program

CSU Stanislaus offers the following emphases (specializations) in the Multiple Subjects Credential, for students who are qualified for them. These emphases do not require extra courses. They are:

- BCLAD (Bilingual, Cross-cultural, Language, and Academic Development) - prepares holders to teach in bilingual or immersion classrooms, as well as English-only classrooms. BCLAD emphasis is available in Spanish. Candidates for the BCLAD must be able to **speak, read, and write Spanish** as demonstrated in a test offered by the Department of Teacher Education. BCLAD students must take a language proficiency test to determine entry-level proficiency for the MSC Program. Contact the Department of Teacher Education for test date, costs, and registration procedures.
- Certificate in Primary Language Support – This certificate has no legal bearing, but can be used in an application to demonstrate preparation to support students who are English learners by providing instructional support in the primary language. Candidates for this certificate must demonstrate ability to speak the languages Spanish, Hmong, Lao, Vietnamese, Cambodian (Khmer), Portuguese, Punjabi or Assyrian, but do not have to be able to read and write the language.

Basic Program Description: Traditional Program

The Multiple Subject Credential Program consists of three parts: 1) Co-requisite Courses, 2) Program Courses, and 3) Student Teaching. Full-time students can complete the program in one year. Students may also complete the program on a part-time basis, but must be prepared to be full-time students during the final semester in order to complete student teaching. Student teaching at CSU Stanislaus requires a placement of 14 weeks at a school site. All placements begin when the school day begins. Students are assigned to the school all day (M-F) and come to one of the campuses one day per week to take a three-hour course on classroom management and professional practices. The credential program assigns the school and makes every effort to make the placement near each student’s place of residence.

Before students in the traditional credential program can begin student teaching, they must complete all co-requisite requirements, and pass CSET Multiple Subjects Examination and CSET Writing Examination (CBEST accepted in lieu of CSET Writing and must have 41 or better in writing section). They must also complete program courses with a "B" average and no grade lower than a "C" in order to advance to the Student Teaching Semester.

All students (non-emphasis or BCLAD emphasis) are required to have knowledge in second language learning and acquisition and experiences teaching English learners.

Integrated Methods and Practice Program

The Integrated Methods and Practice Program offers students an opportunity to student teach part-time for a full year and to take courses at a slower pace. Rather than having all the coursework completed before full-time student teaching, in the Integrated Program, students take courses concurrently with part-time

student teaching. At the end of the year, students will have completed the same requirements as the basic program; however, theory and practice were integrated throughout the full year. Students must pass all parts of the CSET Examinations to qualify for this program. Placements begin only in August and students must commit for the full year. If interested, students may request this option at the MSCP Orientation meeting held before Program interviews.

Basic Program Description: Teaching Internship Program

The teaching internship program permits students in the Multiple Subjects Credential Program to obtain employment as a teacher in collaborating school districts while completing the requirements for the Preliminary Credential. Interns must still complete all the courses and tests in the Credential Program. The only difference is that interns do not have to complete student teaching; they receive credit for student teaching from their paid intern teaching position.

Please read the section on Teaching Internships for information on the requirements to be an intern, course sequence for interns, etc.



Program Requirements

Please note that there are five sets of requirements: general requirements, competency requirements, pre-requisite requirements, co-requisite course requirements and program course requirements. The general requirements, competency requirements, pre-requisite, and co-requisite course requirements may be transferred from other colleges/universities. The program course requirements are the same for each area of emphasis with the exception of the reading methods course.

I. General Requirements

1. Application & Admission to CSU Stanislaus and the Credential Program – Requires 2 Separate Applications, Fees, and Transcripts

The application to the University is separate from the application to the Credential Program. Credential applicants must already be CSUS students or have applied to the University at the time they apply to the credential program. Applications to the University must be submitted electronically. Go to the following site to begin the University application process:
<http://www.csustan.edu/TeacherEd/pages/CredentialDegreeInfo/MultSubjCredProg/FormsPublications.html>

Application to the University requires a **separate set of transcripts** and separate fees from the credential application. If students graduate while in the credential program, they must reapply to the

University in a timely manner (about six months prior to graduating) and be readmitted as graduate students to continue in the program.

Applications to the Multiple Subjects Credential Program must be submitted by mail or in person to the Credentials Processing office in DBH 301 on the Turlock Campus or the Stockton Center in the Acacia Bldg. There is a \$30 credential application fee and a \$55 Graduate application fee.

2. Grade Point Average (GPA) Requirements for Admittance

The required GPA is 2.75 in the last 60 units OR 2.67 overall.

3. Tuberculosis Clearance

Students must show proof of having completed a screening for tuberculosis in the last 4 years.

4. Certificate of Clearance

Applicants must submit fingerprints via “livescan” and be “cleared” before working with students. The clearance is processed through the California Commission on Teacher Credentialing (CCTC). Background checks are conducted by the California Department of Justice and the Federal Bureau of Investigations (FBI). When “cleared,” a student will receive an email verifying the “Certificate of Clearance” (which may take several months to arrive). **Note:** Liberal Studies majors and others who have been fingerprinted, but do not have a “Certificate of Clearance” from the California Commission on Teacher Credentialing, must be fingerprinted again. Applicants with a **valid** Emergency Teaching Credential/Permit **OR** a Child Center Permit already have a “Certificate of Clearance” and do not need to reapply for the “clearance.” To print new copies of the application for “clearance” can go to <http://www.ctc.ca.gov/credentials/leaflets/41-LS.pdf>

To apply for a Certificate of Clearance online simply follow these steps:

1. Obtain a credential application form from the online page of CSU Stanislaus at <http://www.csustan.edu/TeacherEd/pages/CredentialDegreeInfo/MultSubjCredProg/FormsPublications.html> or pick up a packet at the Turlock Teacher Education Office or the Stockton Campus Office.
2. Take the three copies of the Livescan 41-4 form included in the application packet to the operator where the prints will be imaged (the University Public Safety office in Turlock or a County Office of Education. For a listing of Livescan locations go to <http://caag.state.ca.us/fingerprints/publications/contact.html>. To print new copies go to <http://www.ctc.ca.gov/credentials/leaflets/41-LS.pdf>
3. Go to the California Commission on Teacher Credentialing online Direct Application site at <https://teachercred.ctc.ca.gov/teachers/index.jsp>. **CLICK ON “Direct Application (non-Recommendation Only)”** - found on the left side of the page.
4. Complete the online application. Using a VISA or Mastercard debit or credit card, pay the authorized transaction fee of \$29.50.
5. Immediately following the successful submission of the online application, an e-mail will be sent containing a confirmation number and a link to the Track Payment web page. **PRINT OUT THIS EMAIL AND PLACE IT IN YOUR CREDENTIAL APPLICATION FORM TO VERIFY THAT YOU HAVE COMPLETED THIS STEP IN THE PROCESS.**

The normal processing time for the fingerprint and character and identification process is one to three days. If the individual must be reviewed by the Commission’s Division of Professional Practice, the process will take longer to allow for the review process. The online file will indicate that the application is pending additional evaluation.

Certificates of Clearance issued on or after February 28, 2005 are valid for five-years. Individuals may view the status of their Certificate of Clearance application on the Look-up and Status page at <https://teachercred.ctc.ca.gov/teachers/PersonalSearchProxy>.

Applications submitted prior to 4:00 p.m. PST will display on the website the following day at approximately 2:00 p.m. PST or later. When requirements for issuance of the Certificate of Clearance are completed, an email will be sent informing the individual that the document has been granted and can be viewed in 48 hours on the Look-up and Status page at <https://teachercred.ctc.ca.gov/teachers/PersonalSearchProxy>. Additional information regarding the Certificate of Clearance may be obtained by visiting the CCTC website at <http://www.ctc.ca.gov/credentials/how-to-apply.html>.

II. Competency Requirements

1. CSET Multiple Subjects & CSET Writing Skills Examinations - www.cset.nesinc.com

With their application, all candidates must submit proof of passage or registration to take three subtests of the CSET Multiple Subject Examination (Submit photocopy/printout of registration) and CSET Writing Skills. Passage is required by the MSCP application deadline. Candidates in the CSUS Liberal Studies programs do not have to pass in order to be admitted at this time, but must submit proof of taking at least **one subset** of CSET Multiple Subjects and also CSET Writing Skills.

Passage of all three subtests of the CSET: Multiple Subjects and CSET: Writing Skills is required the semester before student teaching. Passage of CBEST is accepted in lieu of CSET Writing Skills Examination if writing section is 41 or better.

Note: Candidates who take CSET 2-3 times and are not close to passing should consider taking courses in the areas tested to improve their skills prior to retaking the test. Candidates should request that CSU Stanislaus receive electronic verification of scores (no paper verification will be necessary). If this is not possible, candidates must submit actual paper transcripts as verification of passing.

2. Reading Instruction Competence Assessment (RICA) - www.rica.nesinc.com

This test assesses a candidate's knowledge of how to teach reading. It is advisable that credential students take this exam only after completing the credential program course on how to teach reading (EDMS 4110). When you register, request that CSU Stanislaus receive electronic verification of passage (no paper verification will be necessary). If this is not possible, you must submit actual paper transcripts as verification of passing. This test is an exit requirement.

3. Teacher Performance Assessments

The CA TPA is a new assessment requirement for all teacher candidates studying for a teaching credential. The assessment is designed to give candidates the opportunity to develop, refine, and demonstrate teaching knowledge, skills, and abilities during the teacher preparation program. The assessment is designed to be both formative and summative. Preparation for the TPAs is integrated into the core classes (EDMS 4110, 4121, 4130, 4140, 4150). A special TPA orientation will be provided for all students at the beginning of each semester.

3. OPTIONAL – Preliminary Educational Technology Requirement Exam - www.cset.nesinc.com

In order to obtain your Preliminary Multiple Subject Credential you must meet the Preliminary Educational Technology Requirement. This requirement can be met in one of two ways:

- a) Pass the two subtests of the **Preliminary Educational Technology Requirement Examination**.
www.cset.nesinc.com. OR

- b) Take EDIT 4170 Educational Technology Foundations course for 2 units after being admitted to the credential program



III. Pre-requisite Requirements (Prior to Beginning MSCP Courses)

These requirements must be met prior to taking courses in the credential program, but do not have to be met prior to submitting an application.

1. English Composition

There are two ways to meet this requirement:

- a) Complete an upper-division English composition course that is listed as a "WP" in the CSU Stanislaus course catalog, or having passed equivalent test or completed equivalent course at another university OR
- b) Obtain a passing score on CSET Writing Examination. Score transcripts for the CSET must be submitted to the Credentials Processing Center Office if the CSET score is used to meet this requirement. Passing score in CBEST is accepted in lieu of CSET Writing with a 41 or better in the writing section.

2. Early Field Experience

Students must complete 45 hours of observation and have experience working with students in classrooms (grades K-6) prior to being admitted to the credential program. These 45 hours may be from required observations completed in courses, volunteering in a classroom, or from employment as an instructional aide, tutor, or substitute teacher, regular teacher, or other equivalent experience.

3. Entry-Level Basic Computer Competency

The California Commission on Teacher Credentialing requires that students applying for entry into multiple subject or single subject credential programs demonstrate proficiency with technology. This requirement can be satisfied in one of two ways: by completing a computer course (almost any computer course counts) or by submitting documentation which demonstrates knowledge of word processing, Internet usage, presentation software, and email usage as noted on Form VI in the Application Packet.

- 4. Pass CSET Examinations** – Candidates must pass all three subsets of the CSET Multiple Subject Examination and CSET Writing if they are not Libs Majors. See note above in #1 – CSET for details.

- 5. Pass Examination.** Passage of CBEST accepted in lieu of CSET Writing Examination with a 41 or better in writing section.



IV. Co-requisite (Concurrent) Course Requirements

All of these co-requisite courses should be completed prior to admittance to the credential program, but may be taken concurrently and completed before student teaching.

- 1. American Government/Constitution** - PSCI 1201, *American Government* or equivalent from another university/college. If the equivalent of this course was passed by exam, the results must be posted on an official college transcript and submitted with the Multiple Subject Credential Program application. (Equivalent courses at local Junior Colleges are as follows: MJC - POLSC 101, 102, or 110, HIST 101; Delta College - HIST 17A, 27, or 30A, POLSC 1; Merced College- HIST 17A, POSC 1; Columbia-PLSC 10). **Note: Students who earned their B.A./B.S. at a California State University are automatically given credit for this requirement since it is a requirement to earn the degree.**
- 2. Child Development** - PSYC/CDEV 3140, *Human Development I: Childhood OR Nursing 1040 Human Development Over the Lifespan* or equivalent (may be lower division) (Equivalent courses at local Junior Colleges are as follows: MJC – Psych 141 or Child Develop 103; Delta College – FCS 21; Merced College – FSCS 9 or 29, Psych 9 or 29; Columbia – CHILD 1 or Psych 10)
- 3. Second Language Experience**
Non-BCLAD emphasis (Not doing Bilingual Credential) - Applicants should consult the “Options for Completing the Second Language Experience” form included in the Program Handbook for alternative experiences that count toward meeting this requirement (there are 16 options). Generally, it is 3 units of foreign or sign language or 2 years of high school foreign language (same language). If you must take a class, consider Spanish 1000 offered in the early summer session at CSUS and during fall and spring terms.

BCLAD Emphasis– Pass Language Proficiency Exam - Students will take a proficiency test prior to or upon admittance to the program. Check the Teacher Ed web site for information on how to register. There is a fee for taking this test.



V. Credential Program Course Requirements – 35 units

Note: EDMS 4100 and 4150 may be taken prior to formal admittance to the credential program. All other courses can only be taken after being admitted to the program. It is recommended that EDMS 4100 be taken early in the Program.

Winter/Summer Terms

EDMS 4100 Foundations of Education in a Diverse Society (Note: EDUC 4200 Diversity and the Classroom meets this requirement)	3 units
EDMS 4150 Methods of Multilingual Education (Note: EDUC 4400 Foundations of Multilingual Education meets this requirement)	3 units
EDIT 4170 Educational Technology Foundations*	2 units
HLTH 4165 School Health and Safety	1 unit
EDSE 4160 Foundations of Special Education	1 unit

(*Note: Passage of the two subtests of CSET Preliminary Educational Technology Requirement Examination meets this requirement – register at www.cset.nesinc.com)

-There are a limited number of sections in Summer and Winter terms of EDSE 4160, HLTH 4165, & EDIT 4170. It is advisable that students plan on taking these courses during the regular semester, if unable to register for summer or winter.

Semester 1 (Fall or Spring) - BCLAD courses indicated on the online class schedule.

Reading/Language Arts Methods – Take one course, depending on program emphasis: EDMS 4110 Reading/Language Arts Methods: English Instruction EDMS 4111 Reading/Language Arts Methods: Spanish Bilingual EDMS 4112 Reading/Language Arts Methods: Primary Language Support	5 units
EDMS 4121 Mathematics Methods	3 units
EDMS 4130 Science and Health Methods	3 units
EDMS 4140 History/Social Science and Visual and Performing Arts Methods	3 units

-If students take more than 16 units, they must obtain permission to take an “overload” with a signature from the Teacher Ed Chair or MSCP Coordinator on the Add/Drop Enrollment form.

Semester 2

EDMS 4190 Student Teaching Practicum I	3 units
EDMS 4191 Student Teaching Practicum II	5 units
EDMS 4180 Classroom Management/Professional Standards (completed during student teaching semester)	3 units

(Students are allowed to take EDMS 4100, EDMS 4150, EDIT 4170, EDSE 4160, HLTH 4165 during student teaching if they were unable to fit any of these into the previous schedules. However, no more than 3 extra units are allowed.)

TOTAL UNITS	35 units
--------------------	-----------------

This is a full and challenging year. It may be necessary for some students who need to work full or part-time to take these courses over three semesters rather than two. Students must plan for many hours of required fieldwork outside of class in schools doing lessons and observations.