How to Register for TaskStream

1. Log on to www.TaskStream.com
   a. Click the “Create or Renew Account” link

2. Select “Create a new TaskStream subscription”

3. Enter the key code provided at the orientation or email the TPA office (my_tpa@csustan.edu) to request one, then click “Continue.”
4. Select “Teacher Education” from the Department pull-down.

5. Another pull-down menu will appear. Please select the choice that matches your program (Multiple Subjects [MSCP] or Single Subjects [SSCP]) and the current semester, then click “Continue.”

6. Begin entering your personal information.
   a. Items to note:
      - You MUST include your Student ID number; you will NOT be placed into your Tasks if this is left blank!
      - Please DO NOT check this box
      - Use an email account that you check regularly; score notifications will be delivered here!
If you are in the Multiple Subjects Credential Program, you will choose: 12. Liberal Studies.

If you went through a Liberal Studies program, select “1. Approved Subject Matter Program;” otherwise, select “2. CSET.”

Please indicate the term that you began your credential program.

If you are working on your FIRST credential, please select 8 and 20, “I am working on my initial credential.”
In summary, you are agreeing to:

1. Allow your responses to be used anonymously as models for future candidates.
2. Allow your responses to be used anonymously as rubric scores to train assessors.
3. Allow your responses, along with other data in research studies, to explore teacher preparation research questions.
4. Allow your responses to be summarized with your name confidentially, but without scores, and sent to your BTSA Induction support provider to assist in creating a more customized induction plan for you.

7. This is your user agreement with TaskStream; you must accept their agreement, then click “Continue.”

8. Confirm each of your entries, then click “Continue.”
9. Completion!
   a. Please note that you will NOT immediately see your Tasks. Tasks are manually added for each student by TPA staff. This may take several days.