



## Instructions for Adding Credits to Your Print Account

- 1) Make sure you have funds in your Warrior Cash account.
  - If you do not, there are three ways to add funds to your Warrior Cash account.
    - By credit card at <http://www.warriorcard.com>
    - By cash at the Cash-to-Card kiosk in the Bizzini and MSR lobbies
    - By cash at the Cashier's Office in MSR100
- 2) After making sure you have funds in your Warrior Cash account, visit the OIT computer labs webpage: <https://www.csustan.edu/oit/computer-labs>
- 3) Click on "Check Print Account" (under Quick Links)

Office of Information Technology > Computer Labs


**Information Technology**

About OIT

**Computer Labs**

- LX10 Open Lab
- LX26 Open Lab
- N201 Open Lab
- S102 Open Lab
- DBH107 Instructional Lab
- DBH120 Instructional Lab
- LX4 Instructional Lab
- LX12 Instructional Lab

## Computer Labs



Check Computer Availability

### Quick Links

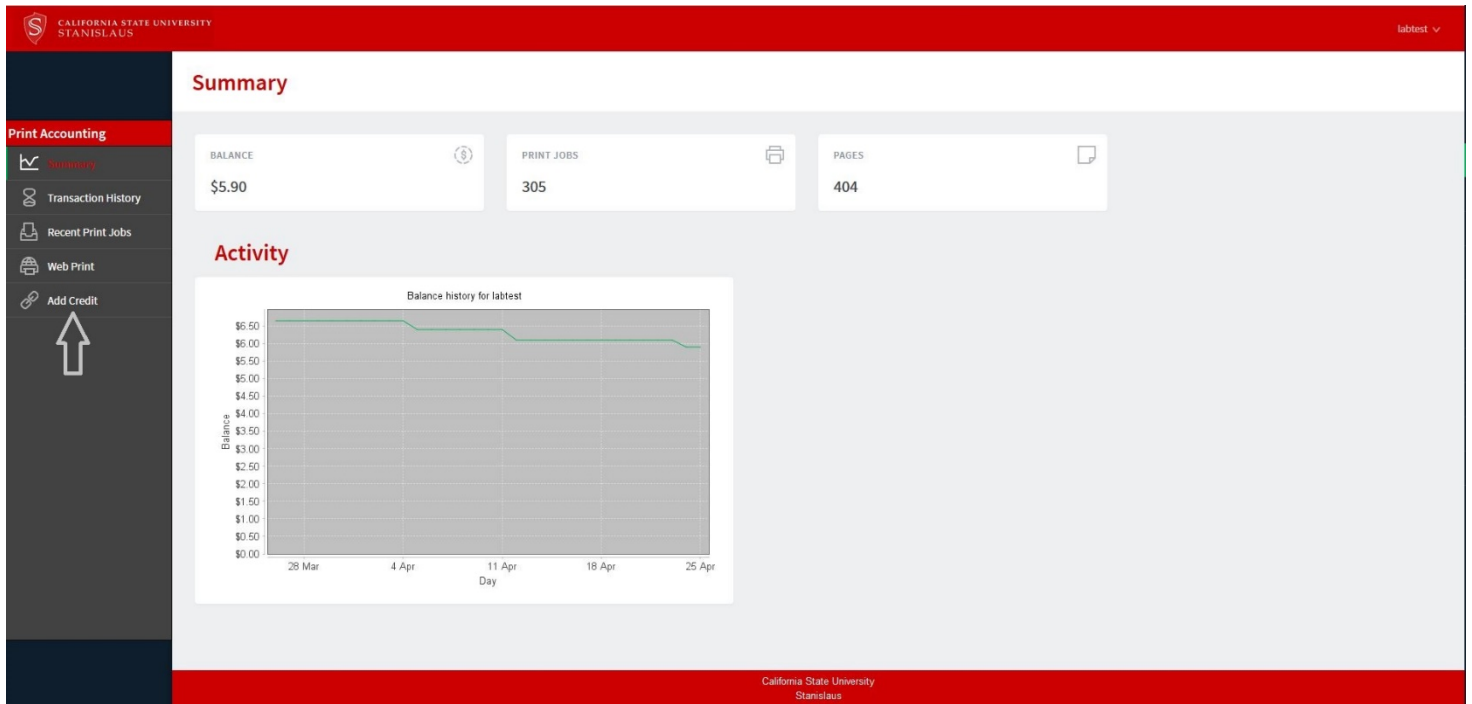
- Blackboard Login
- Check Print Account ←
- Citrix Virtual Lab Login
- Student E-mail Login
- Student Resources
- University Library

6) Log on with your Username and Password.



The login form for Stanislaus State features the university's logo and name at the top. Below this, there are two input fields: 'Username' and 'Password'. A 'Log in' button is positioned below the password field. At the bottom of the form, there is a language selection dropdown menu currently set to 'English'.

7) Click on the “Add Credit” link on the left menu.



The screenshot shows the 'Summary' page of the Print Accounting software. The left sidebar contains a menu with options: Summary, Transaction History, Recent Print Jobs, Web Print, and Add Credit. The main content area displays three summary cards: BALANCE (\$5.90), PRINT JOBS (305), and PAGES (404). Below these is an 'Activity' section with a line graph titled 'Balance history for labtest'. The graph shows a balance starting at \$5.50 on 28 Mar, which then drops to \$5.00 on 4 Apr, and further to \$4.50 on 11 Apr, remaining at that level until 25 Apr.

Day	Balance
28 Mar	\$5.50
4 Apr	\$5.00
11 Apr	\$4.50
18 Apr	\$4.50
25 Apr	\$4.50

8) Enter you16-digit Warrior Card number, select the amount to add, and Click “Add Value”.

The screenshot shows a web interface for adding credit using a Warrior Cash card. The page has a red header with the California State University Stanislaus logo and the name 'CALIFORNIA STATE UNIVERSITY STANISLAUS'. A user profile 'labtest' is visible in the top right. A dark sidebar on the left contains navigation options: 'Print Accounting' (highlighted), 'Summary', 'Transaction History', 'Recent Print Jobs', 'Web Print', and 'Add Credit'. The main content area is titled 'Add Credit using Warrior Cash' and displays the following information:

- Username: labtest (Lab Test)
- Current balance: \$5.90
- Card Number: [input field]
- Amount to add: [dropdown menu with "-- Select the amount --"]
- [Add value] button

The footer of the page contains the text 'California State University Stanislaus'.