FOUNDING DEAN
COLLEGE OF HUMANITIES AND SOCIAL SCIENCES
California State University, Stanislaus

FOUNDING DEAN: The Founding Dean has the extraordinary opportunity to provide the dedicated leadership that will inspire faculty, staff and students to work collaboratively in building a new college with the highest reputation for academic excellence and accomplishment.

COLLEGE DESCRIPTION: The College of Humanities and Social Sciences offers bachelor's and master's degrees and is comprised of 12 departments: Agricultural Studies; Anthropology and Geography; Communication Studies; Criminal Justice; Economics; English; Ethnic and Gender Studies; History; Liberal Studies; Philosophy and Modern Languages; Politics and Public Administration; and Sociology. The College is comprised of 94 full-time faculty, 22 (FTE) part-time faculty, and 15 (FTE) staff, and holds accreditation by the National Association of Schools of Public Affairs and Administration.

POSITION SUMMARY: The dean reports to the provost/vice president for academic affairs, maintaining clear lines of communication among the college faculty, department chairs, staff, students and the university administration. The dean provides the creative leadership and vision to:

- enhance and promote academic program excellence and innovation;
- achieve the highest standards of quality in teaching, research, scholarship and service within the College;
- increase enrollments and students’ successful progression to graduation;
- increase funding from external sources (public and private);
- increase the diversity of the college’s faculty, staff and students through the creation of programs that support the equal opportunity goals of the university;
- promote and foster a collegial and supportive working and learning environment with all internal and external constituencies;
- assure adherence to state and federal regulations, university and system policies, and appropriate accreditation standards; and
- position the college to respond successfully to the challenges and opportunities confronting contemporary higher education.

ESSENTIAL FUNCTIONS: In support of the missions of the college and California State University, Stanislaus, the dean provides leadership in the following areas:

- academic policy, program planning and curriculum development;
- academic enrichment programs and opportunities for students;
- enhanced faculty recruitment, development, and retention programs;
- enhanced opportunities for faculty research and scholarly activities;
- budget planning and management, including resource identification and development through various external sources;
- department and unit assessment and strategic planning;
- program development to support the principles of equal opportunity and increase faculty, staff and student diversity;
- enrollment management and support services, including development of college enrollment targets;
- alternative academic program delivery modes, including technology;
- promotion of the university and the college programs in local, regional, system, state, national and international arenas (including collaborations with K-14, other collegiate institutions, industry and governmental agencies);
- compliance with CSU system and University policies, as well as collective bargaining agreements and appropriate disciplinary and regional accreditation standards; and
- other special projects and initiatives as assigned.

6/1/06 HSS