CALIFORNIA STATE UNIVERSITY, STANISLAUS

Phone (209) 667-3351 ◆ www.csustan.edu/HR

# STUDENT ASSISTANT EMPLOYMENT OPPORTUNITY

**(Non-Work Study)**

**POSITION: FIELD TRIP DRIVER** **JOB NUMBER: #SA-3385**

Up to ten temporary hourly-intermittent positions available on or after September 11, 2013 and ending on or before May 30, 2014 for the Geology Department. Possibility of rehire based on performance, department needs, and budget.

**DUTIES:** This position will perform duties to include, but not limited to:

- Safely operate rental vehicles (up to 10-passenger van) filled with students according to state and University policies and regulations.
- Perform other duties or projects as assigned.

**QUALIFICATIONS:**

- Undergraduate students must be registered/enrolled in a minimum of six (6) Fall/Spring units.
- Post-baccalaureate students must be registered in a minimum of four (4) Fall/Spring units in a graduate program.
- Must meet all other eligibility requirements per the Student Employment Policies (see http://www.csustan.edu/hr/EmployeeResources/HiringStudentAssistants.html).
- Must be responsible and mature.
- Must be at least 21 years of age.
- Must possess a valid CA driver license and good driving record.
- Defensive driving card preferred.

**SALARY:** $8.50 per hour.

**POSITION(S) OPEN UNTIL FILLED. CONTINOUSLY SCREENING APPLICATIONS.**

**APPLICATION PROCEDURE:** Qualified candidates must submit: 1) a completed Student Assistant Employment Application (download at http://www.csustan.edu/hr/Employment_Opportunities/Student/index.html) in person to:

Kaylene Mikkelson
Geology
Naraghi Hall, Room 164
One University Circle, Turlock, CA 95382
Phone (209) 667-3466
Email: kmikkelson@csustan.edu

Applicants requiring necessary accommodations to the application process may contact Human Resources at (209) 667-3351. California Relay Service is available at (800) 735-2922 voice and (800) 735-2929 TDD.

**THOSE INDIVIDUALS WHO APPEAR TO BE THE BEST QUALIFIED FOR THIS POSITION WILL BE CONTACTED BY TELEPHONE FOR AN INTERVIEW.**

CSU STANISLAUS IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION TITLE IX/SECTION 503/504 EMPLOYER. QUALIFIED WOMEN, MINORITIES, AND PERSONS WITH DISABILITIES ARE ENCOURAGED TO APPLY. CSU STANISLAUS HIRES ONLY INDIVIDUALS LAWFULLY AUTHORIZED TO WORK IN THE UNITED STATES. CLERY ACT: IN COMPLIANCE WITH THE JEANNE CLERY DISCLOSURE OF CAMPUS SECURITY POLICY AND CRIME STATISTICS ACT, CRIME REPORT STATISTICS ARE AVAILABLE AT http://www.csustan.edu/UPD/pages/CampusCrimeStatistics/index.html

*INFORMATION CONTAINED IN THIS ANNOUNCEMENT MAY BE SUBJECT TO CHANGE WITHOUT NOTICE.*

9/3/13