



Higher Education Consortium of Central California

APPROVED MINUTES DIGITAL CABLE TELEVISION COORDINATOR SPECIAL MEETING

February 15, 2001

MEMBERS PRESENT:

Kathryn Campbell, San Joaquin Delta College
Marcella Rodgers-Vieira, HECCC Executive Director
Larry Steuben, Columbia College (Present via videoconference)
Ben Tom, Yosemite Community College District
Norm Wagner, CSU Stanislaus
Susan Walsh, Merced College
Bill Woodard, Modesto Junior College

GUEST:

Paula King, UC Merced

PLANNING GRANT OBJECTIVES REVIEW:

Wagner provided a detailed review of the planning grant goals and timeline with support hard copy documents for the committee members. Following discussion and review Wagner agreed to draft a revised timeline for the committee reflecting the changes as agreed.

FIRST QUARTERLY REPORT REVIEW:

Wagner reviewed the process and issues related to the quarterly report and provided hard copy documents as further explanation.

RESPONSIBILITIES AND TIMELINE:

Each representative was asked to bring a copy of the franchise contract agreements for cities within their county/counties to the meeting. Most representatives requested the option to send a copy to Wagner in the near future.

Woodard will continue to try and contact the City of Patterson in an attempt to obtain a copy of the franchise agreement. He will call the people who attended the initial November 2000 luncheon meeting. If he cannot reach the appropriate person by February 23, he will telephone Wagner to follow up.

Steuben will continue to attempt to obtain copies of the franchise agreements for Sonora and the two counties in his college service area. He will contact Wagner on February 23 if he does not have this information yet.

Walsh will continue calling Mariposa to get a copy of their franchise agreement.

All grant participants agreed to utilize the matrix developed by Campbell to summarize the content of the franchise agreements (noting whether agreements are exclusive or non-exclusive) and will write a brief summary of the content of the agreement that relates to public education.

All community college representatives will send a hard copy of their agreements, matrix and summary to Wagner, as CSU Stanislaus is the LEA.

Wagner has requested copies, from the CSU Stanislaus grants office, of the grant agreements between CSUS and the colleges and county offices for review and needed detail for committee reference. Wagner will then be able to provide further clarification to the Columbia and MJC representatives, if needed.

ACTIVITY LOG FORMAT:

Everyone will use Rodgers-Vieira's draft of log format to record his or her time devoted to the project. Rodgers-Vieira reminded the committee that all grant participants must complete an activity log each month and the required quarterly reports. These need to be done on time. In addition, all signed contracts must be returned to Dave Blankinship's office at CSU Stanislaus. Grant funds will be forwarded on a quarterly basis provided all documentation is completed and billing is sent to CSU Stanislaus by the participating institution.

SENATOR MONTEITH INITIATIVE UPDATE:

Wagner provided an overview of the recommended emphasis, which is to focus on transferring from community college to the CSU and UC systems preparing students for the workforce and expanding educational programs using distance education. The tentative education target is allied health. The bill will seek one time funding.

OTHER:

Campbell shared copies of materials she obtained from a workshop she attended at the College of San Mateo and KCSM on February 14, 2001. They have contracted with the Buske Group to assist them in developing their vision and goals as it relates to cable franchise and distance education delivery.

In closing Wagner commented this project has the potential to become a model for other communities nationwide and that the time we spend on this now will provide expanded opportunities to the citizens of our communities. He thanked everyone for their time and efforts.

Committee members were reminded to mark their calendars for the next meeting, which is scheduled for March 14 at 2 p.m. in Merced.

Respectfully Submitted,

Norm Wagner, CSU Stanislaus & Marcella Rodgers-Vieira, HECCC